

**OLYMPUS**

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User Manual

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**VS200 ASW**

Software for Research Slide Scanner

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# 1 Overview - VS200 system

Your VS200 system is comprised of the hardware and the software. With it, you can acquire high resolution images of a complete microscope slide in a very short period of time. During acquisition a seamless composite image is created from the separate images and then saved.

The speed at which the acquisition will be made and the amount of data you will create depends on the magnification you choose and the size of the sample.

## Different software packages

To support the different requirements of our customers optimally, a variety of packages are available for the VS200 system. The larger package contains more features than the smaller package. For example, you can't acquire fluorescence images with the smaller package. Some of the functions described are, therefore, of no relevance to users of smaller packages.

## Main features of your VS200 system

### Process flow image acquisition

The acquisition process has been to a large extent, automated. After you have inserted a microscope slide, you can acquire a high-resolution image of the entire sample with just a few mouse clicks.

To begin with, the complete microscope slide will be acquired with a low magnification. During the acquisition separate images will be put together to form a composite image. In the process, the images are positioned so that no transitions or edges between the images are recognizable.

As soon as the acquisition has been completed, the part of it which contains the actual sample will be automatically defined on this overview image. This scan area will then be acquired at a higher resolution that you set.

Single slides can be acquired in [[Single Scan](#)] scan mode. You can use the [[Batch Scan](#)] scan mode to acquire more than one slide. A batch scan process allows you to assign different scan projects to the slides and trays. This flexibility in assigning scan projects within a batch scan process enables you to scan individual slides or trays using different scan settings and observation methods.

In the [[Expert](#)] overview mode, you can define one or more of your own scan areas and acquire detail scans at different magnifications. All of the acquisitions will be compiled into one composite image with different resolutions.

### Creating a Z-stack

A Z-stack is made up of two or more frames. These are acquired at different Z-positions. Use the [[Virtual-Z](#)] Z-mode to acquire Z-stacks within images.

### **Saving documents in a database**

If you have created and configured a database, you can save images and other documents in it. That enables you to store all manner of data that belongs together, in one location. Search and filter functions make it quick and easy to locate documents.

### **Processing images**

You can process the acquired images and retroactively optimize the image quality according to your requirements. Numerous filters and functions are available for this purpose. As well as this, you can mirror the images and also rotate them through an arbitrary angle.

### **Measuring images**

You can make various measurements on images, e.g., the length of a line or the perimeter of a circle. The measurement results will be shown in the image's measurements layer and displayed in a sheet. You can have these results sorted differently by using a mouse click. You can also export measurement results in the XLS format.

## **Used hardware**

### **Microscope**

Your VS200 system is shipped with an Olympus microscope that is equipped with a motorized nosepiece. This nosepiece is fitted with several objectives and can be remotely controlled by your software. Observation methods may include not only brightfield-transmitted light and darkfield, but also fluorescence and polarization (with additional hardware).

### **Camera(s)**

The standard camera is a high resolution digital color camera.

If you have purchased the hardware and software solution for fluorescence acquisitions, a second (monochrome) camera comes into operation for the fluorescence acquisitions. It is more light sensitive than the color camera.

### **Stage**

The stage is motorized in the XY direction. You can move the stage using the software.

### **Computer**

Your VS200 system is supplied with a powerful PC, which means it can easily handle very large quantities of data.

### **Monitor**

Your VS200 system is supplied with a monitor. The screen resolution is a standard 2560x1440 pixel.

### **Slide loader**

As an option, it can also be supplied with a slide loader. The trays in the slide loader can contain several slides each. These will then be automatically loaded onto the stage. Following acquisition, the slide loader removes the tray from the stage and then puts the next tray on the stage. This makes it possible to completely automate the acquisition process, so that images of samples can even be acquired during the night. You can even exchange trays while a batch scan process is in progress and then continue the scan.

## 2 About the documentation for your software

The documentation for your software consists of the help and a PDF manual. The documentation is installed together with your software.

### PDF manual

In the manual, you will find both an introduction to the product and descriptions of the user interface. By using the extensive step-by-step instructions you can quickly learn the most important procedures for using this software.

### Help

In the help, you can find detailed information about all elements of your software.

[Help]



Click the [Help] button to open the help document for the software. The help document provides context-sensitive help texts about the software's functions. The [Help] button is available in every step of the process and on every page of the software.

New users are advised to use the PDF manual to introduce themselves to the product and to use the help for more detailed questions at a later date.

## 3 Notes and symbols

You'll find the following notes and symbols in this documentation.



This symbol indicates useful notes, tips and important information.

These notes indicate examples and example images.



### ATTENTION

The exclamation mark and the word **ATTENTION** indicate situations where irreparable damage to the product can occur if ignored.

- ✓ This symbol indicates preconditions that are required for subsequent functions and steps.



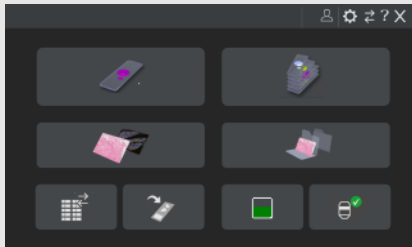
## 4 User interface

The following presents the fundamental elements of the user interface that you will employ to use the software.

### Layouts

Your software offers different combinations of functions and elements on the user interface. You can choose such a [layout] that is suitable for the task on hand. Different layouts contain different arrangements of functions and elements that are intended to be useful for particular tasks.

💡 The [Scan] layout is the central component of the software. You will work mostly in this component. In this layout you can select between the [Single Scan] and [Batch Scan] scan modes for scanning the slides and acquiring images of the samples.



The illustration shows the start page in the [Scan] layout.

See [Layouts on page 10](#).

### Tool Windows

Tool windows combine functions into groups. These may be very different functions. For example, in the [Properties] tool window, you can find all the information available on the active image. Which tool windows are shown by default depends on the layout you have chosen.

### Toolbars


Commands you use frequently are linked to a button providing you with quick and easy access to these functions. In certain layouts, these buttons are sorted by function and are grouped in what are called [toolbars].

### Menu Bar

Certain layouts have a menu bar with commands that you can use to activate various functions.

### Options

Your software provides different options for modifying the settings for your applications.

- » The [Edit Scan Wizard Options] page provides fundamental scan process settings.
- » You can make most of the settings that you need during the scan process itself. There are just a few settings that you can only make in the [Options] dialog box. The settings in this dialog box are mainly used when you want to change the scan settings for a scan project in the [Quick]  overview mode.
- » Numerous general program options and settings are available in the [Options] dialog box. You can open these options in the [Manual Control], [Image Explorer], [Image Processing], [Database] or [Fullscreen] layouts.

## 4.1 Layouts

### What is a layout?

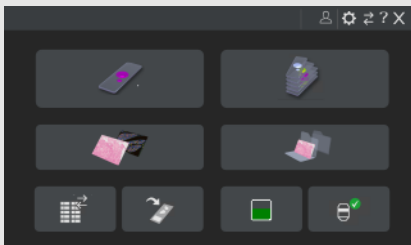
Your software offers different combinations of functions and elements on the user interface. You can choose a layout that is suitable for the task on hand. Different layouts contain different arrangements of functions and elements that are intended to be useful for particular tasks.

Your software offers the following layouts.

- » [Scan] layout. See [Layout - Scan on page 117](#).



The [Scan] layout is the central component of the software. You will work mostly in this component. In this layout you can select between the [Single Scan] and [Batch Scan] scan modes for scanning the slides and acquiring images of the samples.



The illustration shows the start page in the [Scan] layout.

- » [Manual control] layout. See [Layout - Manual control on page 119](#).
- » [Image Explorer] layout. See [Layout - Image Explorer on page 120](#).
- » [Image Processing] layout. See [Layout - Image Processing on page 122](#).
- » [Database] layout. See [Layout - Database on page 123](#).
- » [Fullscreen] layout. See [Layout - Fullscreen on page 124](#).

## 4.2 Start Page - Select Scan Mode

On the [Select Scan Mode] start page you can select the scan mode for your scan project. You can choose between single scan mode and batch scan mode.

Clicking one of the buttons starts the scan mode. Your software leads you step-by-step through the whole scan process.



- » [\(1\) Single Scan scan mode on page 11](#)
- » [\(2\) Batch Scan scan mode on page 11](#)
- » [\(3\) Opening images on page 12](#)
- » [\(4\) Exchanging trays and slides on page 12](#)
- » [\(5\) Status indicator for immersion objectives on page 12](#)
- » [\(6\) Buttons on the navigation bar on page 12](#)

The [Last Scanned Images] and [Recent Image Folders] **(3)** buttons give you access to the last images that were acquired and to the folders with the last images to be saved.

At the bottom of the start page you will find buttons for exchanging trays and for selecting a slide for calibration **(4)**. If you are working with immersion objectives and use a liquid dispenser, additional buttons for adding liquid to the liquid dispenser and for cleaning the objective **(5)** are available.

### (1) [Single Scan] scan mode

	<p>Use the [Single Scan] mode when you want to make an acquisition of a single slide.</p>
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Click the [Last used] button to start the [Single Scan] scan mode with the settings that were last used.



### (2) [Batch Scan] scan mode

	<p>Use the [Batch Scan] scan mode when you want to scan more than one slide with a scan process.</p>
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### (3) Opening images



<p>[Last Scanned Images]</p> 	<p>Click this button to open the last images that were acquired. The software goes to the [Image Explorer] layout. In the [File Explorer] tool window the file with the last images that were saved is shown.</p>
<p>[Recent Image Folders]</p> 	<p>Click this button to get an overview of the folders containing the last images that were saved. The software goes to the [Image Explorer] layout. You can access the folders with the images using the links shown in the [File Explorer] tool window.</p>

### (4) Exchanging trays and slides

<p>[Exchange Trays]</p> 	<p>Click this button to exchange one or more trays containing slides.</p>
<p>[Select Slide for Calibration]</p> 	<p>Click this button to select a slide for calibration.</p>

### (5) Status indicator for immersion objectives

- ✓ The buttons are available if a liquid dispenser has been configured for your system.

<p>[Set Filling Status]</p>	<p>The icon on the button shows the fill level of the liquid dispenser. Click the [Set Filling Status] button to edit the filling state and the droplet volume of the immersion medium.</p>
<p>[Clean Objectives]</p> 	<p>The icon on the button informs you whether an immersion objective needs to be cleaned.</p> <p>If the icon on the button shows a droplet , the last scan was performed with an immersion objective and it needs to be cleaned. Click the [Clean Objective] button to clean the objective. The [Clean Objective] dialog box opens. Follow the instructions in the dialog box.</p>




#### ATTENTION




#### Damage to the objectives and hardware

Objectives and hardware can get sticky after an immersion medium has been used. This can damage them.

- ▶ Clean the immersion objective after each use.

### (6) Buttons on the navigation bar

<p>[Scan Wizard Options]</p> 	<p>The [Scan Wizard Options] page provides fundamental settings for the scan process, the orientation of the slides in the image area for example.</p>
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<p>[Additional layouts]</p> 	<p>Click the [Additional layouts] button to switch to the [Manual control], [Image Explorer], [Image Processing] [Database] or [Full-screen] layout.</p>
<p>[Help]</p> 	<p>Click the [Help] button to open the help document for the software. The help document provides context-sensitive help texts about the software's functions. The [Help] button is available in every step of the process and on every page of the software.</p>
<p>[Exit]</p> 	<p>Click the [Exit] button to close the software.</p>

## 5 How To's

The following step-by-step instructions are intended to help to introduce you to your software. Using concrete examples, they show you some of your software's most important functions.

- » [Loading slides into the VS200 system on page 14](#)
- » [Performing standard scans on page 21](#)
- » [Scanning special samples on page 27](#)
- » [Scanning fluorescence samples on page 45](#)
- » [Scanning multiple samples on page 65](#)
- » [Defining overview and label areas on page 15](#)
- » [Viewing images on page 82](#)
- » [Acquiring correction images for shading correction on page 97](#)
- » [Deleting the label layer on page 101](#)

### 5.1 Loading slides into the VS200 system

1. Click the [Exchange Trays]  button to open the [Exchange Trays] page. You can find the button on the [Select Scan Mode] start page.
2. Open the door of the slide loader.
3. Take the tray out of the system, and insert the slides that you want to scan, in the tray.
4. Load the tray into your VS200 system.
5. Close the door of the slide loader.
6. Click the [Lock Door] button when the exchange of trays is finished.
  - » Your system is now ready for operation again.

#### 5.1.1 Before beginning a scan - General notes



##### Use clean slides for the preparation of slides

Only use clean slides to prepare your samples. Otherwise residue particles can impair the automatic sample detection.



##### Lock the door on the housing before starting a scan process

Make sure that the door on the housing is locked during a scan process.

### Insert trays correctly

Note the direction of the arrow on the tray and place the tray in the guide rail facing in the direction of the arrow. Insert the tray with the printed side facing up.


## 5.2 Defining overview and label areas

Define an overview area and a label area for slides that have a labeled, with a barcode for example. It can make sense to change the predefined overview area even for slides that are not labeled. If your samples are relatively small or are always positioned in the middle of the slide for example, you can reduce the size of the overview area. Having a smaller overview area can decrease the time required to perform a scan.

### Defining overview and label areas

- ✓ Precondition: You are in the [Edit Scan Settings] step.
- ✓ If you are using a slide loader: The [Gallery] view is active.
  1. Inserting a slide: Insert a slide into a tray. Make sure the slide has a typical label and a typical sample.
 

Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
  2. Starting the scan process: On your software's start page, click the [Single Scan] button.
    - » Your software starts the scan process with the [Select Scan Project] step.
  3. **Selecting the scan project:** In the [Select Scan Project] step you can see a schematic illustration of the tray in the image area.
  4. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Default] scan project.
    - » The [Default] scan project has appropriate default settings for the scan. This means that this scan project is a good place to start when you want to define your own scan projects.
  5. Click the [Edit Scan Settings] button.
    - » You are now in the [Edit Scan Settings] step. You can make settings for the scan here.
  6. If required, select the slide for which you want to define the overview and label area.

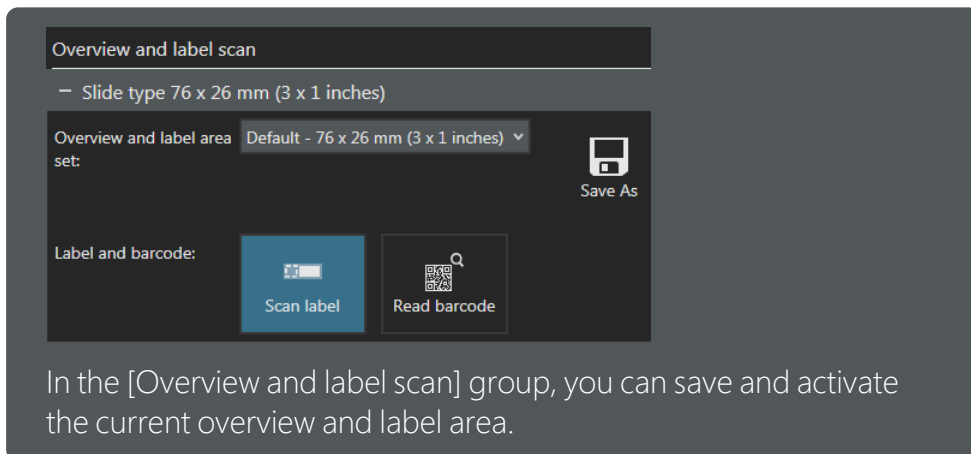
7. Defining the overview and label area: Click the [Overview and Label Area]  button to go to the [Overview and Label Area] step. You can find this button in the image control area.




In [Batch Scan] mode, you will find the [Overview and Label Area] button in the [Gallery] view.

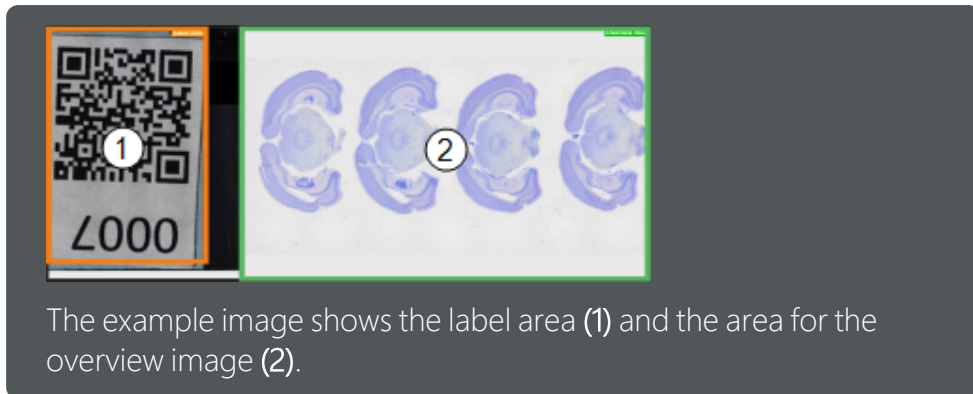
- » Two predefined areas, one for the label (orange) and one for the overview area (green), are shown on the slide.
8. Open the [Overview] group. To do so, click on the header of the [+ Overview] group.
    - » All supported slide types are listed in the [Overview and label scan] group.

Click on the slide type that is currently loaded. This opens a group with the settings for this slide type.



9. Click the [Scan New Overview Image and Edit] button . You can find this button in the navigation and commit area at the bottom right of the page.
  - » Your software now acquires an image of the label and an overview image of the selected slide using the current settings.
  - » The [Label Area] (orange rectangle) and [Overview Area] (green rectangle) are shown on the acquired image.
  - » You are still in the [Overview and Label Area] step.
10. Adjust the label area. Click the label's frame and drag it to fit the label.
11. Adjust the size of the area for the overview image. Click the overview area's frame and drag it to fit the overview image.





12. **Saving the overview and label areas:** In the [Overview and label scan] group, click the [Save As] button to save the defined overview and label areas as a parameter set.

» The [Save Overview and Label Area As] dialog box opens.

13. Enter a name and, if required, a description.

In the [Access] field, select whether you want the parameter set to be available only to you or to other users as well.

Click the [Save] button.

- » You have defined a new parameter set for the overview and label area. You can now use this parameter set in any scan process and save it in scan projects.
- » The new parameter set is displayed in the [Overview and label area set] field.
- » You can now cancel or continue with the scan.

To cancel, click the [Home]  button at the top right.

To continue, click the [Start Scan]  button at the bottom right.

## Applying overview and label areas

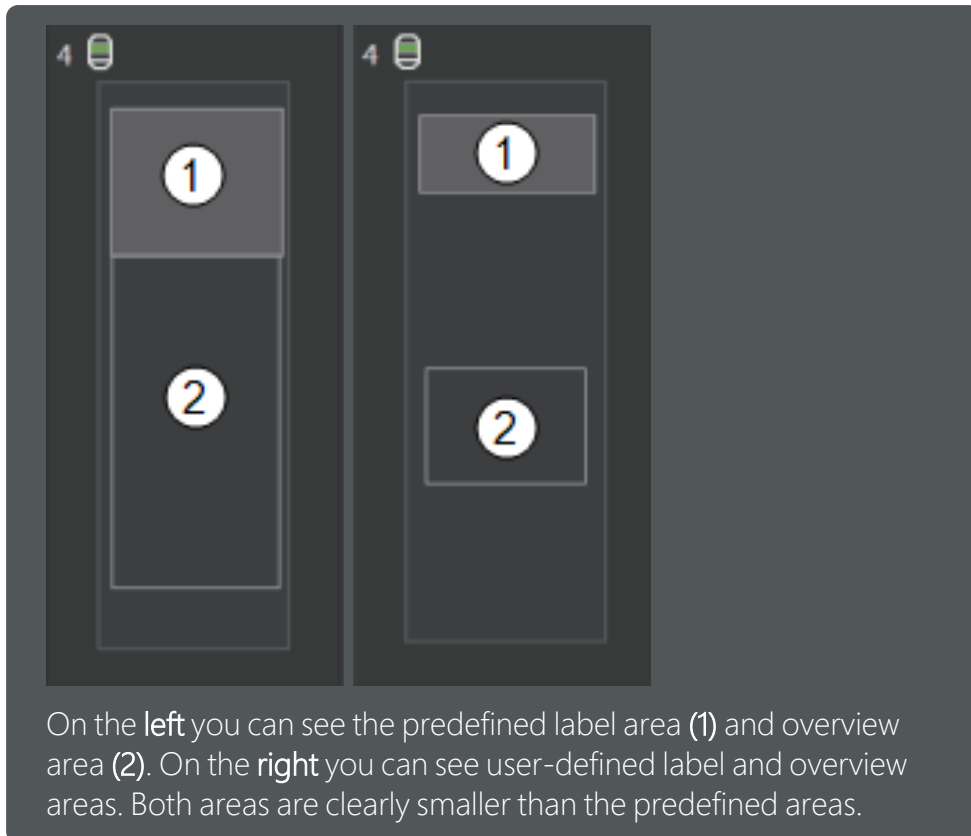
### Example


Lets assume you want to use a self defined overview and label area for a scan process, a [Batch Scan] scan process for example.


1. Insert the slides that you want to scan into a tray. Load the tray with the slides into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Batch Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. **Selecting the scan project type:** In the [Select Scan Project] step, select the [Brightfield] scan project type.
  - » The predefined scan projects for the [Brightfield] project type are now available in the [Public scan projects] table.
4. Selecting the slides: In the schematic view in the image area, select the trays that you want to include in the current scan process. You can select more than one tray simultaneously. The standard MS-Windows conventions apply for multiple selection.
5. Assigning scan projects: Assign a scan project to the selected slides so that they can be included in the current scan process. In the [Public scan projects] table, select the [Default] scan project.
6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step.
7. Open the [Overview] group. To do so, click on the header of the [+ Overview] group.
  - » All supported slide types are listed in the [Overview and label scan] group.
8. Click on the slide type that is currently loaded. This opens a group with the settings for this slide type.
9. Selecting the overview and label area: Select the required parameter set in the [Overview and label area] list. The parameter set always contains a label area and an overview area.
 


In the schematic illustration of the slide, the label area is shown with a gray rectangle and the overview area with a white rectangle.

  - » When you select a different parameter set, the areas that are show are adjusted correspondingly.




10. Switching the label scan on and off. Check the settings for the label scan. If you want to acquire the label, activate the [Label and barcode] > [Scan label]  button. This status is indicated by the button's different background color.

If your slides don't have labels, or if you don't want to acquire the slides' labels, deactivate the [Label and barcode] > [Scan label]  button. The button is now no longer highlighted.

11. **Saving the overview and label areas in a scan project:** Click the [Save Scan Project]  button to save the current settings in a scan project. You can find the button on the right of the operation control area above the settings.
- » The selected overview and label areas are now saved in the scan project. If you load this scan project in a future scan process, you will automatically activate these overview and label areas.
  - » You can then apply the saved scan project to other slides. To do so, click the [Scan Project] button in the navigation bar. This takes you back to the [Select Scan Project] step. Here you will find the scan project that you saved previously. You can now assign it to the required slides.

## Defining different overview and label areas in a batch process

If you have slides with differently sized labels in a batch scan process, you can assign different overview and label areas to the slides.


1. In the [Edit Scan Settings] step, activate the [Individual Settings]  button in the [Gallery] view. This button is located on the right above the image area.
2. Select a slide in the image area.
3. In the [Overview and label area set] list, you can select the overview and label areas that have been defined as a parameter set for each tray type. Select the suitable parameter set for your slide.

You can find the list in the [Overview] group on the right by the scan settings.

4. By clicking the [Transfer Settings]  button, you apply the parameter set to the selected slide.



The [Transfer Settings] button also copies all of the other scan settings from the selected slide to the desired slide.

5. Select a different parameter set for the slides with different label sizes. Click the [Transfer Settings]  parameter set to apply the parameter set to the required slides.



If you want to scan your slides using individual scan settings, you can save the different overview and label areas in different scan projects. You can define individual scan settings for each of these scan projects. When you are in [Batch Scan] scan mode, you can assign any scan project to any slide.

## 5.3 Performing standard scans

Your VS200 system enables you to acquire a high-resolution image of an entire slide. The following instructions describe step-by-step a typical workflow for scanning a single slide.

### Scanning a single slide in brightfield mode

#### Example

Suppose you want to scan a single slide with a brightfield observation method.



#### Starting the scan process

1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. In the [Select Scan Project] step you can see a schematic illustration of the tray in the image area. If you have inserted more than one slide into the tray, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Brightfield] button.
5. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Default] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » The [Default] scan project has appropriate default settings for the scan. This means that this scan project is a good place to start when you want to define your own scan projects.
6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step. You can make settings for the scan here.

#### Selecting scan settings

✓ **Precondition:** You are in the [Edit Scan Settings] step.

1. Take a look at the image area and the settings.
  - » The image area displays a schematic diagram of the trays and the selected slides that you want to scan.


- » To the right of the image area, there are a number of settings for the scan.
2. In the [Overview] > [Overview Mode] group, select an overview mode. Click the [Quick]  button.
    - » In [Quick] mode, the entire sample is automatically acquired. The detail image is acquired right after the overview image has been acquired.
  3. In the [Detail] > [Detail objective] group, select the magnification for the detail scan. You can select the [20x]  objective, for example.
 

A detail scan acquires images in high magnification. By default, detail scans only scan the sample and not the background.


    - » The objective that has been selected is shown in the schematic illustration of the slide in the image area.
  4. Open the [Naming and Saving] group. To do this, click the header of the [+ Naming and Saving] group. In this group you specify the storage location for the images.
    - » The [Naming and Saving] group contains several groups of settings.
 



In the [Automatic naming] group, specify whether you want the image acquisition to result in a multi-layer image, or whether you want to create individual image documents for the overview image and each of the scan areas that have been defined.

You also specify the file names for the images that are acquired.


In the [Automatic saving] group, you define the storage location for the images.
    - » In the [Automatic saving] group, the [Save to Disk]  button is active by default. This status is indicated by the button's different background color. Select this setting to automatically save the image in a specific directory on the hard disk after the acquisition has concluded.
    - » Only one group of settings can be open at one time. When you open the [Naming and Saving] group, the group that was previously open automatically closes.
 

You can change this behavior. On the [Scan Wizard Options] page you will find the [Expander behavior] > [Allow to expand more than one expander] check box. Select this check box to expand the contents of several groups at the same time.

To open the [Scan Wizard Options] page, click the [Scan Wizard Options]  button on your software's start page. You will find this button on the top right in the start page's navigation bar.

5. Check the storage location. The [Directory] field shows the currently selected directory in which images are being saved.
6. Click this button  to the right of the [Directory] field if you want to choose a different directory.
7. Click the [Save Scan Project]  button to save the current settings in a scan project. You can find the button on the right of the operation control area above the settings.  
You can reuse these settings at any time to scan other slides.
8. Use the default settings for all of the other settings.

### Performing the scan process


- ✓ **Precondition:** You are in the [Edit Scan Settings] step. You have made all of the necessary settings and are ready to start the scan and to conclude the scan process.
  1. Click the [Start Scan] button to start the scan.
    - » You are now in the [Scan Image] step. In the [Scan Image] step, first the overview image is acquired.
  2. Observe the acquisition of the overview image. You can zoom in to an image while it is being acquired. You can use the mouse wheel to do this.
    - » When the overview image has been acquired, your software detects the sample on the overview image.
    - » If the sample could be successfully detected, the scan area will be shown.
  3. Observe the acquisition of the focus map and the detail image. You can zoom in to an image while it is being acquired. You can use the mouse wheel to do this.
    - » When the scan is finished, the [Finish] step is automatically displayed.
  4. In the [Finish] step click the [Save and Home]  button to end the current scan, to save the image that has been acquired, and to return to the [Select Scan Mode] start page.
    - » The image resulting from the current scan is automatically saved but it doesn't remain open in your software.
  5. You can now open and view the image that has been acquired. The resulting image contains two image layers, one for the overview image and one for the detail image. See [Viewing images on page 82](#). If you want to open and view the last acquired image later, use the [Last Scanned Images] or [Recent Image Folders] buttons on your softwares start page.

## Scanning thick samples



### Example

Suppose you want to scan a single slide with a brightfield observation method. The sample is quite thick so you want to acquire a Z-stack of the sample.

### Starting the scan process

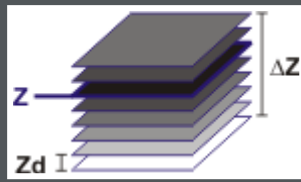
1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. Click the [Brightfield] button .
5. In the [Public scan projects] table, select the [Virtual-Z for 5 µm section] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » The [Virtual-Z for 5 µm section] scan project has settings that are suitable for acquiring a Z-stack.
6. Click the [Edit Scan Settings] button.
  - » In the [Edit Scan Settings] step, there are a number of scan settings to the right of the image area.

### Selecting the Z-mode

- ✓ Precondition: You are in the [Edit Scan Settings] step.
  1. In the [Edit Scan Settings] step, select the Z-mode in the [Detail] > [Z-planes] group. The Z-mode that you select will be used to acquire the detail images.
    - » In the [Virtual-Z for 5 µm section] default scan project, the [Virtual-Z]  button is already active. This status is indicated by the button's different background color. The Z-stack will be acquired in this Z-mode.
    - » Which settings you can select in the [Z-planes] group depends on the Z-mode that has been selected.
    - » Alternatively to the [Virtual-Z] Z-mode, you can also select the [EFI]  Z-mode. In this case the Z-stack will be evaluated straight away. For this





purpose, the software calculates a composite image which is sharp in all areas from numerous differently-focused separate images.




The distance between the topmost and the bottommost Z-plane is called the [Z-range]. In the illustration it is labeled  $\Delta Z$ . The Z-range refers to the total distance over which the Z axis moves.


The distance between two neighboring Z-planes is called [Z-spacing]. In the illustration it is labeled  $Z_d$ .

In the illustration, Z identifies the position at which the sample is in focus; the focus plane. It is the starting position for the acquisition of the Z-stack. In the example shown, 2 Z-planes are above the focus layer and 5 Z-planes are below it.

2. Click the [Manual Z-Spacing]  button to specify the Z-spacing manually. Enter the Z-spacing you want in the [Z-spacing [ $\mu\text{m}$ ]] field. Enter a value of [2  $\mu\text{m}$ ], for example.
3. Enter the Z-range you want in the [Z-range] field. Enter a value of [30  $\mu\text{m}$ ], for example.
  - » The [Z-plane count] field shows you the number of Z-planes that will be acquired with the current settings. The number is automatically refreshed when you change a setting. In this example 15 Z-planes will be acquired.
4. Adopt the value suggested by the [Z-plane distribution relative to focal plane] slide control.
  - » The slide control under the [Z-plane distribution relative to focal plane] field shows the percentage of Z-planes that will be above and below the starting image. As a rule, it makes sense for more of the images to be acquired below the current focus plane so that all Z-planes in the Z-stack contain interesting sample information.
5. Open the [Focusing] group. To do so, click on the header of the [+ Focusing] group. In this group, you can select the settings for the creation of the focus map.
6. Click the [Prefocus (Flat)]  button. This focus method is particularly suitable for thicker samples.

- » For each XY-position, the acquisition of the Z-stack starts at the Z-position where the image is in focus. That is to say, the plane that is in focus is the reference plane for the acquisition of the Z-stack.
7. Click the [Save Scan Project]  button to save the current settings in a scan project.

### Performing the scan process

- ✓ **Precondition:** You are in the [Edit Scan Settings] step. You have made all of the necessary settings and are ready to start the detail scan and to conclude the scan process.
1. Click the [Start Scan] button to start the scan.
  2. Observe the acquisition of the image.
    - » If the sample could be successfully detected, the scan area will be shown.
    - » You can tell by the labeling of the scan area, [Z 10x] for example, that a Z-stack is being acquired.
    - » Your software creates a focus map of the scan area and uses it to compute a plane. The focus map designates a Z-position for each XY-position on the sample. The system assumes that the sample is focused at this Z-position.
    - » After the focus map has been acquired, the acquisition of the detail image starts automatically. First, the Z-position that has been computed is set for each XY-position. Then the Z-stack is acquired.
    - » When the scan is finished, the [Finish] step is automatically displayed.
  3. In the [Finish] step click the [Save and Home]  button to end the current scan, to save the image that has been acquired, and to return to the [Select Scan Mode] start page.
    - » The image resulting from the current scan is automatically saved but it doesn't remain open in your software.
  4. You can now open and view the image that has been acquired. The resulting image contains more than one layer. The overview image is one image layer. The second image layer is the Z-stack that resulted from the sample being scanned in high magnification. You can move through the Z-stack to focus the sample virtually. See [Viewing multi-channel Z-stacks on page 89](#).

## 5.4 Scanning special samples

The VS200 system is set up to scan a large number of samples automatically. You can, however, also scan samples that have very low contrast, or samples that have a lot of holes, or samples that are thick.


- » [Scanning slides that have more than one sample on page 27](#)
- » [Scanning only sections of a sample on page 30](#)
- » [Acquiring detail images at more than one magnification on page 33](#)
- » [Scanning a sample with holes on page 35](#)
- » [Scanning a sample that has low contrast on page 37](#)
- » [Scanning slides that have pen marks on page 42](#)

### Scanning slides that have more than one sample


#### Example

Suppose you want to scan a single slide with a brightfield observation method. The slide contains more than one small sample.

#### Starting the scan process in [Expert] mode

1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Brightfield]  button.
5. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Default] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » The [Default] scan project has appropriate default settings for the scan. This means that this scan project is a good place to start when you want to define your own scan projects.
  - » If you require different settings for the acquisition of the overview image, a different magnification or a different observation method for example, use the [Special] scan project type or the [Fluorescence] scan


project type instead. For these scan project types, there are additional scan settings in the [Overview] group in the [Edit Scan Settings] step.

6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step. Here you can select the overview mode and the settings for the detail scan.
7. In the [Overview] > [Overview Mode] group, select the [Expert]  mode.
  - » In [Expert] mode, first an overview image is acquired. The automatic sample detection identifies the sample in the overview image and suggests the sample area as the scan area for the detail scan. Next, you can check and if necessary change the scan area before the detail scan is acquired.
8. In the [Detail] group, select the objective for the detail scan.
 

In the [Focusing] group, you can make the required settings for the acquisition of the focus map.

You can check the storage location in the [Naming and Saving] group.
9. Click the [Start Scan] button to start acquiring the overview image. Wait until the acquisition of the overview image is finished.
  - » When the acquisition of the overview image is finished, you go to the [Edit Detail Settings] step.

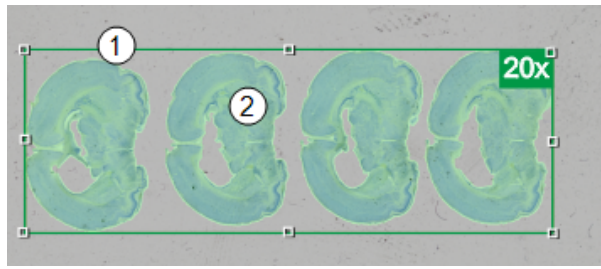
### Editing scan areas



- ✓ Precondition: You are in the [Edit Detail Settings] step.
  1. Take a look at the image area and the settings.
    - » The image area displays the overview image that has been acquired. The overview image displays the scan areas that are currently defined. If you haven't defined any scan areas manually yet, automatically detected scan areas are displayed. See [Overview image on page 103](#).
  2. Click the [Scan Areas]  button to edit the existing scan areas. You can find the button above the overview image in the image control area.
 

Alternatively, you can also double click the overview image in the image area to go to the [Edit Scan Areas] step.

    - » You then automatically go to the [Edit Scan Areas] step.
    - » Different settings are now displayed to the right of the image area. The [Scan area creation] group is already open.
    - » The scan area (1) and the sample (2) are displayed in the overview image. The areas of the image that the automatic sample detection has

identified as being the sample are green.




3. In the [Scan area creation] > [Automatic scan area creation] group to the right of the image area, click the [One for Each Subsample]  button.
  - » The scan areas are automatically re-calculated. A scan area will now be created for each sample.
  - » The scan areas are numbered serially. The scan areas are numbered from left to right by default. The number of the scan area is displayed behind the objective magnification. When the detail scan is performed, the individual scan areas will be acquired in this order.
4. If too many scan areas have been calculated, specify a minimum size for a scan area. To do so, click this button  next to the [Minimum and maximum size of subsample] slide control.
  - » Alternatively, you can specify the scan areas and their order using the [Sort Manually] function. Only the scan areas that have been clicked and are therefore numbered will be included in the scan. All scan areas without a number will be deleted and excluded from the scan as soon as you click the [Confirm] button.
5. In freehand mode, draw the minimum scan area keeping the left button pressed. You do not have to close the scan area. As soon as you release the left mouse button, the scan area is automatically closed.
  - » All of the scan areas that are smaller than the scan area that you have drawn will be automatically deleted.
6. Use the default settings for all of the other settings.


### Performing the scan process

- ✓ **Precondition:** You are in the [Edit Scan Settings] step. You have made all of the necessary settings and are ready to start the detail scans and to conclude the scan process.
  1. Click the [Start Scan] button to start the detail scans.
    - » You are now in the [Scan Image] step. In the [Scan Image] step, first the focus map and then the detail image are acquired for each scan area.

When all of the detail images have been acquired you automatically go to the [Finish] step.

2. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.
  - » The image resulting from the current scan is automatically saved but it doesn't remain open in your software.
3. You can now open and view the image that has been acquired. See [Viewing images on page 82](#).
  - » The image resulting from this scan is an image. The resulting image contains more than one image layer. The overview image and the detail images each comprise their own image layer.






Alternatively, you can create a separate image file for each detail image. To do this select the [Single-layer Images]  button. One place where you can find the button is in the [Naming and Saving] group in the [Edit Scan Settings] step.


## Scanning only sections of a sample

### Example




Lets say you want to scan only particular sections of a sample. You want to scan these sections in high resolution.

1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select the [Brightfield] scan project type for the selected slide.
5. In the [Public scan projects] table, select the [Default] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
6. Click the [Edit Scan Settings] button.
7. In the [Overview] group, select the [Expert]  mode. This is set by default in the [Default] scan project.
8. Acquire the overview image.
9. In the [Edit Detail Settings] step, take a look at the image section and the settings.

- » The image area displays the overview image that has been acquired. The overview image displays the scan areas that are currently defined. If you haven't defined any scan areas manually yet, automatically detected scan areas are displayed. See [Overview image on page 103](#).
10. In the [Detail] > [Detail objective] group, select the magnification for the detail scans. You can select the [20x]  objective, for example.
  11. Click the [Scan Areas]  button to edit the existing scan areas. You can find the button above the overview image in the image control area.
    - » You then automatically go to the [Edit Scan Areas] step.
    - » The overview image displays the scan area that the system suggests and the sample. The areas of the image that the automatic sample detection has identified as being the sample are green.
  12. **Deleting scan areas:** To delete an individual scan area, select the scan area in the overview image and press the [Del] key on your keyboard.
 


If more than one scan area has already been defined, you can delete all of the scan areas at once. Click the [Delete]  button. You can find the button on the right of the operation control area above the settings.

    - » Alternatively, you can also use a command from the image area's context menu. To do this, right click on the image and select the [Delete all shapes] command from the context menu.
    - » To select a scan area, simply click it once. You can tell that a scan area is selected when its selection markers are shown.
  13. **Adding scan areas:** You can define new scan areas directly on the overview image.
 

Select the type of scan area in the [Scan area creation] group to the right of the overview image. Click the [Scan area type] > [Rectangle] button  to define rectangular scan areas or on the [Circle] button  to define round scan areas. Alternatively, you can click the [Polygon]  to define scan areas with a shape of your choice.

Define the required scan areas. In rectangle mode, you draw a rectangle by holding the left mouse button down. You can zoom in to the overview image to position the scan area more precisely. You can use the mouse wheel to do this.

    - » As soon as more than one scan area is defined, the scan areas are given an index number. This ensures that each scan area has a unique name.


 If you change the scan area type by switching between rectangle mode and polygon mode or circle mode for example, all of the scan areas that have already been defined will automatically be deactivated.

14. **Editing scan areas:** Select a scan area to change its size and position.

To change the size of a rectangular scan area, keep the left mouse button depressed and drag one of the selection markers.

To change the position of the scan area, move the pointer to the center of the scan area and drag the scan area to the position you want.


You can also simultaneously change the positions of more than one scan area. While holding down the [Shift] key, select all of the scan areas that you want to move.

 You can only change the size of scan areas that have been defined in rectangle or circle mode. In the polygon mode, scan areas can subsequently only be moved.

15. **Sorting scan areas manually:** As soon as more than one scan area is defined, the scan areas are numbered. The number of the scan area is displayed in the scan area's label after the objective magnification.

To change the numbering of the scan areas click the [[Sort Manually](#)] button in the [[Scan area creation](#)] group. This also changes their order.

Click on the scan areas in the order that you want them to be scanned in. Click the [[Confirm](#)] button to confirm the manual sorting.

 When you use the [[Sort Manually](#)] function to specify the order of the scan areas, only the scan areas are considered which were selected and thus numbered. All scan areas without a number will be deleted and excluded from the scan as soon as you click the [[Confirm](#)] button.

16. Use the default settings for all of the other settings.
17. Start the detail scans and finish the scan process. See [Performing the scan process on page 29](#).
- » The image resulting from this scan is an image. The resulting image contains more than one image layer. The overview image and the detail images each comprise their own image layer.




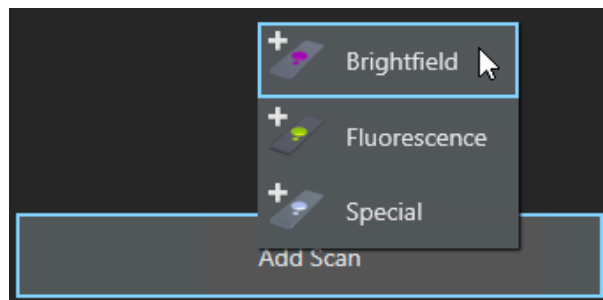
## Acquiring detail images at more than one magnification


### Example

Suppose you want to scan a single slide with a brightfield observation method. You want to scan the detail image at a magnification of 20x. Additionally, you want to scan one part of the sample at a higher magnification.

### Performing a quick scan process

1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. Perform the [Single Scan] scan mode with the [Brightfield]  project type. See [Scanning a single slide in brightfield mode on page 21](#).
  - » The resulting image contains two image layers, one for the overview image and one for the detail image.
3. In the [Finish] step, click the [Add Scan] button.
  - » This opens a small picklist of different scan project types.



4. Select the [Brightfield]  scan project type.
  - » You then automatically go to the [Edit Detail Settings] step.


### Adding a scan area

✓ Precondition: You are in the [Edit Detail Settings] step.


1. Take a look at the image area and the settings.
  - » The image area displays the overview image that has been acquired. On the overview image, you can see the scan area, of which the detail image has already been acquired.
2. In the [Detail] > [Detail objective] group, select the magnification for the additional detail scan. You can select the [100x] objective, for example.

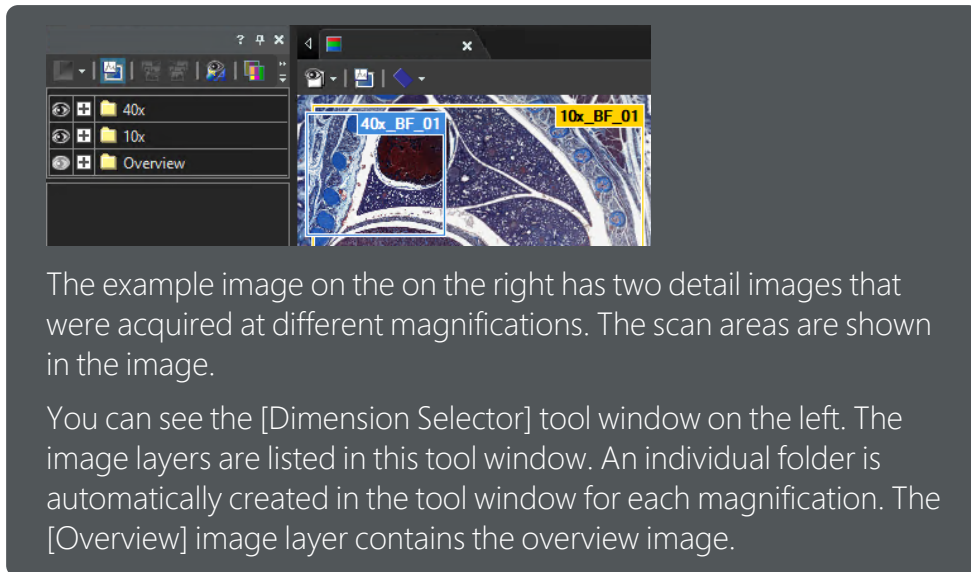
If you want to scan the same area of your sample at a higher magnification, you can now start the detail scan and complete the scan process.

Proceed with these step-by-step instructions: [Performing the scan process on page 34](#).

3. **Only if you want to scan a different area of your sample:** Click the [Scan Areas]  button to add an additional scan area. You can find the button above the overview image in the image control area.
  - » You then automatically go to the [Edit Scan Areas] step.
  - » Your system suggests a scan area.
  - » Different settings are now displayed to the right of the image area. The [Scan area creation] group is already open.
4. On the overview image, use the mouse to define an additional scan area on the part of the sample that you want to scan at a higher magnification.
  - » When you are manually editing the scan area, the button next the [Scan area creation] field changes from [Automatic] to [Manual].
5. Start the detail scan and finish the scan process.

### Performing the scan process



- ✓ **Precondition:** You are in the [Edit Scan Areas] step. You have defined an additional scan area and are ready to start the scan and to conclude the scan process.
  1. Click the [Scan Detail Image] button to scan the scan area that has been added.
    - » When the scan is finished, the [Finish] step is automatically displayed.
  2. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.
    - » The image resulting from the current scan is automatically saved but it doesn't remain open in your software.
  3. You can now open and view the image that has been acquired. See [Viewing multi-dimensional images on page 86](#). On the VS200 ASW software's start page, you will find the [Last Scanned Images] button. You can use this button to access the last images that were acquired.
    - » The resulting image contains three image layers, one for the overview image and two for the detail images. Because the two detail images were acquired at different magnifications, they are in their own image layers.
    - » If you zoom in to the image with an objective magnification of 100x, you will be able to see significantly more detail on this part of the sample than on the rest of the image.




## Scanning a sample with holes

### Example






Let's assume you want to scan samples that have a lot of small holes, connective tissue for example.

1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. Start the [Single Scan] scan mode.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Bright-field]  button.
5. In the [Public scan projects] table, select a scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
6. Click the [Edit Scan Settings] button.
7. In the [Overview] group, select the [Expert]  mode. [Expert] mode is set by default for the predefined scan projects. Acquire the overview image. See [Starting the scan process in Expert mode on page 27](#).
8. Open the [Focusing] group. To do so, click on the group's header.
 

It only makes sense to fill holes when the detail scan is limited to the detected sample. To do this, deactivate the [Non-sample regions during detail scan] > [Include in Scan]  button.



  - » When the [Include in Scan] button is active, the entire scan area is scanned when the detail images are acquired, including the detected

sample and the background. Holes in the sample will then also be scanned.


9. In the [Edit Detail Settings] step, click the [Scan Areas]  button to adjust the automatic sample detection settings. You can find the button above the overview image in the image control area.
    - » You then automatically go to the [Edit Scan Areas] step.
    - » In the [Edit Scan Areas] step, the areas of the image that the automatic sample detection has identified as part of the sample are green. When the image is displayed this way, it's easy to see that the holes in the sample haven't been colored green. They aren't part of the sample and will therefore not be included in the detail scan.
-  If the sample isn't colored green, that's because the [Hide Detected Sample]  button is active. Click the button once to deactivate it.
- » To the right of the image area, different settings are now shown from those that were shown in the [Edit Detail Settings] step.
  10. In the [Sample detection] group, select the [Generic Detection] button.
  11. **Fill holes:** Click this button  to the right of the [Fill holes smaller than] slide control. While pressing the left mouse button, draw a line in the image around a typical hole. As soon as you release the mouse button the shape closes automatically.
    - » The [Fill holes smaller than] slide control is set to the size of the object that you drew. Any holes that are smaller than the object size that has been defined will now be automatically closed and will be considered to be part of the sample. In the [Edit Scan Area] step, you can see this straight away by the way that the holes are now also colored green.
    - » The mouse pointer will now change its shape  if you move it over the overview image, thus showing that you are now in a drawing mode.
  12. Start the detail scan and finish the scan process. See [Performing the scan process on page 29](#).
    - » The resulting image contains more than one image layer. The overview image and the detail images each comprise their own image layer.

## Scanning a sample that has low contrast

### Example


Let's say you want to scan a sample that has low contrast with a brightfield observation method. You want the sample to be detected automatically. Use a [Special]  type scan project. Select [Expert]  mode in the scan settings in the [Overview] group. Select a manual exposure time. Check the exposure time in the live mode.




### Starting the scan process

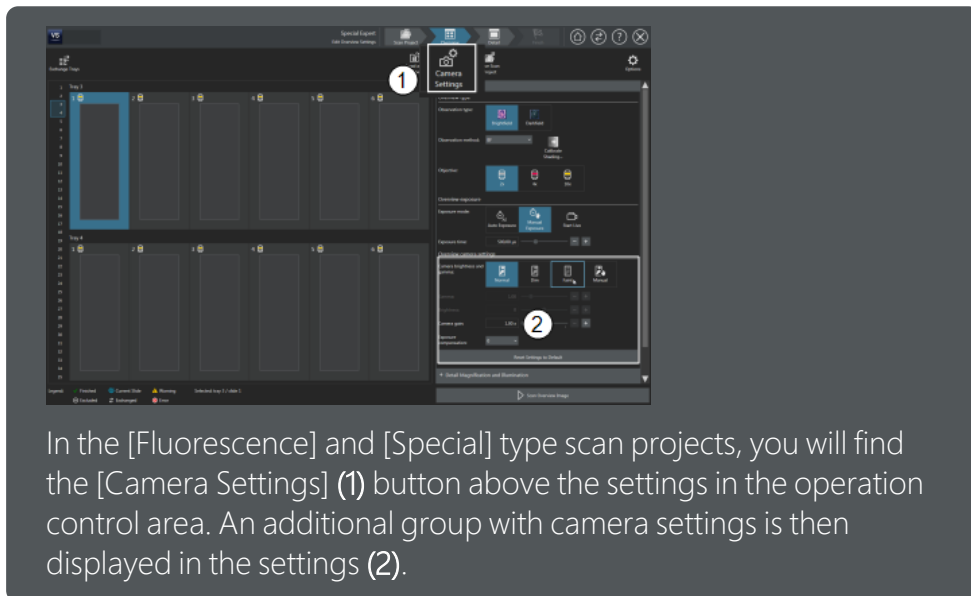
1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Special]  button.
5. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Faint sample detection] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » Settings that are suitable for faint samples that don't have much color are preset in the [Faint sample detection] scan project. If you select the [Default] scan project, it might be that the automatic sample detection has difficulty detecting faint samples. This scan project is a good place to start when you want to define your own scan projects.
6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step. A number of settings are displayed to the right of the image area. The [Overview] group has already been expanded. In this group, you can define the settings for the acquisition of the overview image.



### Making settings for the acquisition of the overview image

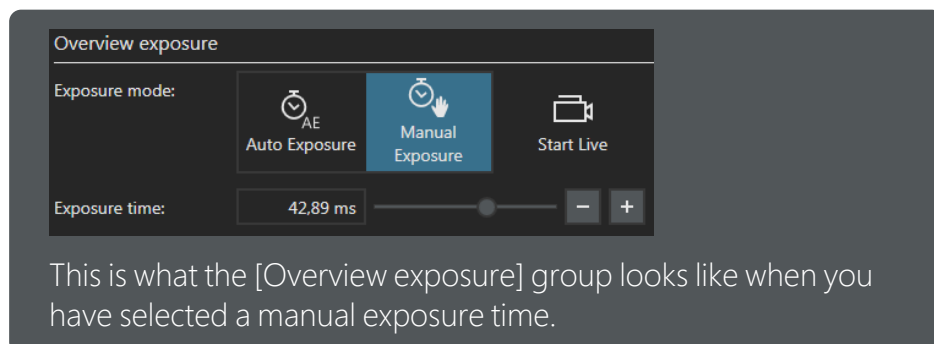
- ✓ Precondition: You are in the [Edit Scan Settings] step.

 The camera settings vary the quality of the images that are acquired. For this reason, only experienced users should make changes to the camera settings.

1. When you want to acquire a brightfield image, click the [Brightfield]  button in the [Overview] > [Overview type] group. For the acquisition of brightfield images, a color camera will usually be used. It is also possible for a brightfield observation method to use a monochromatic camera.
2. **Showing camera settings:** You can change various camera settings in a [Special]  type scan project. Activate the [Camera Settings]  button. This status is indicated by the button's different background color.
  - » An additional group with camera settings is displayed in the settings. The settings that are available depend on the camera that is being used to acquire the overview image or the detail images.

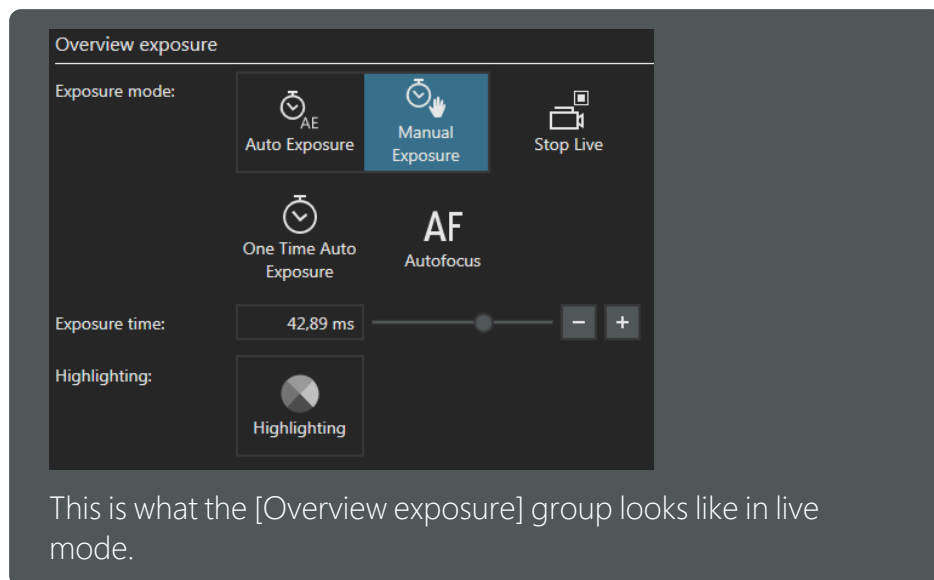


3. **Starting live mode:** In a [Special]  type scan project, you can check the exposure time in the live-image. Activate the [Manual Exposure]  button in the [Overview exposure] group. This status is indicated by the button's different background color.
  - » Several additional functions are now displayed in the [Overview exposure] group. You can now start the live mode for example.

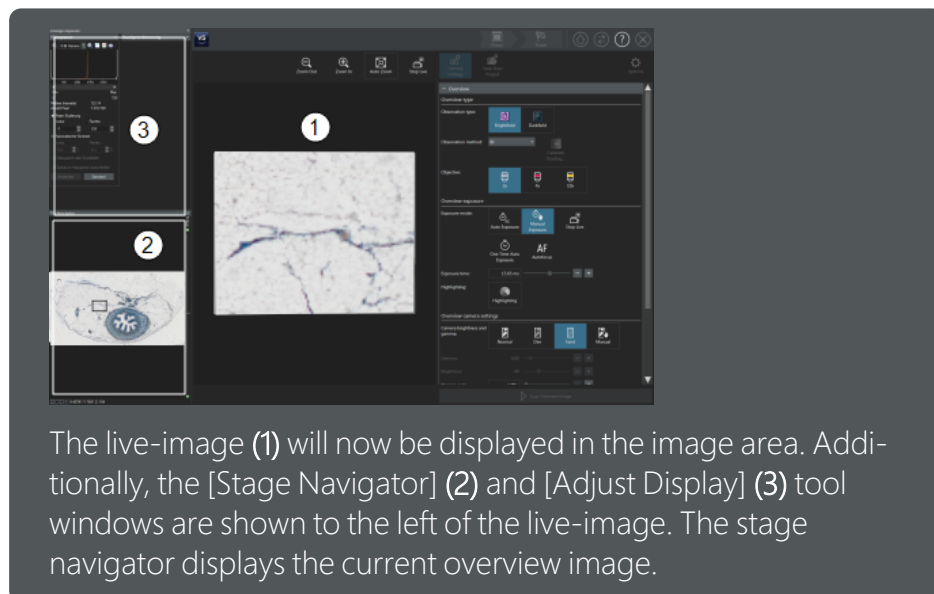


4. Click the [Start Live]  button to switch your camera to the live mode.

- » In live mode the [Start Live] button turns into the [Stop Live] button.  
In the [Overview exposure] group, several additional functions are now shown, for example you can now set the exposure time.




- » The image area changes in live mode.





5. **Adjust Display:** Use the [Adjust Display] tool window to change the way the image is displayed on your monitor.


You can select the [Auto Contrast] option. The automatic contrast ensures that the image is displayed with the highest contrast possible on the monitor, independently of the current exposure time.

These settings only affect the way the image is displayed on the monitor. The actual image data is not changed.

6. **Navigating in the live-image:** Use the stage navigator to the left of the live-image to change the current stage position. On the overview image in the stage navigator, click on the position on the sample that you want to see in the live-image.
7. **Optimizing the camera settings:** In a [Special] type scan project, you can change some camera settings in order to make the sample better visible in the image. For example, you can load predefined camera settings for your type of sample. In the [Overview camera settings] group, click the [Faint]  button to adjust the brightness and the gamma values for a sample with low contrast.
  - » You'll see the changes straight away in the live-image. If the image is now too dark, increase the exposure time.
  - » You can use the camera settings to change the image data that is acquired. This means that changing the camera settings influences the automatic sample detection. If you can see the samples in the live-image more easily, then the automatic sample detection will also be able to find the sample more easily.
8. **Selecting the exposure time:** In the [Exposure time] field, set the exposure time with which you want to acquire the overview image.
 

If you want to use the automatic exposure time as a starting point, click the [One Time Auto Exposure]  button for the system to automatically determine the optimal exposure time for the current position once.
9. **Leaving live mode:** Click the [Stop Live]  button to leave the live mode. You can find the button in the settings in the [Overview] > [Overview exposure] group and at the bottom right of the page.
10. Now select the settings for the acquisition of the detail image.


### Making settings for the acquisition of the detail image

- ✓ **Precondition:** You are in the [Edit Scan Settings] step.
  1. In the [Detail] group, you make the settings for the acquisition of the detail image. In a [Special]  type scan project, you can check the settings for the detail image in live mode as well. Do the same as described for the overview image. See [Making settings for the acquisition of the overview image on page 37](#).
  2. Select a brightfield observation method and the objective for the detail scan.
  3. In the [Focusing] group, you can make the required settings for the acquisition of the focus map.
  4. You can check the storage location in the [Naming and Saving] group.



5. Click the [Start Scan] button to start acquiring the overview image. Wait until the acquisition of the overview image is finished.
  - » When the acquisition of the overview image is finished, you go to the [Edit Detail Settings] step.

### Editing scan areas

- ✓ Precondition: You are in the [Edit Detail Settings] step.
  1. Take a look at the image area and the settings.
    - » The image area displays the overview image that has been acquired. The overview image displays the scan areas that are currently defined. If you haven't defined any scan areas manually yet, automatically detected scan areas are displayed. See [Overview image on page 103](#).
  2. Click the [Scan Areas]  button to edit the existing scan areas. You can find the button above the overview image in the image control area.
    - » You then automatically go to the [Edit Scan Areas] step.
    - » The overview image displays the scan area that the system suggests and the sample. The areas of the image that the automatic sample detection has identified as being the sample are green.
    - » Different settings are now displayed to the right of the image area.
  3. Check that the automatic sample detection found the sample correctly.
  4. **Changing settings for automatic sample detection:** There are different ways of changing the settings for the automatic sample detection.
    - » In the [Sample detection] group, you make some basic settings for the automatic sample detection.
    - » You can find more settings for automatic sample detection in the [Advanced sample detection] group.
  5. The [Sample detection sensitivity] slide control controls the sensitivity with which the automatic sample detection will be carried out.
 

Move the slide control to the left to reduce the sensitivity. With a little luck, this will mean that parts of the sample you are not interested in, or impurities that had been detected before will no longer be detected.

Move the slide control to the right to increase the sensitivity. This means that parts of the sample that could not be detected before will be detected.



Repeating the sample detection can take some time, especially for many small samples or for one very large one.

6. If your samples are very pale and have poor contrast, increase the [Non-colored sample detection weight] value. The greater the value is, the more the sample detection process will weight the structure of the sample in proportion to its color.



The illustration on the left shows the overview image. The sample consists of a clearly identifiable object in the center and an area around the object that has very poor contrast. Using the default settings, the automatic sample detection finds the object in the center but not the area that has poor contrast (the illustration in the center). The areas of the image that the automatic sample detection has identified as being the sample are green. If you increase the [Non-colored sample detection weight] value even slightly, the area that has poor contrast is identified as part of the sample.



- » In the [Faint sample detection] scan project, the [Non-colored sample detection weight] value is already preset to 90%.
7. If there are holes within the sample, you can fill them. See [Scanning a sample with holes on page 35](#).
    - » All of the changes to the settings in the [Edit Scan Areas] step are automatically taken into account: The areas of the overview image that have been colored green, because they have been recognized as part of the sample, are updated. The suggested scan area is adjusted.
    - » With the [Edit] > [Detected Sample] button, you can manually edit the areas that the automatic sample detection identified as being the sample.
  8. Accept the default settings for all of the other settings and finish the scan process.

## Scanning slides that have pen marks



### Example


You want to scan a single slide that is labeled with a marker pen with a bright-field observation method. You want the sample on the slide to be recognized despite the pen marks. You want the detail scan to ignore the pen marks.

1. Start the [Single Scan] scan process.
2. In the [Select Scan Project] step, select the slide that you want to scan.

3. Select the [Brightfield]  scan project type for the selected slide.
4. Select a scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
5. Click the [Edit Scan Settings] button.
6. In the [Edit Scan Settings] step, select [Expert] mode and acquire the overview image. See [Starting the scan process in Expert mode on page 27](#).
7. Take a look at the overview image and the scan area.
  - » The automatic sample detection has possibly identified the pen marks as a part of the sample. The proposed scan area then encompasses the pen marks as well as the sample.
  - » Whether pen marks on the slide disrupt the automatic sample detection depends on the color of the marker pen and it's opacity.
8. Click the [Scan Areas]  button to adjust the automatic sample detection settings. You can find the button above the overview image in the image control area.
  - » You then automatically go to the [Edit Scan Areas] step.
  - » In the [Edit Scan Area] step, the areas of the image that the automatic sample detection has identified as part of the sample are green.



- » To the right of the image area, different settings are now shown from those that were shown in the [Edit Detail Settings] step.
9. In the [Sample detection] group, open the [Marker detection] group. To do so, click on the group's header.
  10. Specify the color of the marker pen. To do this, click the [Marker color] > [Select in Image]  button.
    - » The mouse pointer will now change its shape  if you move it over the overview image, thus showing that you are now in a drawing mode.


11. In the overview image, click once on the pen marks.
  - » In the overview image, all of the image areas which have been assigned to the marker pen's mark due to their color will now automatically be colored red.
  - » The [Save Marker as] dialog box opens. You can save the color of the marker pen here. This will enable you to use the marker pen color again later for another scan.
12. In the [Marker detection] group, activate the [Marker] > [Detect and Remove] button .

The [Sample detection] > [Inside Marker Only]  button should not be active if you want to remove the pen marks.

Activate the [Inside Marker Only] button if you have marked the required scan area directly on the slide. The pen marks on the sample must form a closed shape. This can be a circle or an oval for example.

- » The scan area will be automatically recalculated and will now contain only the sample and no longer the pen marks.



13. Click the [Start Scan] button to start the scan.
  - » When the detail image has been acquired you automatically go to the [Finish] step.
14. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.
15. You can now open and view the image that has been acquired. See [Viewing images on page 82](#).
  - » The resulting image contains more than one image layer. The overview image and the detail images each comprise their own image layer.

## 5.5 Scanning fluorescence samples

With your VS200 system, you can acquire high quality multi-channel fluorescence images of a sample. To do so, use [Fluorescence] type scan projects. The following instructions describe typical workflows for acquiring multi-channel fluorescence images.

- ✓ **Precondition:** You can use [Fluorescence] type scan projects if your system is equipped with special hardware for acquiring fluorescence images and the required software solution has been installed.
- » [Acquiring a fluorescence image of a single slide on page 45](#)
- » [Acquiring a multi-channel fluorescence image with many color channels on page 52](#)
- » [Viewing a multi-channel fluorescence image on page 62](#)

### Acquiring a fluorescence image of a single slide

#### Example


You want to acquire a multi-channel fluorescence image of a sample. A brightfield observation method should be used to acquire the overview image.

You have stained your sample with a red and a green fluorochrome, and want to use the two predefined observation methods [CY5] and [FITC].

Your system is equipped with a color and a monochrome camera.




- ✓ **Precondition:** Suitable observation methods have been defined. See [Observation Method on page 108](#).

#### Starting the scan process




1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Fluorescence]  button.
5. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Default] scan project.

- » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » The [Default] scan project has appropriate default settings for the scan. This means that this scan project is a good place to start when you want to define your own scan projects.
6. Click the [Edit Scan Settings] button.
    - » You are now in the [Edit Scan Settings] step. Here you can make settings for the overview scan and the detail scan and select the fluorescence observation methods.

### Making settings for the overview scan

- ✓ **Precondition:** You are in the [Edit Scan Settings] step. Here you can make settings for the overview scan and for the detail scan. [Expert] mode allows you to adjust settings for the detail scan in the [Edit Detail Settings] step if required after the overview image has been acquired.
1. Take a look at the settings.
    - » The [Overview] group has already been expanded. In this group, you can define the settings for the acquisition of the overview image.
  2. Click the [Brightfield]  button when you want to acquire a brightfield overview image. For the acquisition of brightfield overview images, a color camera will usually be used.
    - » Certain observation methods are linked to each contrast method. Now, the [Observation method] list contains only brightfield observation methods.
  3. Select the observation method you want from the [Observation method] list.
  4. In a fluorescence scan project, higher magnifications are also available for the overview image. In the [Objective] group, select the magnification for the overview image. In this example, select the objective with the lowest magnification, for example [2x] .
  5. Choose the automatic exposure time for acquiring the overview image. To do so, activate the [Auto Exposure]  button.
  6. Open the [Detail] group. To do so, click on the header of the [+ Detail] group. In this group, you can define the settings for the detail scan. When acquiring multi-channel fluorescence images you can also define the settings for the fluorescence channels here.



## Selecting the fluorescence observation methods

- ✓ **Precondition:** You are in the [Edit Scan Settings] step. Here you can make settings for the overview scan and the detail scan and select the fluorescence observation methods. The [Detail] group is expanded.
  1. In the [Detail objective] group, select the magnification for the detail scan. You can select the [20x]  objective, for example.
    - » The objective that has been selected is shown in the schematic illustration of the slide in the image area.
  2. **Defining the fluorescence channels:** In the [Channels] group, define the fluorescence channels for acquiring the multi-channel fluorescence image.
  3. Delete the fluorescence observation methods that aren't required for the current scan project. To do this select the appropriate channel and click the [Remove Channel] button .
  4. Add the required observation method. To do this click the [Add FL Channel] button  to select the first fluorescence observation method, [CY5] for example.
    - » Clicking the [Add FL Channel] button opens a list with all observation methods that are available.
    - » Suitable observation methods are predefined for your system. For the acquisition of fluorescence images, a monochrome camera will usually be used.
    - » Only observation methods that it makes to use are available. For example, no brightfield observations methods will be offered here.




The camera can't be changed during the acquisition of fluorescence detail images. As soon as you have selected the observation method for the first channel, you can only select observation methods that use the same camera for additional channels. All of the others will be hidden.

5. Add the second fluorescence observation method, [FITC] for example.
  - » The table with the fluorescence channels located in the [Channels] group will now look like this:

#		Channel Name	Exposure Time	Deblur	Display Limits
1		CY5	Auto	No	Auto
2		FITC	Auto	No	Auto

6. Use the default settings for all of the other settings.

- Click the [Start Scan]  button to begin acquiring the overview images. You can find this button in the navigation and commit area at the bottom right of the page.

Wait until the acquisition of the overview image is finished.

- » When the acquisition of the overview image is finished, you go to the [Edit Detail Settings] step.

### Setting the exposure time for the fluorescence image acquisition

- ✓ **Precondition:** You are in the [Edit Detail Settings] step. The [Detail] group is expanded.

- In the list of the fluorescence channels, select the channel for which you want to set the exposure time.

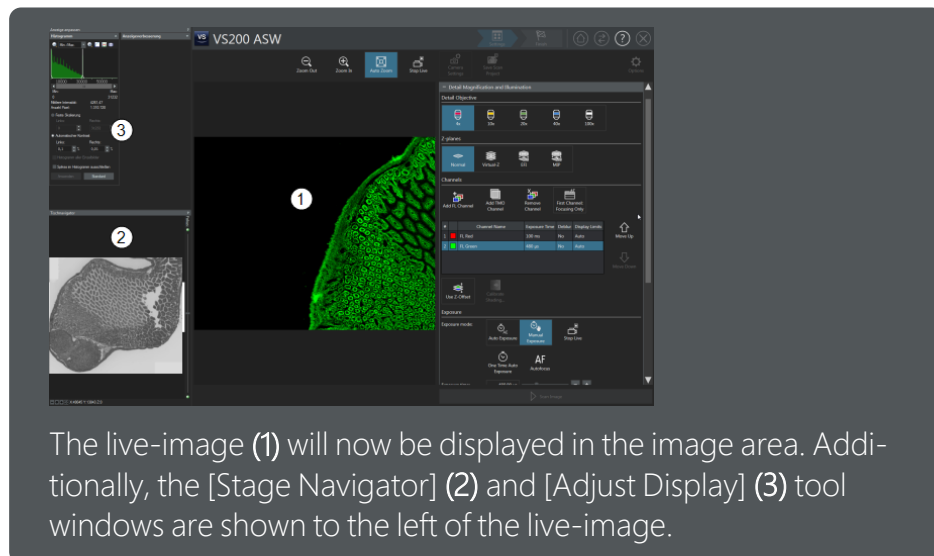
Click the [Manual Exposure]  button. You can find this button further below, in the [Detail] group.

- Click the [Start Live]  button to switch your camera to the live mode.

- » In live mode the [Start Live] button turns into the [Stop Live] button.

In the [Exposure] group, several additional functions are now shown, for example you can now set the exposure time.

- » The image area changes in live mode.





- Note the [Adjust Display] tool window. When you are using a fluorescence observation method to acquire an overview image, it automatically appears to the left of the image area.

You can use this tool window to change the appearance of the image on your monitor. Select the [Auto Contrast] option in this tool window. This makes certain that the image signal of your monochrome camera (bit




depth: 16 bits) is optimally displayed on your monitor (bit depth: 8 bits).



 These settings only affect the way the image is displayed on the monitor. The actual image data is not changed.


4. Find a position on the sample that has a fluorescence intensity that is typical of the whole sample. Use the stage navigator to for this. In the stage navigator, click on a position on the slide to move the stage there.
5. Click the [Autofocus] **AF** button to automatically focus the live-image on the current position on the sample.
6. Find an appropriate exposure time. Click the [One Time Auto Exposure]  button to get the system to suggest an exposure time.

To make fine adjustments, use either the slide control, or the [ - ] and [ + ] buttons. You can also enter the value you want directly into the field and confirm by pressing the [Enter] key.



7. Click the [Stop Live]  button.
  - » In the table with the fluorescence channels, the manual exposure time will now be displayed in the [Exposure Time] column.
  - » The table with the fluorescence channels located in the [Channels] group will now look like this:





#		Channel Name	Exposure Time	Deblur	Display Limits
1		CY5	970.00 µs	No	Auto
2		FITC	Auto	No	Auto

8. Set the exposure time for the second fluorescence channel. To do so, click the [Manual Exposure] button .
9. Use the default settings for all of the other settings.


### Checking the scan areas

✓ **Precondition:** You are in the [Edit Detail Settings] step.

1. Take a look at the image area and the settings.
  - » The image area displays the overview image that has been acquired. The overview image displays the scan areas that are currently defined. If you haven't defined any scan areas manually yet, automatically detected scan areas are displayed. See [Overview image on page 103](#).
  - » Check that the automatic sample detection found the sample correctly.

2. Click the [Scan Areas]  button to edit the existing scan areas. You can find the button above the overview image in the image control area.  
Alternatively, you can also double click the overview image in the image area to go to the [Edit Scan Areas] step.
  - » You then automatically go to the [Edit Scan Areas] step.
  - » The automatically detected scan area is already selected. You can tell that a scan area is selected when its selection markers are shown.
3. If necessary, change the position and size of the scan area. Activate the [Edit] > [Scan Area] button to display the functions for editing the scan areas.  
To change the size of a rectangular scan area, keep the left mouse button depressed and drag one of the selection markers.  
To change the position of the scan area, move the pointer to the center of the scan area and drag the scan area to the position you want.
4. Activate the [Non-sample regions during detail scan] > [Include in Scan]  button. This status is indicated by the button's different background color.
  - » When the [Include in Scan] button is active, the entire scan area is scanned when the detail images are acquired, including the detected sample and the background. This will ensure that the whole sample is included in the multi-channel fluorescence image acquisition.
  - » If you have selected the [Fluorescence] > [Default] scan project, the [Include in Scan] button is already activated by default.
  - » When the [Include in Scan] button is active, the [Include in Focusing]  button will be displayed to its right.
5. Activate the [Include in Focusing]  function if you want to generate the focus map for the whole scan area including the background of the sample. This is, for example, helpful if you work with samples that are difficult to detect (e.g., because they are very pale or consist of many separate parts).
6. Use the default settings for all of the other settings.
7. Start the detail scans and finish the scan process.

### Performing the scan process

- ✓ **Precondition:** You have made all of the necessary settings and are ready to start the detail scans and to conclude the scan process.
  1. Click the [Start Scan]  button to start the detail scans. You can find this button in the navigation and commit area at the bottom right of the page.

» You are now in the [Scan Image] step.

» In the [Scan Image] step, first the focus map is acquired.

Then the detail image is acquired. The detail image acquisition process acquires an image for each fluorescence channel at each position on the sample one after the other. Your system sets the appropriate observation method before the image acquisition process starts.


The individual fluorescence images are combined into a single multi-channel fluorescence image.

2. Follow the acquisition of the detail image.

In the image area, you can follow the acquisition of the image and check the results in the areas that have already been scanned.

The [Current slide] group, located at the right of the image area, shows you the progress of the scan. The information is constantly updated.


3. You can now view the image that has been acquired. See [Viewing a multi-channel fluorescence image on page 62](#).

To do so, you can click the [Additional layouts]  button to switch to the [Image Processing] or [Fullscreen] layout. You can find this button on the top right in the navigation bar.

» This scan will result in very complex multi-layer image.

The resulting image contains more than one image layer. The overview image and the detail image each comprise their own image layer.

The detail image is a multi-channel image that consists of two channels. You can show and hide the separate color channels, or you view them superimposed on each other.

4. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.

» The image resulting from the current scan is automatically saved but it doesn't remain open in your software.

## Acquiring a multi-channel fluorescence image with many color channels


The maximum number of fluorescence channels that you can acquire with a scan is limited. A limiting factor is, for example, the number of fluorescence channels allowed by the filter set that is used (usually 4 up to maximum of 5). You can scan the same fluorescence sample multiple times to overcome these restrictions.


### Example

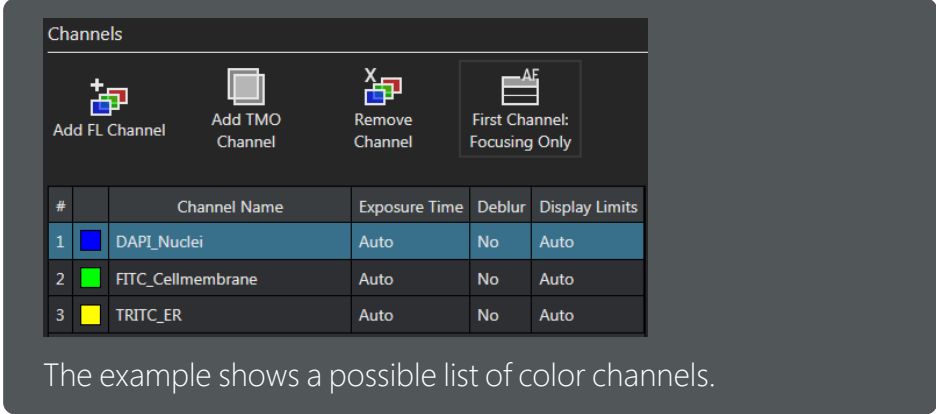
You want to acquire a multi-channel fluorescence image of a sample. Next you want to dye the sample again and rescan it. You want the resulting image to contain all of the color channels. You want to use one color channel, the [DAPI] channel for example, as a reference to align the acquired images correctly.

- ✓ **Precondition:** Suitable observation methods have been defined. See [Observation Method on page 108](#).

### Scanning the slide



1. Insert the slide that you want to scan into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
2. On your software's start page, click the [Single Scan] button.
  - » Your software starts the scan process with the [Select Scan Project] step.
3. In the [Select Scan Project] step, select the slide that you want to scan.
4. Select a scan project type for the selected slide. To do this, click the [Fluorescence]  button.
5. The [Public scan projects] table offers predefined scan projects for each scan project type. Select the [Default] scan project.
  - » The scan project type and the settings defined in the scan project will be applied to the selected slide.
  - » The [Default] scan project has appropriate default settings for the scan. This means that this scan project is a good place to start when you want to define your own scan projects.
6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step. Here, you can make settings for acquiring the overview image and the detail scan and select the fluorescence observation methods.
7. Making the settings: Define the settings for the acquisition of the overview image and the detail images.


- » In the [Overview] group, select [Expert]  mode, the observation method, and the magnification for the acquisition of the overview image.
- » In the [Detail] group, select the magnification for the detail scan. Also select the fluorescence channels for the acquisition of multi-channel fluorescence image. Select the observation method and a suitable exposure time for each fluorescence channel.
- » Rename the color channels in such a way that you can easily assign the color channels in the resulting image. For example, append the [structures that are stained to the name of the fluorochrome, for example DAPI\_Nuclei].
- » To do so, click in a cell in the [Channel Name] column located in the [Channels] group. You can now simply enter the name you want.

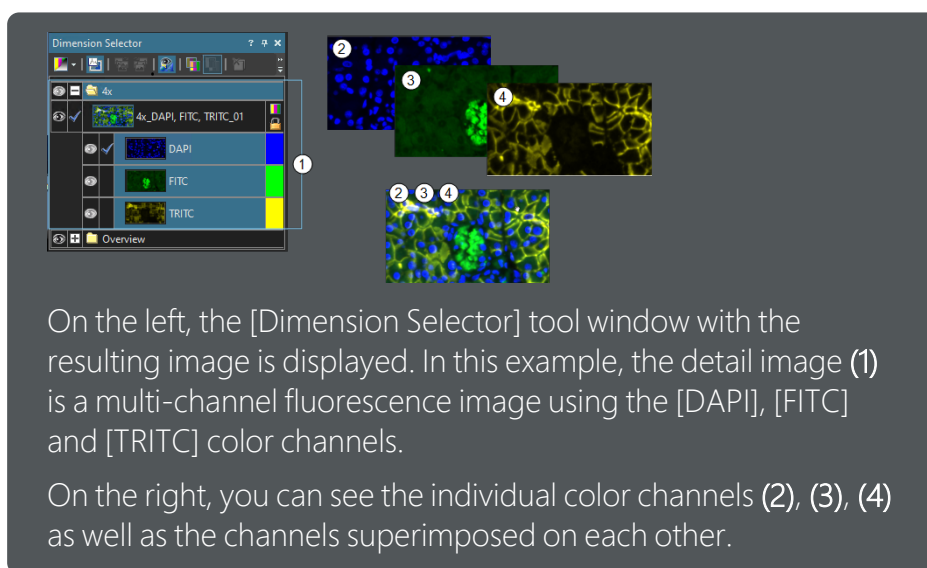



The example shows a possible list of color channels.

#	Channel Name	Exposure Time	Deblur	Display Limits
1	DAPI_Nuclei	Auto	No	Auto
2	FITC_Cellmembrane	Auto	No	Auto
3	TRITC_ER	Auto	No	Auto

- » In the [Naming and Saving] group, you define the storage location for the acquired multi-channel fluorescence image.
8. Click the [Start Scan]  button to begin acquiring the overview images. You can find this button in the navigation and commit area at the bottom right of the page.  
Wait until the acquisition of the overview image is finished.
    - » When the acquisition of the overview image is finished, you go to the [Edit Detail Settings] step.
  9. Check whether the sample was identified correctly. If necessary, define the scan area manually and edit the areas of the sample that were identified by the automatic sample detection.
  10. **Saving the scan project:** Click the [Save Scan Project]  button to save the current settings in a scan project. You can find the button on the right of the operation control area above the settings.

- » A scan project saves scan settings and information. The saved settings include the observation methods used, the overview mode, and the manually defined scan areas.
11. **Starting the detail scan:** Click the [Start Scan]  button to begin acquiring the detail image. You can find this button in the navigation and commit area at the bottom right of the page.
    - » The detail image acquisition process acquires an image for each fluorescence channel at each position on the sample one after the other. Your system sets the appropriate observation method before the image acquisition process starts.
    - » When the scan is complete, you will find yourself in the [Finish] step.
  12. You can now view the image that has been acquired. See [Viewing a multi-channel fluorescence image on page 62](#).
    - » The resulting image contains more than one image layer. The overview image and the detail image each comprise their own image layer.
    - » The detail image is a multi-channel image that consists of three channels. You can show and hide the separate color channels, or you view them superimposed on each other.




13. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.


### Rescanning a slide


- ✓ **Precondition:** You have already acquired a multi-channel fluorescence image of a slide.
  1. After the scan is complete, take the slide out of the tray.
  2. Re-stain the sample.


The instructions below assume that you use the same dyes on different antibodies for the second scan.

 In order to be able to align the detail images correctly later, there must be one color channel that is contained in all of the scans of the slide, the [DAPI] channel for example. This color channel must be in position 1 in the [Channels] group.

3. Insert the slide back into a tray. Load the tray into the VS200 system. See [Loading slides into the VS200 system on page 14](#).

 Use the same tray that you used for the first scan. Place the slide in the same position in the tray that it was in for the first scan.  
If you are using a slide loader: Load the tray with the slide in the same tray position that it was in for the first scan.

 If you place a 76x26 mm (3x1 inch) slide into the slide pocket of the tray, the slide will not always be positioned exactly the same. The maximum tolerance for the XY-positioning of the slide in the slide pocket is +/- 150 µm.

4. Start the [Single Scan] scan mode.
5. In the [Select Scan Project] step, select the slide that has the same position in the tray as it did for the first scan.
6. Select the [Fluorescence] scan project type the same scan project that you used the first time you scanned the slide.
7. Click the [Edit Scan Settings] button. You can find this button in the navigation and commit area at the bottom right of the page.
  - » You are now in the [Edit Scan Settings] step.
8. **Loading the existing multi-channel fluorescence image:** Click the [Load and Reuse Overview]  button. You can find the button on the right above the image area in the image control area.

» The [Load and Reuse Overview] dialog box opens.

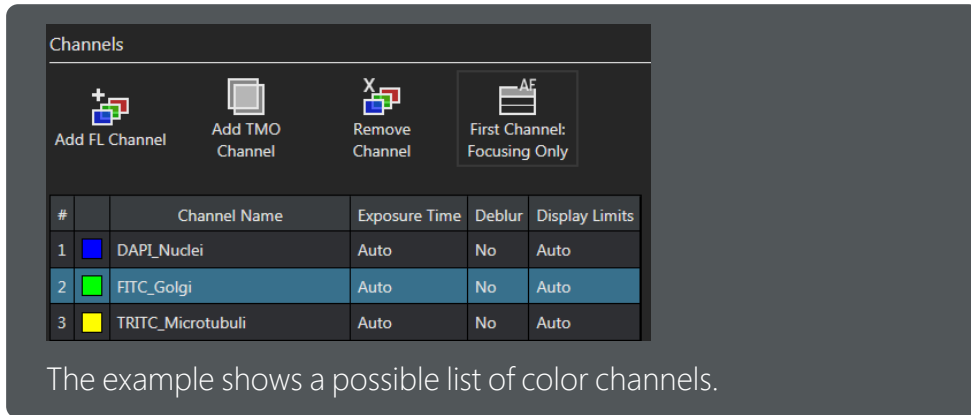
Navigate to the storage location of the multi-channel fluorescence image that has already been acquired and click the [Open] button.



» The multi-channel fluorescence image that has already been acquired will be displayed in the image area.

9. Making the settings for the detail scan: Define the settings for the detail images.

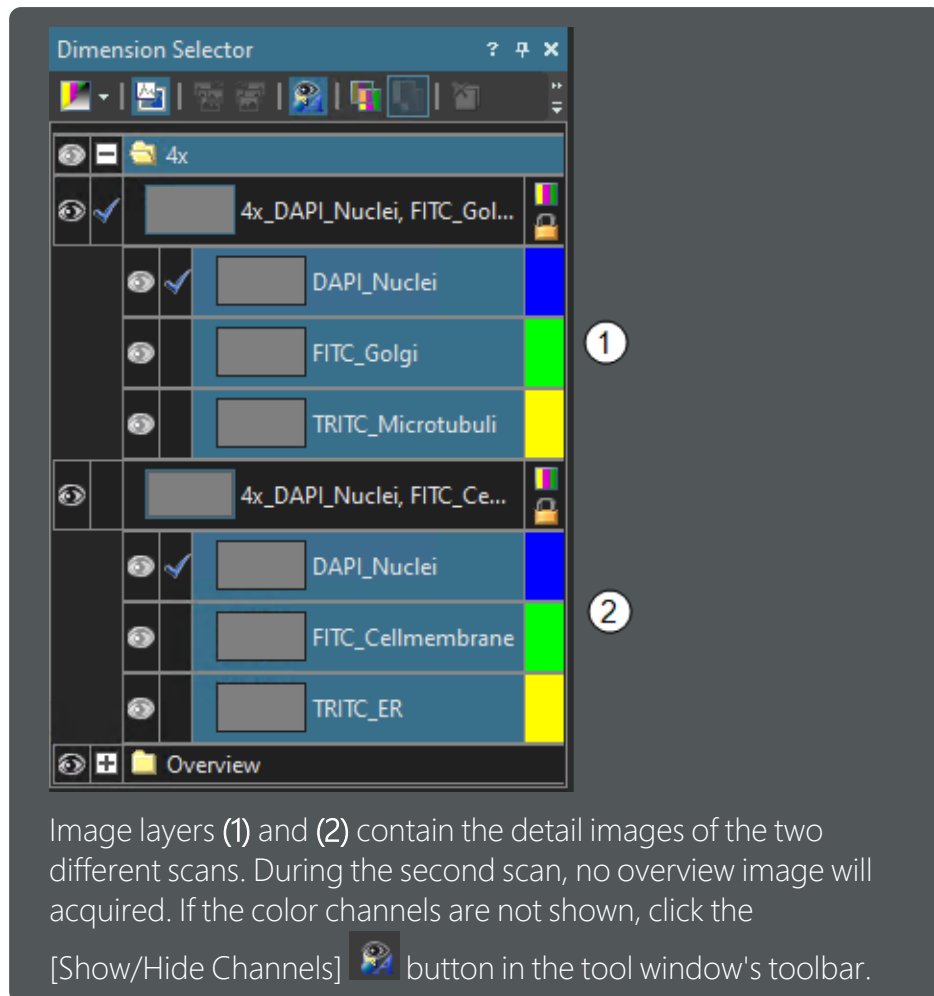
In the [Detail] group, change the names of the color channels. The first color channel should be the same one that was used for the first scan of the slide.

Select a suitable exposure time for each fluorescence channel.




10. **Saving the scan project:** Click the [Save Scan Project]  button to save the current settings in another scan project. You can find the button on the right of the operation control area above the settings.
11. **Starting a new scan:** Click the [Start Scan]  button. You can find this button in the navigation and commit area at the bottom right of the page.
- » A new overview image will be acquired. You then go straight to the [Scan Image] step.
  - » The detail image acquisition process acquires an image for each fluorescence channel at each position on the sample one after the other. Your system sets the appropriate observation method before the image acquisition process starts.
  - » When the scan is complete, you will find yourself in the [Finish] step.
12. You can now view the image that has been acquired.
- » The resulting image now additionally contains another image layer with the newly acquired detail image. The resulting image now contains three image layers, the two detail images and the overview image. All image layers are stacked and you can show or hide them individually. The image layers are not transparent. So, you can only see the top image layer in the image window.
- You can superimpose all image layers as well. In this case, you can see all visible image layers at the same time. See [Superimposing color channels on page 58](#).





If you use an existing overview image, no new image will be created. Rather the existing image will be augmented.

13. In the [Finish] step, click the [Save and Home]  button to end the current scan and to return to the [Select Scan Mode] start page.

## Superimposing color channels

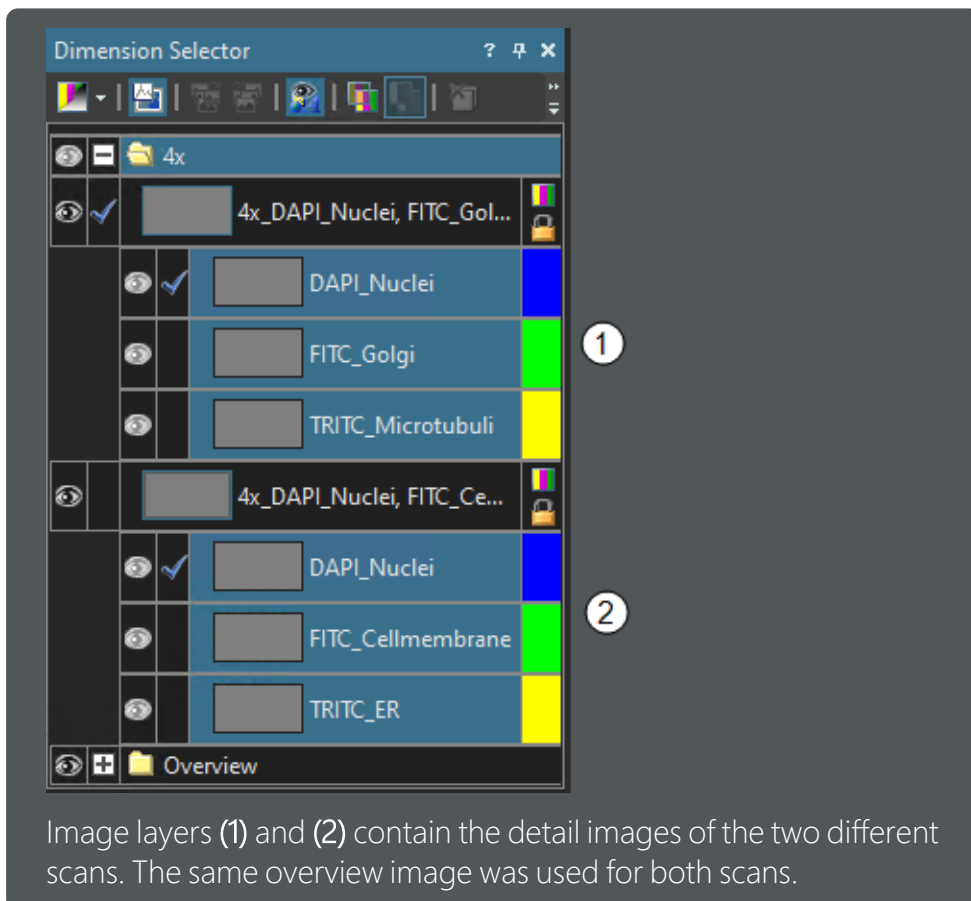
Preconditions:

- ✓ You have already acquired a multi-channel fluorescence image of a slide.
- ✓ You have scanned a slide several times using the overview image from the first scan.
- ✓ You are in the [Image Processing] layout. See [Layout - Image Processing on page 122](#).


### Example

You have already acquired a multi-channel fluorescence image of a slide. You want to superimpose the different color channels as you like.

1. If necessary, use the [View] > [Tool Windows] > [Dimension Selector] command to show the [Dimension Selector] tool window.
2. Take a look at the structure of the multi-channel fluorescence image in the [Dimension Selector] tool window.




» The eye icon  identifies all visible layers.

 Note that the different image layers are stacked. Therefore, you can not see an image layer below another layer in the image window, even if the eye icon of the image layer is active.

3. **Hiding the overview image:** Before superimposing all color channels in the image window, you should hide the overview image. Otherwise, the overview image will cover the image information of the color channels.



In the [Dimension Selector] tool window, click on the eye icon in front of the [Overview] folder.


» The overview image is hidden.

4. **Superimposing the image layers in the image window:** Click the [Mix the Layer Visibility]  button. You can find this button on the [Dimension Selector] tool window's toolbar.

» All image layers are now superimposed in the image window.

5. Click on the eye icon  next to a particular layer to hide that layer.

 The [Mix the Layer Visibility]  button only affects the way the image is displayed. The detail images of the different scans are still separate image layers.

Click the [Unmix the Layer Visibility]  button to undo the superimposition of the visible layers.

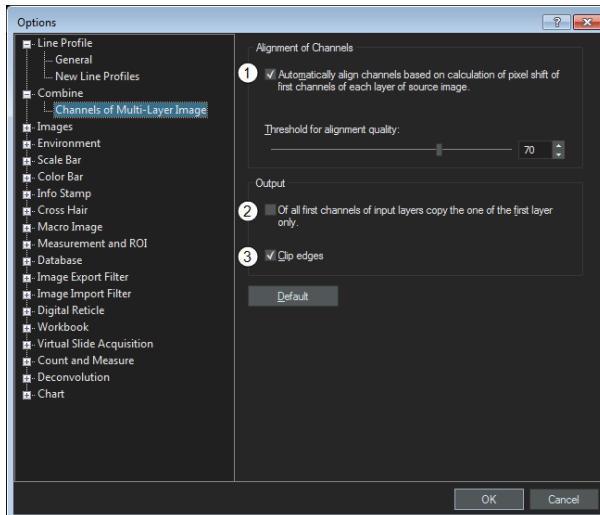
### Combining all color channels in one image layer

✓ **Preconditions:** All of the detail images must have the same first color channel, [DAPI] for example.

You can create a new image from the image acquired. In the newly created image, all color channels of the source image will be written into one single image layer.

Use the [Tools] > [Options] command to view the settings for this command and to change them, if necessary. In the [Options] dialog box, select the [Combine] > [Channels of Multi-Layer Image] entry.

Select the check boxes (1), (2) and (3).



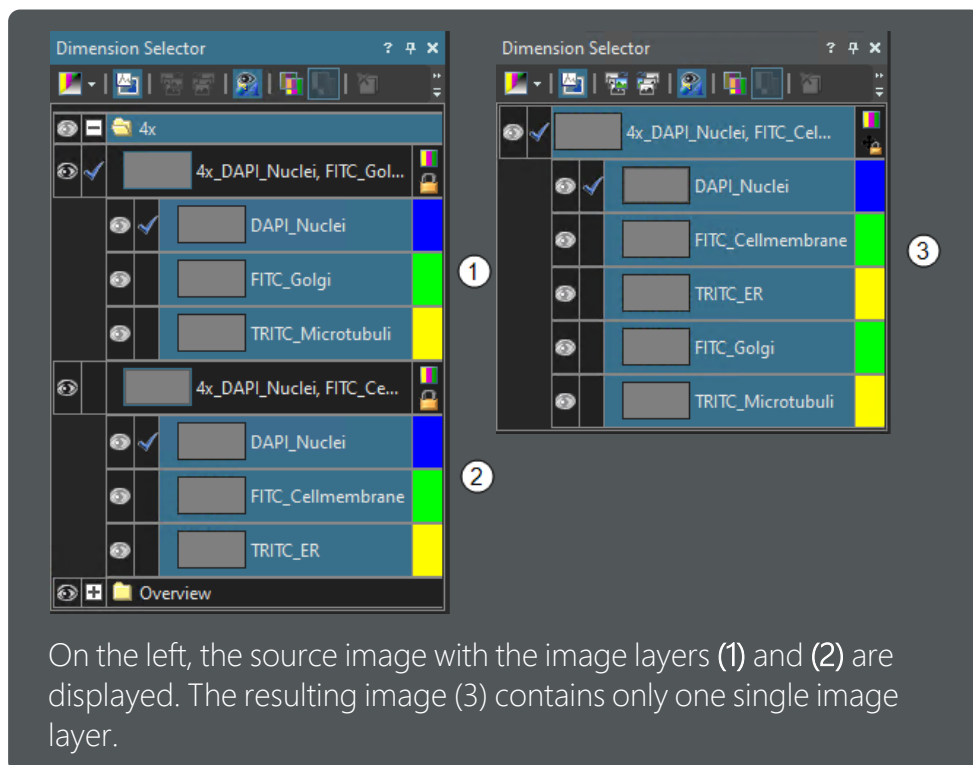
Close the dialog box with [OK].

1. Use the [Image] > [Combine Channels of Multi-Layer Image] command.
  - » The [Combine Channels of Multi-Layer Image] command creates a new image in which all color channels of the image lie in one image layer.



It may take some time to recalculate the image. Pay attention to the progress bar located in the status bar.

2. Take a look at the structure of the newly created multi-channel fluorescence image in the [Dimension Selector] tool window.



On the left, the source image with the image layers (1) and (2) are displayed. The resulting image (3) contains only one single image layer.

- » The command creates a new image. The source image remains unchanged.
  - » The resulting image contains only one single image layer. This image layer contains all color channels of the source image.
  - » The first color channel of the combined image layers are used to align the image layers with one another. In this case it's the DAPI channel.
  - » The [Of all first channels of input layers copy the one of the first layer only] is selected in the [Options] dialog box. Therefore, the resulting image contains the DAPI channel only once.
  - » The overview image is excluded from the resulting image.
  - » All visible layers are superimposed in the image window.
3. **Changing the color display:** The individual color channels are by default displayed using the fluorescence color. You can change the color display in order to differentiate information from two FITC channels, for example.


In the [Dimension Selector] tool window, click on the color area next to the color channel. Select the color you want in the palette and confirm it with [OK].



These settings only affect the way the image is displayed on the monitor. The actual image data is not changed.


You can change the color display of a monochrome image as you like. In this example, the green color channel is displayed in purple.

Click on the color area to the right of the color channel (1). Select the color you want from the palette (2).

- 4. Click on the eye icon  next to a particular layer to hide that layer.
- 5. Use the [File] > [Save] command to save the resulting image.

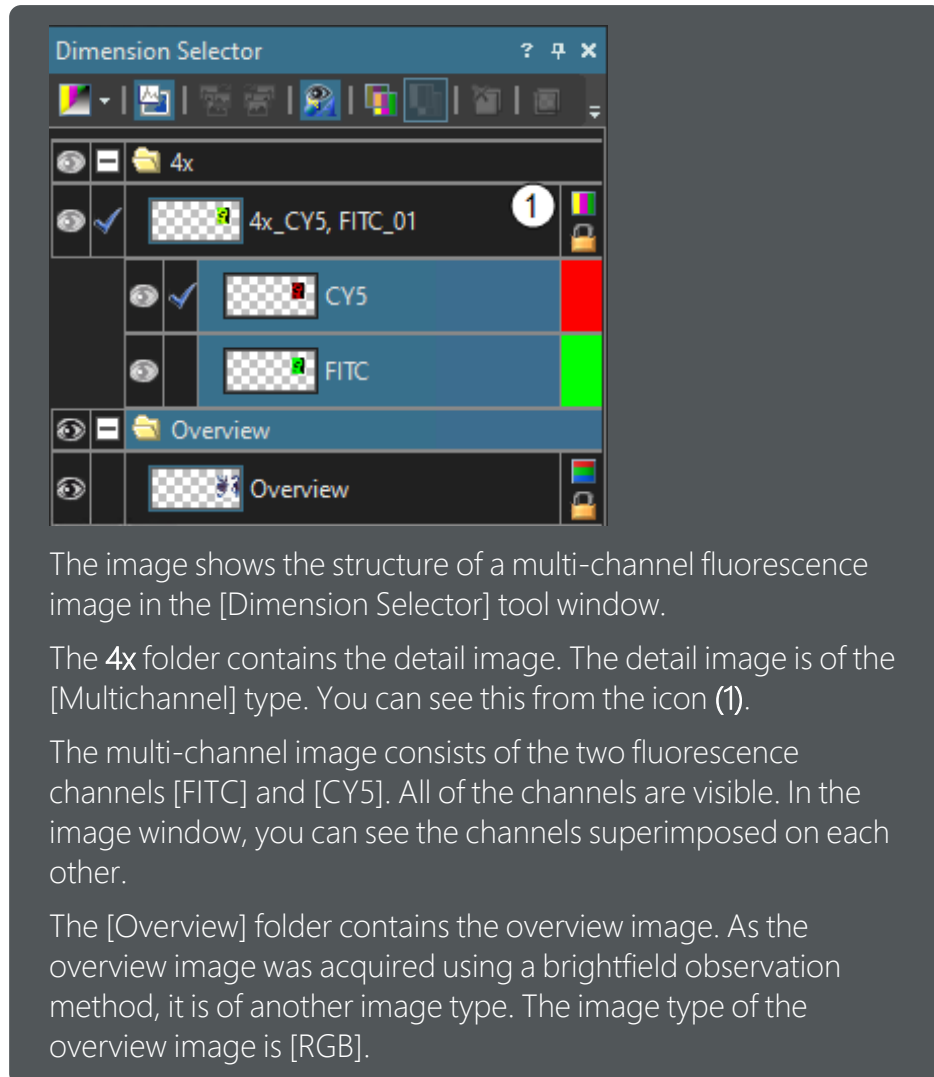
## Viewing a multi-channel fluorescence image



For viewing the multi-channel fluorescence image, you can use the navigation bar in the image window, and the [Dimension Selector] tool window.


- ✓ **Precondition:** Use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.


### Using the dimension selector for viewing the image

- ✓ **Precondition:** You have acquired a multi-channel fluorescence image, and opened it in your software.
  1. If necessary, use the [View] > [Tool Windows] > [Dimension Selector] command to show the [Dimension Selector] tool window.
    - » In the [Image Processing] layout, the default position of the [Dimension Selector] tool window is to the left of the image window.
    - » The [Dimension Selector] tool window lists all of the active image's layers. Each magnification is displayed on its own folder.
  2. Click on the small plus sign next to the folder's icon with the magnification to be able to look at the individual images that have been made at this magnification.
    - » By default, one single detail image is created by a scan. You can, however, also acquire images with more than one detail image.



- » The eye icon  identifies all of the layers that are currently shown in the image window.
3. Click on the eye icon  next to a particular layer to hide that layer. In this example, you can hide, for example, the overview image by clicking the eye icon next to the entry [Overview].

 The active image layer can't be hidden. The eye icon next to the active layer is colored gray.

The active layer is highlighted in the [Dimension Selector] tool window and is identified by a blue check .

If you want to hide the active layer, you first have to activate a different image layer.


4. Click a cell without an eye icon to make the corresponding layer reappear.

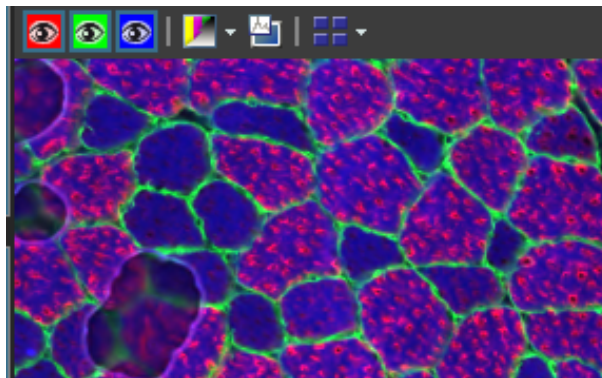
5. **Adjusting the fluorescence color:** Fluorescence images are monochrome images. They are displayed in the fluorescence color just because a corresponding color table is defined in the observation method. You can change the color mapping.

Click on the color field next to a color channel, and choose another color.

- » The color display will change accordingly.

### Using the navigation bar for viewing the image

1. View the resulting image in the image window.
  - » The navigation bar is displayed at the top of the image window. It contains a button for each channel to enable you to display or hide that channel. The eye icon  indicates that the channel is currently visible.



- » If there is no navigation bar visible in the image window, another image layer is active. In this case, show the [Dimension Selector] tool window, and click on the folder containing the detail image.
2. Click the color channel button in the navigation bar to have a color channel displayed or hidden. Take a look at all of the color channels one by one.
  3. When you've finished, superimpose all of the channels again.



## 5.6 Scanning multiple samples

Your VS200 system enables you to scan several slides in succession automatically in a scan process. The following step-by-step instructions describe typical batch scan process workflows with a slide loader.

### Scanning more than one slide with the same settings

#### Example



Suppose you want to scan several slides with a brightfield observation method. You want to scan all of the slides using the same settings.

#### Starting the scan process

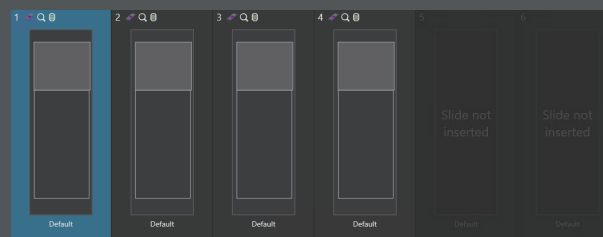
##### Preconditions

- ✓ You are using a slide loader.
  - ✓ You have defined a scan project that you want to use to scan the slide. See [Scan project on page 105](#).
1. Insert the slides that you want to scan into a tray. Load the tray with the slides into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
  2. On your software's start page, click the [Batch Scan] button.
    - » Your software starts the scan process with the [Select Scan Project] step.
  3. **Selecting the scan project type:** In the [Select Scan Project] step, select the [Brightfield] scan project type in the operation control area.
    - » The predefined scan projects for the [Brightfield] project type are now available in the [Public scan projects] table.
  4. **Selecting the slides:** In the schematic view in the image area, select the trays that you want to include in the current scan process. You can select more than one tray simultaneously. The standard MS-Windows conventions apply for multiple selection.
  5. **Assigning scan projects:** Assign a scan project to the selected slides so that they can be included in the current scan process. In the [Public scan projects] table, select the [Default] scan project.
    - » The settings that are defined in the scan projects relate to particular scan project types. In a batch scan process, you can assign different scan projects with different scan settings to the slides and trays. See [Scanning more than one slide with different settings on page 78](#). In this example, all of the slides are scanned with the same scan settings.

Tray	Slides	Scan Project Name	Type	Mode	Magnification	Status
1		Default		Q		
2		Default				
3		Default		Q		
4		Default		Q		

In the example shown, trays 1, 3 and 4 are included in the batch process. The table displays additional information about the scan project. Besides the scan project type, [Brightfield] , the table also displays the mode, [Expert] , and the objective magnification.

Your system recognizes which positions in the tray contain slides. If no slide is inserted in a particular position, your system will indicate this.



The example shows a tray in the [Gallery] view. The tray in this example has room for 6 slides. Positions 5 and 6 are empty. They don't contain slides.

6. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step.
7. If you don't want to scan all of the slides, continue with these step-by-step instructions: [Selecting slides for the batch scan process on page 67](#).
8. **Changing scan settings:** By default, all of the slides will be scanned with the scan settings that are specified in the selected scan project. The current scan settings for the selected slide are shown to the right of the image area.
 


If you want to change the scan settings for individual slides, continue with these step-by-step instructions: [Changing scan settings on page 68](#).
9. **Performing the batch scan process:** Start the scans and finish the batch scan process. See [Performing the batch scan process on page 69](#).

## Selecting slides for the batch scan process

- ✓ **Precondition:** You are in the [Edit Scan Settings] step.

💡 This step is optional. By default, the current batch process scans the slides that you assigned a scan project to in the [Select Scan Project] step. You can still change the selection of slides and trays in the [Edit Scan Settings] step.

- ✓ You are in [Trays] view.


1. Click the [Define Batch Content]  button. This button is located on the right above the image area.
  - » You are now in the [Define Batch Content] step.
  - » The trays are displayed in the image area. All of the trays that are highlighted are included in the current scan process.

💡 As soon as you click on a tray, the current selection is deselected.

2. Select the trays that you want to scan in the current scan process. You can select more than one tray simultaneously. The standard MS-Windows conventions apply for multiple selection.

Tray	Slides	Scan Project Name	Type	Mode	Magnification	Status
1		Default	+	Q	⊖	
2		Default				Excluded
3		Default	+	Q	⊖	
4		Default	+	Q	⊖	
5		Default				Excluded

In this example, trays 2 and 5 are excluded from the batch scan process. All of the slides that are included in the batch scan process are highlighted.




3. Click the [Confirm]  button to confirm the selection of the trays. You can find this button in the navigation and commit area at the bottom right of the page.
  - » This closes the selection mode and takes you back to the [Edit Scan Settings] step.
  - » You can now edit the scan settings for all or just some of the slides (see [Changing scan settings on page 68](#)), or start the batch scan (see [Performing the batch scan process on page 69](#)).

## Changing scan settings

- ✓ **Precondition:** You are in the [Edit Scan Settings] step.



This step is optional. By default, all of the slides will be scanned with the scan settings that are specified in the selected scan project.

1. Take a look at the image area and the settings.
  - » A schematic illustration of the trays is shown in the [Tray] view. It shows you which slides have been excluded from the batch scan and which positions in the tray are empty.
  - » To the right of the image area you can find the scan settings.
  - » In the [Default] predefined scan project, the [Expert]  mode is preset in the [Overview] group. With [Expert] mode, you can change the settings for the detail scan after the overview images have been acquired if required.
2. **Changing scan settings for all of the slides:** If necessary, activate the [Identical Settings]  button. This button is located on the right above the image area.
  - » When the [Identical Settings] button is active, the scan settings you define apply for all of the slides. This status is indicated by the button's different background color.
3. You can change individual scan settings. For example, in the [Detail] > [Detail objective] group, select a different magnification for the detail scan. You can select the [20x]  objective, for example.
  - » The objective that has been selected is changed for all of the slides and is shown in the schematic illustration of the trays in the image area.
4. Open the [Naming and Saving] group. To do this, click the header of the [+ Naming and Saving] group. In this group you specify the storage location for all of the images.
5. **Entering information for individual slides:** You can enter information about each slide that is being examined into the [Slide Properties] table. This settings don't belong to the scan settings.

- ✓ **Precondition:** Go to the [Gallery] view.

Please note the following points:



- » The slide properties will be different for every slide.
- » Slide properties are saved together with the image data, not with the scan project.
- » Slide properties can't be transferred between slides, not even using the [\[Transfer Settings\]](#) function.
- » Slide properties will be deleted as soon as you leave the scan process. When you restart the scan process, you will need to re-enter or re-import the information.

6. Open the [\[Slide Properties\]](#) group. To do so, click on the header of the [\[+ Slide Properties\]](#) group. The [\[Slide Properties\]](#) group is at the very bottom below the [\[Naming and Saving\]](#) group.
7. In the schematic illustration, select the tray for which you want to enter information.
8. Click in the field next to the [\[Slide Name\]](#) entry and enter a name for the slide, [\[Code-A-10\]](#) for example. Confirm the name with [\[Enter\]](#).
  - » The name of the slide is displayed below the slide in the image area.
  - » The name of the slide will be saved together with the image data. 'When you are viewing an image, you can see this information at any time in the [\[Properties\]](#) tool window.
  - » The name of the slide is used in the file name by default.
9. **Performing the batch scan process:** Start the scans and finish the batch scan process. See [Performing the batch scan process on page 69](#).

### Performing the batch scan process

- ✓ **Precondition:** You are in the [\[Edit Scan Settings\]](#) step. You have made all of the necessary settings and are ready to start the scan and to conclude the scan process.

### The process flow of the batch scan process

The overview mode that you specify in the [Overview] > [Overview mode] group determines the course of a scan process and the order of the acquisitions. You can assign different modes to the slides in a batch process. First the overview images for the [Expert] mode slides are acquired. You can follow the progress of the process in the [Scan Overview Images] step. When you are in [Expert] mode, you have the option of adjusting the scan areas and the scan settings after the overview image is acquired before the acquisition of the detail image. You don't need to wait until all of the overview images have been acquired to do this. As soon as there is an overview image, you can view and edit the scan settings for this slide while the batch process is still running.

1. Click the [Start Scan] button to start the scan.
  - » In this example, all of the slides are scanned in [Expert] mode.
  - » You are now in the [Scan Overview Images] step. The [Scan Overview Images] step gives you information about the current status of the acquisition.

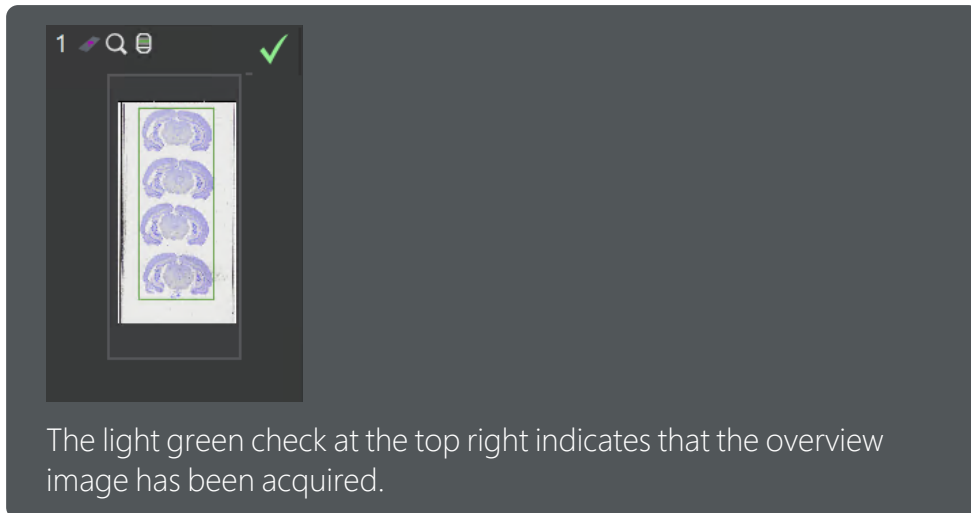
#### **If you are using [Quick] mode for all of the slides**

If the [Quick] overview mode was selected for all of the slides, the batch scan process is performed completely automatically. The [Scan Images] step gives you information about the current status of the acquisition. You can simply wait until the batch scan process is finished. In this case, proceed with these step-by-step instructions: [Ending a batch scan process on page 74](#).

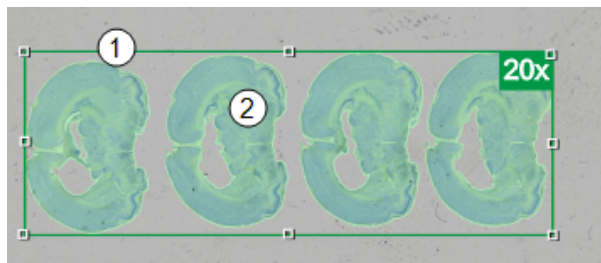
2. **Following the progress of the batch scan process:**


You can view information about the progress of the batch scan process at any time while a batch scan process is in progress. To do this, take a look at the information to the right of the image area.

The [Processed slides] field shows how many slides have already been scanned and how many slides still need to be scanned.
3. While the batch scan process is still in progress, you can view the overview images that have already been acquired. You can also change settings if required. To do this, in the schematic illustration of the tray select a slide that has already been scanned.

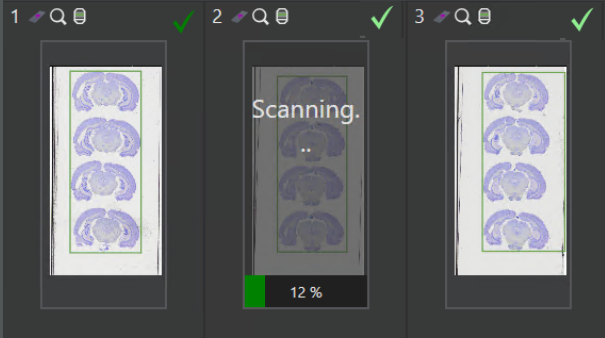


4. **Viewing and editing settings for the detail scan:** Click the [[Gallery](#)] button. You'll find the buttons at the top in the image control area above the image area.
  - » You can view and if necessary edit the detail scan settings for the selected slide to the right of the image area.
5. **Editing scan areas:** Click the [[Scan Areas](#)] button. You'll find the buttons at the top in the image control area above the image area.
  - » The scan area (1) and the sample (2) are displayed in the overview image. The areas of the image that the automatic sample detection has identified as being the sample are green.



6. **Interrupting a batch process:** You can interrupt a batch process that is in progress at any time to scan individual slides that are not included in the current batch process using [[Single Scan](#)] scan mode. To do so, click the [[Priority Scan](#)]  button. You can find this button at the bottom right in the navigation and commit area.
  - » If your system is in the process of acquiring an image, a message appears. Decide whether you want to finish or pause the running scan. If you interrupt the scan, you lose the incomplete image.

- » As soon as the batch process is interrupted, you can load a different tray with a different slide and perform a single scan process. After the scan has concluded, the interrupted batch process continues from the point at which you interrupted it.
7. When the acquisition of the overview images is finished, you go to the [Edit Detail Settings] step.
  8. In the [Edit Detail Settings] step, you can check the settings for the detail scans. You can re-adjust the settings if required.
  9. Click the [Start Scan] button if you want to start acquiring the detail images.
    - » You are now in the [Scan Images] step. The [Scan Images] step gives you information about the current status of the acquisition.
  10. **Following the progress of the batch scan process:**



One or more trays are displayed schematically in the image area. This example shows an excerpt from a tray with 3 slides.

The detail scan of slide (1) has finished. A detail scan that is finished is identified by a dark green check at the top right.

The scan of slide (2) is in progress. The light green check indicates that the overview image has been acquired. A progress bar indicates the progress of the current scan, in this case the detail scan. In this example, the detail scan is 12% complete.

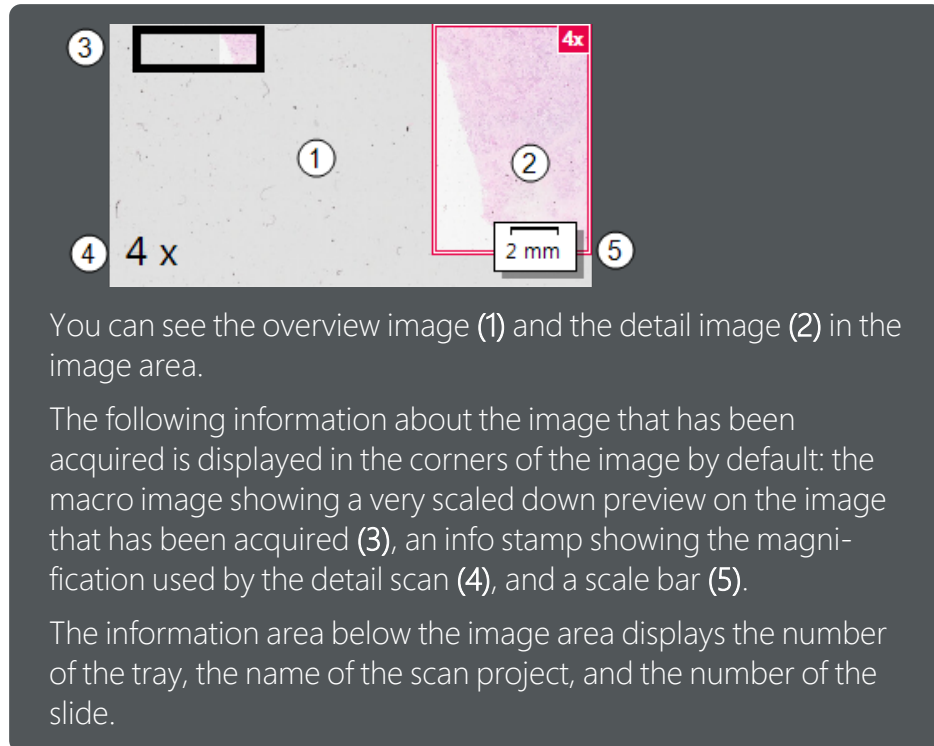
Slide (3) is the next slide that will be scanned in the batch process. You can see the overview image and the scan area (green frame) that the detail scan will acquire.

11. **Viewing images that have already been acquired:** You can start viewing the images that have already been acquired while a batch scan process is still in progress. To do this, in the schematic illustration of the tray select a slide that has already been scanned.

Click the Image  button. You'll find the buttons at the top left in the image control area above the image area.



- » Your software will change the view in the image area. In [Image] view, in the image area you can see the current image of a slide that is being scanned.



You can see the overview image (1) and the detail image (2) in the image area.


The following information about the image that has been acquired is displayed in the corners of the image by default: the macro image showing a very scaled down preview on the image that has been acquired (3), an info stamp showing the magnification used by the detail scan (4), and a scale bar (5).

The information area below the image area displays the number of the tray, the name of the scan project, and the number of the slide.

12. Alternatively, to view an image you can also leave the [Scan] layout. To do this, double click the acquired image in the image area.
  - » The image will be opened in the [Image Processing] layout. See [Layout - Image Processing on page 122](#).
13. You can take a look at the information that was saved together with the image.
 

To do this, use the [View] > [Tool Windows] > [Properties] command to show the [Properties] tool window.

In the [Properties] tool window, expand the [Specimen] entry. You can find the name of the slide that you entered in the slide properties. here, for example.
14. Go back to the [Scan] layout. You can do this by clicking the [Return To Scan] button at the top right in the menu bar.
15. **Viewing log files:** Your software automatically creates a log file for each batch process. You can also open the log file when a scan process is still in progress to take a look at the preliminary results of the batch process.
 

Click the [Open Log File]  button to open the log file. You can find the button on the right of the operation control area above the settings.

- » The log file will be opened in the application program that has been registered for CSV files with your operating system.
16. Take a look at the log file. The log file has a [Result] column.
    - » The [ok] entry tells you that the scan was successful.
    - » If the scan was unsuccessful, the column contains a short warning or error message. If the automatic sample detection couldn't find a sample, for example, the [Sample not found] error message is shown.

### Ending a batch scan process

- ✓ **Precondition:** You are now in the [Finish] step. The batch scan process has then been ended. All of the images that have been acquired will be automatically saved.

1. In the schematic illustration of the tray, take a look at the images that have been acquired.

If an error or a warning arose when the slide was being scanned, this will be shown at the right of the [Results table] table. You can find more information about the error in the log file.

2. **Repeating individual scans:** In the [Finish] step, you can rescan individual slides if the scan wasn't successful.

To do this, click the [Rescan slides]  button.

- » This takes you back to the [Edit Scan Settings] step.
- » The image area displays the images that were acquired for all of the slides that were successfully scanned.
- » Additional buttons are now available above the image area.

3. In the schematic illustration of the tray, select the slide that you want to rescan.


4. Click the [Delete Overview]  button.

- » All of the images that have been acquired are already saved. The [Delete Overview] button doesn't delete any images. It just removes them from the view in the image area.

5. Adjust the scan settings for the selected slide. You can select different settings for the focus map in the [Focusing] group for example.

6. Click the [Start Scan] button to start acquiring the overview image.

- » Your system will now rescan all of the slides for which no overview images exist.
- » Slides that have overview images will be skipped.
- » The images of slides that are rescanned will be saved in addition to the images that have already been saved. No images will be overwritten.

7. When the acquisition of the overview images is finished, you go to the [Edit Detail Settings] step.
8. In the [Edit Detail Settings] step, you can check the settings for the detail scans. You can re-adjust the settings if required.
9. Click the [Start Scan] button to start the scan.
10. **Ending a batch scan process:** Click the [Home]  button to end the current batch scan process and to return to the [Select Scan Mode] start page.
11. You can now open and view the images that were acquired. You will find the images in the storage location that you specified in the [Edit Scan Settings] step in the [Naming and Saving] group. See [Viewing images on page 82](#).




Clicking the [Last Scanned Images] and [Recent Image Folders] buttons on your software's start page takes you to the [Image Explorer] layout. In the [Image Explorer] layout you have access to the last acquired and saved images.

### Adding a scan area to an image that has been acquired and scanning it using different settings

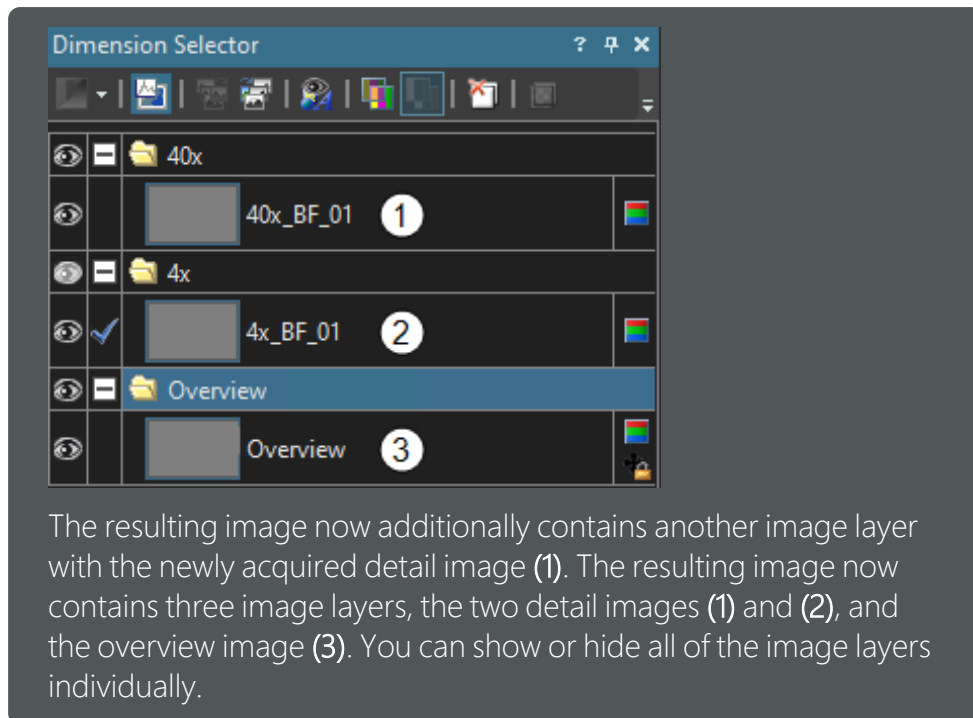
You can add one or more detail scans of additional areas on the sample to the current acquisitions. The result could be a multi-layer image in which every image layer has a different magnification for example.

#### Example

Let's say you have scanned a slide using a brightfield observation method. Now you want to add higher resolution detail images of certain areas on the sample.

- ✓ **Precondition:** You are in the [Finish] step.
  1. In the navigation bar of this step in the process, click the [Overview] button.
    - » This takes you back to the [Edit Scan Settings] step.
  2. Click the [Gallery] button.
  3. **Deleting overview images:** In the [Gallery] view, select the slide that you want to rescan.
  4. If you want to rescan a slide using different settings, you need to delete the overview image from the view in the image area. To do this, click the [Delete Overview]  button.

- » The overview image of the selected slide is deleted from the view in the image area. All of the images that have been acquired are already saved. Clicking the [[Delete Overview](#)] button will therefore not delete any images.
5. Delete the overview images of additional slides that you want to rescan.
  6. **Loading overview images:** Before you can add a detail scan, you need to reload the existing overview image for the currently selected sample. To do this, click the [[Load and Reuse Overview](#)] button. Select the appropriate overview image. If you want to rescan more than one slide, load the appropriate overview images for these as well.
  7. Select the slides that you want to rescan. To do this, click the [[Define Batch Content](#)] button and select the required slides.
    - » This step is only required if you have deleted all of the overview images using the [[Delete All Overviews](#)] button but you want to rescan only some of the slides. Otherwise overview images will be acquired for all of the slides.
  8. **Changing scan settings:** So that the changes to the scan settings will apply to all of the slides, activate the [[Identical Settings](#)] button in the image control area.
  9. In the [[Detail](#)] > [[Detail objective](#)] group, select the magnification for the detail scan. You can select the [[40x](#)] objective, for example.
  10. Adjust other settings for the detail scan as required.
  11. In the navigation bar of this step in the process, click the [[Detail](#)] button.
    - » You then go to the [[Edit Detail Settings](#)] step.
  12. **Defining a scan area:** Select a slide in the [[Gallery](#)] view.
  13. Click the [[Scan Areas](#)] button.
  14. Edit the suggested scan area.
  15. Go back to [[Gallery](#)] view. Select the next slide whose scan area you want to edit.
  16. Click the [[Scan Areas](#)] button to define the scan area.
  17. Define the scan areas for all of the required slides.
  18. Restart the detail scan.
    - » The acquisition of the overview images will be skipped.
    - » The detail images of the newly added scan areas will be acquired.
    - » The resulting image will be a multi-layer image.
  19. You can view the resulting image in the [[Image Processing](#)] layout.







### Exchanging slides while a batch scan is in progress (hot swap)

If you are using a slide loader, you can scan very many slides in a batch process. The VS200 system enables you to exchange trays containing slides while a batch scan process is in progress.

#### Example

You want to scan more slides than your slide loader can contain at one time. You want to scan all of the slides using the same settings.

1. Start the batch scan process. You can select the [Brightfield] scan project type and assign the [Automatic EFl]  scan project to the tray. See [Scanning more than one slide with the same settings on page 65](#).
2. Make sure that in the [Edit Scan Settings] step the [Identical Settings] button in the [Trays] view is active.
  - » This will apply all changes to the settings to all of the slides.
3. In the [Overview] > [Overview Mode] group, select the [Quick] mode.
  - » The [Quick] mode will be applied to all of the slides.
4. Click the [Start Scan] button to start the scan.
5. Wait, until the slides in the first tray have been completely scanned.
6. In the [Scan Images] step, click the [Exchange Trays]  button. You can find this button at the top left of the image control area.

- » A message box appears.
7. Wait until the current slide has been scanned and the currently loaded tray is back in the slide loader.
    - » An indicator lamp on the slide loader tells you that the door of the slide loader is open and the trays can be exchanged.
  8. Remove the trays with the slides that have already been scanned from the slide loader. Exchange the slides and push the trays with the slides that have not yet been scanned into the slide loader.
    - » When a tray has been inserted into the slide loader correctly, an LED lights up in the corresponding position on the loader.
  9. Close the door of the slide loader and click the [Lock Door]  button in the software.
    - » Your system automatically detects which trays have been exchanged. Newly inserted trays are identified with the [Exchanged]  icon in the schematic overview.
    - » The overview images for the trays that have been exchanged are deleted. The images for the slides that have already been scanned have already been saved.
  10. Click the [Start Scan] button to continue with the batch process.
    - » The VS200 system determines the order of the subsequent image acquisitions in accordance with the overview mode that has been selected. First, the missing overview images for the [Expert] mode scan projects are scanned. This gives you the opportunity to define the scan areas on the overview images and to adjust additional settings if required as soon as possible. Then you can start the acquisition of the detail scans and the batch process will run automatically.
    - » If the batch scan has only [Quick] mode scan projects, the batch process will continue with the slide that was next when the process was interrupted.

### Scanning more than one slide with different settings

The VS200 system enables you to scan different scan projects and different scan project types within a single batch scan process. You can assign different scan projects of different scan project types to the slides as required.

#### Example

You want to scan several slides using different observation methods and settings. You want to acquire fluorescence images of some of the slides. You want to scan other slides using a brightfield observation method.

### Preconditions

- ✓ You are using a slide loader.
- ✓ You have defined scan projects for different scan project types that you can use to scan the slides. See [Scan project on page 105](#).
  1. Insert the slides that you want to scan into a tray. Load the tray with the slides into the VS200 system. See [Loading slides into the VS200 system on page 14](#).
  2. On your software's start page, click the [Batch Scan] button.
    - » Your software starts the scan process with the [Select Scan Project] step.
  3. Selecting the slides: In the schematic view in the image area, select the trays with the slides that you want to acquire fluorescence images of. You can select more than one tray simultaneously. The standard MS-Windows conventions apply for multiple selection.
  4. **Selecting the scan project type for fluorescence acquisitions:** Select the [Fluorescence] scan project type in the operation control area.
  5. Assigning scan projects: In the [Public scan projects] table, select a scan project. You can select the [Automatic EFI] scan project if you want to scan very thick samples in high magnification for example. You can select the [Manual Exposure Time] scan project if you want to specify the exposure time manually.
  6. Selecting the slides: In the schematic view in the image area, select the trays with the slides that you want to acquire using a brightfield observation method.
  7. **Selecting the scan project type for brightfield acquisitions:** Select the [Brightfield] scan project type in the operation control area.
  8. Assigning scan projects: In the [Public scan projects] table, select the [Default] scan project. Select the [Faint sample detection] scan project for faint samples.

Tray	Slides	Scan Project Name	Type <sup>3</sup>	Mode	Magnification
1		Automatic EFI	Fluorescence	Q	
2		Automatic EFI	Fluorescence	Q	
3		Virtual-Z for 5 µm section	Fluorescence	Q	
4		Virtual-Z for 5 µm section	Fluorescence	Q	
5		Virtual-Z for 5 µm section	Fluorescence	Q	
6		Default	Brightfield	Q	
7		Default	Brightfield	Q	
8		Default	Brightfield	Q	
9		Faint sample detection	Brightfield	Q	
10		Faint sample detection	Brightfield	Q	

The example image shows one possible arrangement of scan projects in a batch process.

(1) Fluorescence images will be acquired of the samples in trays 1-5. The [Fluorescence] scan project type is displayed in the [Type] column (3). Different [Fluorescence] type scan projects have been assigned to the slides in trays 1-5.

(2) The samples in trays 6-10 are being scanned in brightfield. The [Brightfield] scan project type is displayed in the [Type] column (3). Different [Brightfield] type scan projects have been assigned to the slides in trays 6-10.

9. Click the [Edit Scan Settings] button.
  - » You are now in the [Edit Scan Settings] step.
10. **Changing scan settings:** By default, all of the slides will be scanned with the scan settings that are specified in the selected scan project. The current scan settings for the selected slide are shown to the right of the image area.
 

If you want to change the scan settings for individual slides, continue with these step-by-step instructions: [Changing scan settings on page 68](#).
11. **Performing the batch scan process:** Start the scans and finish the batch scan process. See [Performing the batch scan process on page 69](#).




If you want to scan very many slides with different settings, you can assign the scan projects to the trays as you are loading the VS200 system.




### Example

Let's say you want to scan many slides with different scan project types and different scan projects and that you want to assign the scan projects to the trays as you are loading the VS200 system.

1. Start the [Batch Scan] scan mode and click the [Exchange Trays] button in the [Select Scan Project] step.
2. Load the trays into the VS200 system. You can scan them with a [Brightfield] type scan project for example.
  - » Newly inserted trays are identified with the [Exchanged]  icon in the schematic overview.
3. To the right of the schematic view of the trays are the scan project types and the scan projects that are available for them. First select the scan project type for the newly inserted trays and then assign a scan project to them.
4. Load the next trays. You can scan these with a [Fluorescence] type scan project for example.
5. Then assign the scan project type and a scan project to these trays.
6. Click the [Lock Door] button when the exchange of trays is finished.

## 5.7 Viewing images

To view images, leave the central [Scan] layout. On the software's start page, click the [Additional layouts]  button to switch to the [Manual control], [Image Processing], [Database] or [Fullscreen] layout. You will find this button on the top right in the start page's navigation bar. In the [Image Processing] layout, you have access to all of the functions for viewing images. See [Layouts on page 10](#).



Clicking the [Last Scanned Images] and [Recent Image Folders] buttons on your software's start page takes you to the [Image Explorer] layout. In the [Image Explorer] layout you have access to the last acquired and saved images.

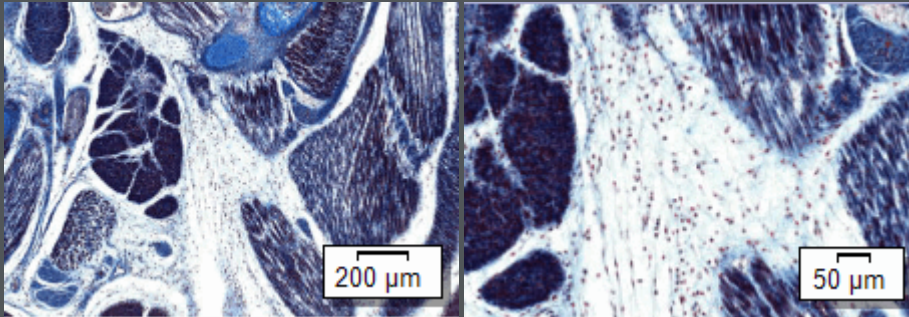
- » [Enlarging or reducing the size of the image on page 82](#)
- » [Displaying information in the image on page 84](#)
- » [Viewing multi-dimensional images on page 86](#)
  - » [Viewing a multi-layer image on page 86](#)
  - » [Viewing a multi-channel multi-layer image on page 87](#)
  - » [Viewing multi-channel Z-stacks on page 89](#)
- » [Working with the review mode on page 91](#)
- » [Rotating an image file on page 93](#)
- » [Synchronizing layers and channels on page 94](#)

### Enlarging or reducing the size of the image




Preconditions:

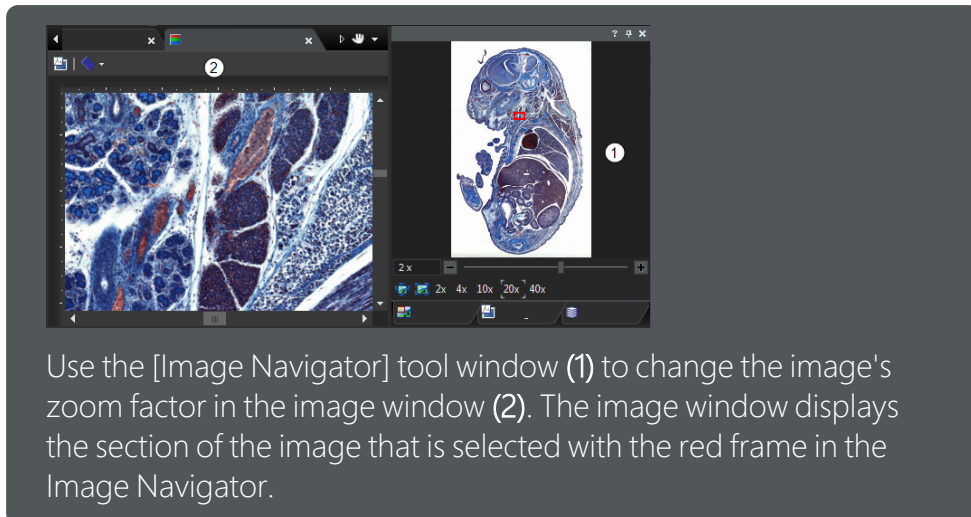
- ✓ You have loaded an image.
- ✓ You are working in the [Image Processing] layout.
- ✓ All of the scan processes are finished.

There are several ways in which you can increase or reduce the size of an image in your software.



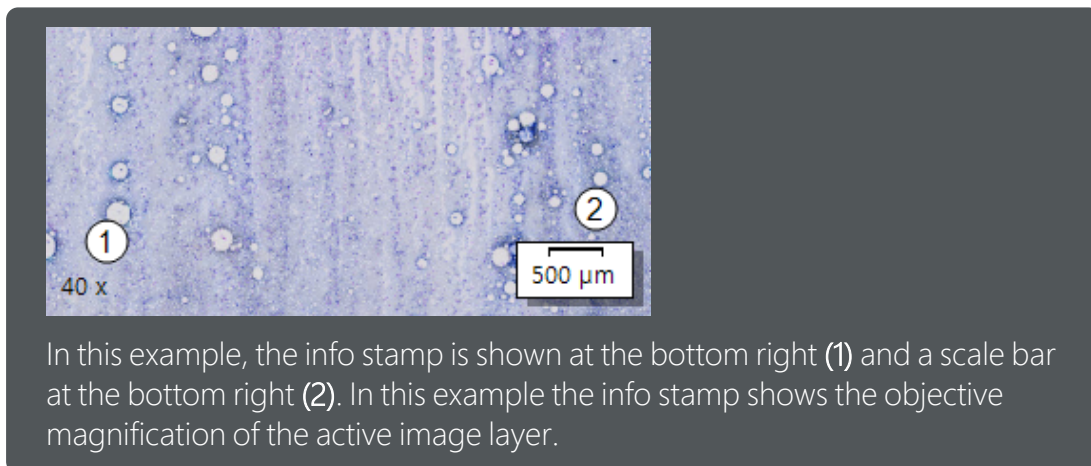
The illustrations show the same image, displayed at different sizes in the image window. The scale bar relates to the magnification of the image in the image window and is adjusted accordingly.


1. **Keyboard shortcuts:** You can use the [Ctrl + +] shortcut to zoom in.  
You can use the [Ctrl + -] shortcut to zoom out.
  - » The current zoom factor is displayed on the bottom right in the status bar.
2. **Mouse wheel:** Rotate the mouse wheel to change the zoom factor.
3. **Context menu:** When you click one of the buttons on the [Toolbox] toolbar, you will change into another mouse mode. In some mouse modes you will find several commands in the context menu with which you can alter the image's zoom factor.  
You can click the [Pan Tool]  button for example. Move your mouse pointer to the image, then click your right mouse button to open a context menu.
4. **Zoom toolbar:** Click the [Zoom Tool]  button on the [Toolbox] toolbar. Move the mouse pointer onto the image. In zoom mode, click the left or the right mouse button to zoom in or out of the image.  
Click the [Zoom Tool]  button again to leave zoom mode.
5. **Image Navigator:** The [Image Navigator] tool window offers you several possibilities for adjusting the zoom factor at which an image is displayed. For example, in the [Image Navigator] tool window you can drag the red navigation frame to the required size. As soon as you release the mouse button, only the image segment you have selected will be shown in the image window.








## Displaying information in the image

By default, information is displayed on the image in the image area. This can be a macro image, the scale bar, and an info stamp. The info stamp in turn can display various image properties. You can specify which information is displayed and you can change the appearance of the information that is displayed.



1. On the software's start page, click the [Additional layouts]  button to switch to the [Manual control], [Image Processing], [Database] or [Full-screen] layout. You will find this button on the top right in the start page's navigation bar.
2. In the [Image Processing] layout, open the [View] menu. In the [View] menu, you'll find a variety of information that you can show or hide in the image.

	[Scale Bar]	Use this command or the [Shift + F4] keyboard shortcut to show or hide the scale bar in the image window.
---	-------------	---

	[Info Stamp]	Use this command or the [Shift + F5] keyboard shortcut to display information about the current image in the image window.
	[Farbleiste]	Use this command or the [Shift + F6] keyboard shortcut to show or hide a color bar for pseudo colors in the image window. The color bar is only displayed in grayscale images.
	[Digital Reticle]	Superimpose a digital reticle on the image.
	[Outline Scan Area]	Show or hide borders around all of the scan areas in an image.
	[Macro Image]	Show or hide a macro image of the slide in the image window.

3. **Showing and hiding information:** To show or hide a particular item of information in the image, select the corresponding command in the [View] menu.

If the item of information is already shown in the image, the icon in front of the command will have a colored back. In this case you will be hiding the item of information.

4. **Configuring Information:** In the [Tools] > [Options] dialog box, you will find several options with which you can change the appearance of the information. See [Example: Configuring the contents of the info stamp on page 85](#).
5. Please note the following points when you are showing information in the image:





- » The information remains visible and readable, no matter which zoom factor you choose. The position of the information, e.g., at the bottom left, always remains the same.
- » Whether or not information on an image is to be displayed, is a global setting valid for all images that have been opened. You cannot have an item of information, the info stamp for example, shown only for certain images.
- » Some of the display settings also apply to the image area in a scan process. For example, if you hide the scale bar, it will also be hidden during a scan process.

#### Example: Configuring the contents of the info stamp

1. Use the [Tools] > [Options] command and select the [Info Stamp] > [Properties] entry in the tree view.

2. In the [Available Properties] list, select the check box next to the item of information that you want to see on your images. You can select the [Slide Name] check box in the [Specimen] group to show the name of the slide in the image.
  - » The item of information that you have selected will be shifted to the right, into the list of selected properties.
3. A new entry will always be set at the end of this list. Shift this information to the position you want.
 

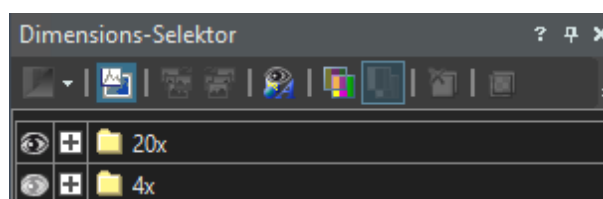
Select the [Slide Name] entry in the [Selected properties] list. Click the [Move Up]  button to move the selected information one position upwards.
4. Check in the [Selected properties] list, whether you want to see all of the information listed there, in your images. To delete an entry, select it in the left list, and click the button with the red cross .
  - » The entry will then disappear from the list of displayed information. You can, however, reactivate it any time.
5. Close the dialog box with [OK].

## Viewing multi-dimensional images

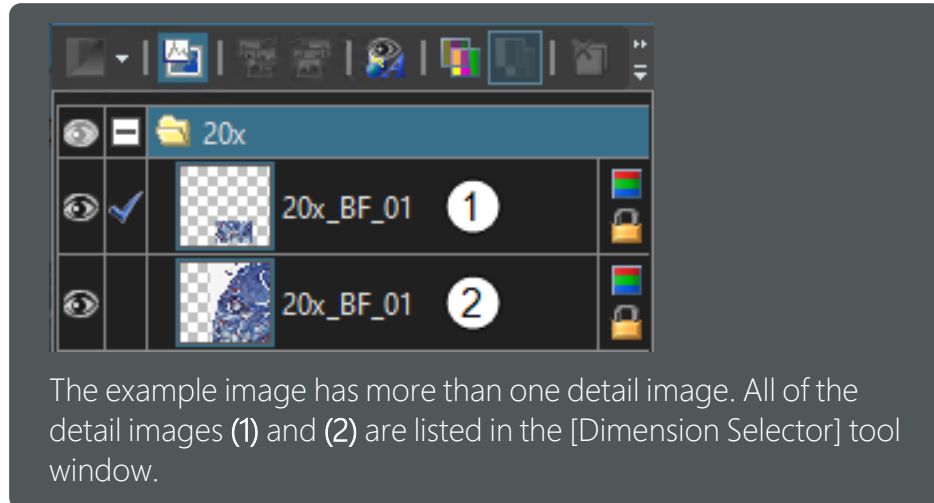
You can acquire very complex images with your VS200 system. With a [Brightfield] type scan project, for example, you create a multi-layer image comprised of the overview image and a detail image. See [Multi-layer image on page 104](#).



### Viewing a multi-layer image



1. Open an image that you have acquired using a brightfield scan mode.
2. If necessary, use the [View] > [Tool Windows] > [Dimension Selector] command to show the [Dimension Selector] tool window.
  - » The [Dimension Selector] tool window lists all of the active image's layers. For each magnification, a separate folder is displayed that contains every detail image that has been acquired at this magnification. The order of the folders is predetermined by the system and is determined by the magnification. The highest magnification is always on top.




3. Click on the small plus sign next to the folder's icon with the magnification to be able to look at the individual detail images that have been made at this magnification.
  - » By default, one single detail image is created by a scan. You can, however, also acquire images with more than one detail image.



- » The eye icon  identifies all of the layers that are currently shown in the image window.
4. Click on the eye icon  next to a particular layer to hide that layer. In this example, you can hide the second detail image by clicking the eye icon next to entry (2).


 The active image layer can't be hidden.  
 The active layer is highlighted in the [Dimension Selector] tool window and is identified by a blue check .

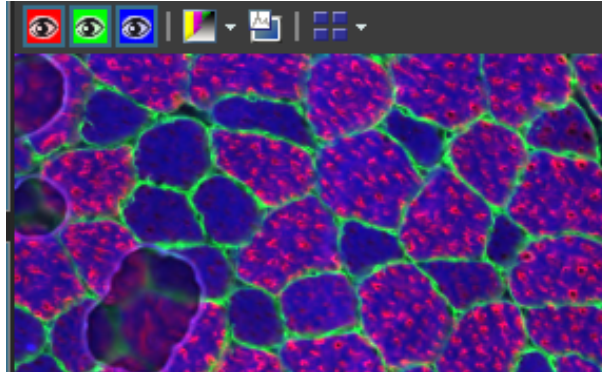
The eye icon next to the active layer is colored gray.


5. Click on the eye icon  next to a folder's icon to have all of the layers belonging to this magnification hidden.
6. Click a cell without an eye icon to make the corresponding layer reappear.

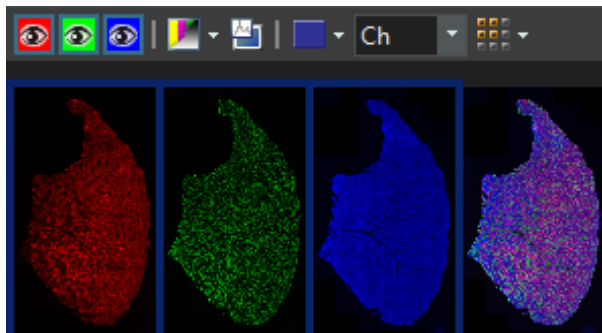
### Viewing a multi-channel multi-layer image


A [Fluorescence] type scan project also produces a multi-layer image, consisting of an overview image and a detail image. In this case the detail image itself contains several layers - the color channels.

1. Open an image that you acquired with a [Fluorescence] type scan project.
  - » The navigation bar is displayed at the top of the image window. It contains a button for each channel to enable you to display or hide that channel. The eye icon  indicates that the channel is currently visible.



2. Click the color channel button in the navigation bar to have a color channel displayed or hidden. Take a look at all of the color channels one by one.
3. When you've finished, superimpose all of the channels again.
4. Click the [Tile View]  button located in the navigation bar to change the image window view.
  - » In the image window, you now see all of the color channels that have been acquired.



- » In tile view, the buttons no longer affect the individual color channels. All of the color channels are always displayed.
  - » You can set whether the merged channels image is also displayed. Open the [Tools] > [Options] > [Images] > [View] dialog box. Clear the [Show merged channels] check box to hide the merged channels image.
5. Click the [Single Frame View]  button on the navigation bar.
    - » You will then once more see the superimposition of all of the color channels in the image window.





6. **Viewing information about the individual color channels:** Use the [View] > [Tool Windows] > [Properties] command to show the [Properties] tool window.
  - » In the [Properties] tool window, you can find that every color channel has its own [Channel] information group.
 

If an information group is not displayed: Click the plus sign to have all of the information displayed again.

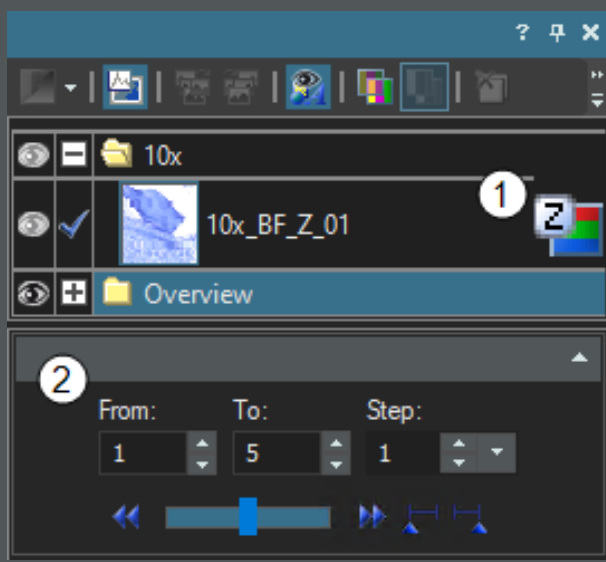
The color channel's name, the corresponding wavelength, the observation method, and the exposure time can all be shown for each color channel.

### Viewing multi-channel Z-stacks

You can acquire very complex images with your VS200 system. For example, you can select the [Virtual-Z] Z-mode to acquire a Z-stack with the detail scan. See [Scanning thick samples on page 24](#).

1. Open an image that you have acquired using a [Virtual-Z]  Z-mode.
2. If necessary, use the [View] > [Tool Windows] > [Dimension Selector] command to show the [Dimension Selector] tool window.
3. Make sure that the layer with the detail image is the active layer. In the [Dimension Selector] tool window, click on an image layer to activate that image layer.
  - » The active layer is highlighted in the [Dimension Selector] tool window and is identified by a blue check .

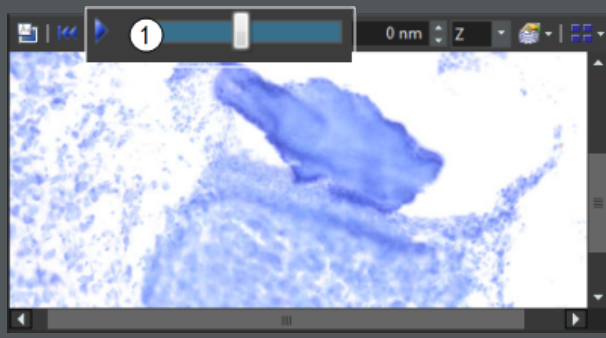
The active image layer is always visible. When you activate an image layer, it automatically becomes visible.




The example image is a multi-layer Z.stack. The detail image [10x\_BF\_Z\_01] is a Z-stack. This is indicated by the symbol (1) to the right of the name of the layer in the [Dimension Selector] tool window.



If the active image layer is a Z-stack, the [Z-Slices] (2) group automatically appears in the [Dimension Selector] tool window. Use the [Z-Slices] group to navigate through the Z-stack and to select frames in the Z-stack.

- » If the active image layer is a z-stack, a navigation bar appears in the image window.



Use button (1) and the slide control to navigate through the z-stack.

4. There are different ways in which you can browse through the Z-stack. Here are a few examples:
  - » Click the [Play]  button in the navigation bar in the image window to play the Z-stack like a movie.

- » Click the [Go Next]  button in the [Dimension Selector] tool window to go to the next frame in the Z-stack.
- » Click the [Tile View]  button located in the navigation bar to change the image window view. In tile view you can see all of the frames in the Z-stack.


You can double click on a frame to go back to single frame view. In the image window, you will now see the selected frame.

## Working with the review mode

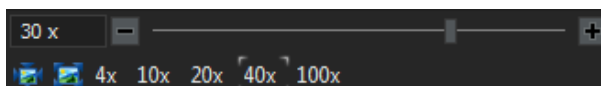
Use the [Review Mode] tool window while you're viewing an image to document which areas of the image you have already looked at. In the review mode, the areas of the image you've already viewed will be marked in color.


### Creating the review layer

Preconditions:

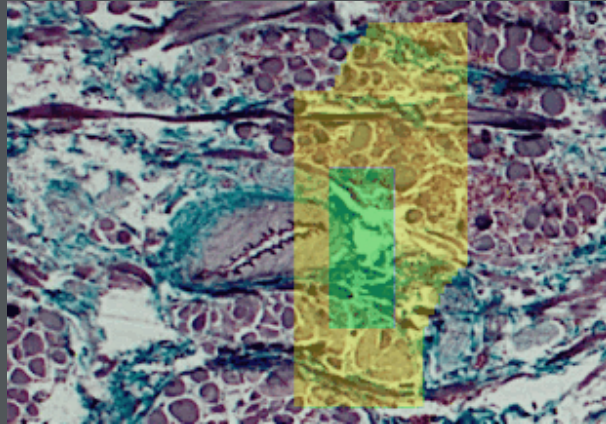
- ✓ You have loaded an image.
  - ✓ You are working in the [Image Processing] layout.
  - ✓ All of the scan processes are finished.
1. Open the image that you want to view.
  2. If necessary, use the [View] > [Tool Windows] > [Image Navigator] command to show the [Image Navigator] tool window.
  3. Use the [View] > [Tool Windows] > [Review Mode] command to show the [Review Mode] tool window.
  4. Click the [Start Review]  button to start the review mode.
  5. Take a look at the image. To do this you can use the [Image Navigator] tool window, for example. See [Enlarging or reducing the size of the image on page 82](#).
  6. The review mode doesn't record the areas of the image you've already looked at unless you view them at a high zoom factor.

Choose the magnification of the image in the image window in the [Image Navigator] tool window. You can set the slide control to a magnification of 30x for example.







7. Display the review layer. To do so click this button , located in the [Review Mode] tool window.
8. Take a look at the image.


- » All of the areas of the image that you look at with a high zoom factor will be marked in color in the image.
- » Two colors are used to mark the image. All of the image areas that you view with a zoom factor of 10x-20x will be marked in yellow. All of the image areas that you view with a zoom factor of greater than 20x will be shown in green.



The illustration shows a section of an image. The image areas marked in yellow and green have already been viewed in the review mode with two different magnifications.

- » The image areas remain marked as long as you remain in the review mode.
  - » As long as you are in the review mode, most of your software's other functions are not available to you.
  - » In the [Review Mode] tool window, the name of the person viewing images is recorded and the length of time the images are viewed.
9. Click the [Pause/Stop]  button when you want to interrupt the review mode.  
Click the [Resume]  button if you want to go back to review mode.  
You can use the [Cancel]  button to cancel the review mode. The review mode will be finished and the review layer is lost.  
Click the [Stop]  button to leave the review mode.
  10. **Saving the review layer:** The review mode can be saved together with the image. To do so, use the [File] > [Save] command.

## Viewing the review layer and continuing the review

1. Open an image that you have looked at in the review mode.
2. **Viewing the review layer:** In the [Review Mode] tool window, have the review layer displayed. The button should now look like this: .
3. **Restarting the review mode:** If you want to restart the review mode, you'll be asked whether or not you want to create a new review layer.

Click [No] to create a new review layer.

Click [Yes] to expand an existing review layer. Note: When you create a new review layer, the previous review layer will be overwritten and is lost.

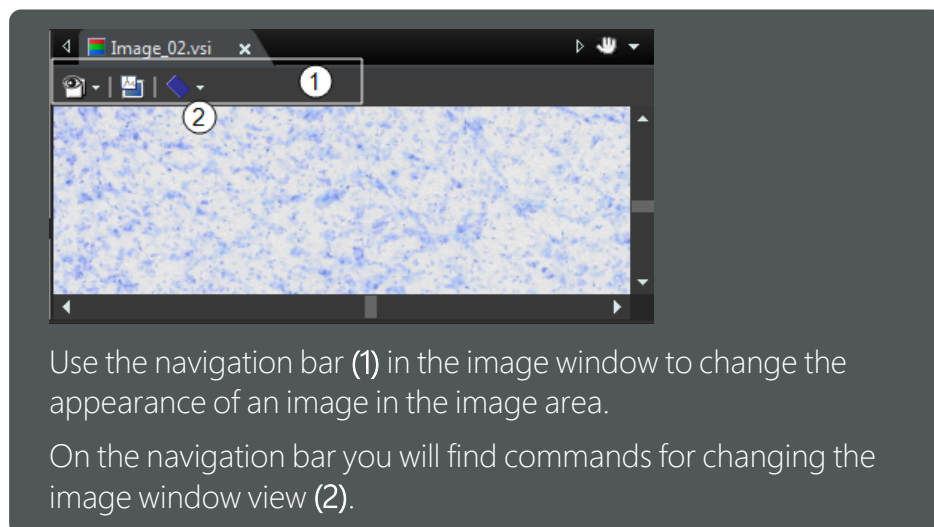
## Rotating an image file


You can quickly rotate an image in the image window without changing the image file.

Preconditions:


- ✓ You have loaded an image.
- ✓ You are working in the [Image Processing] layout.
- ✓ All of the scan processes are finished.

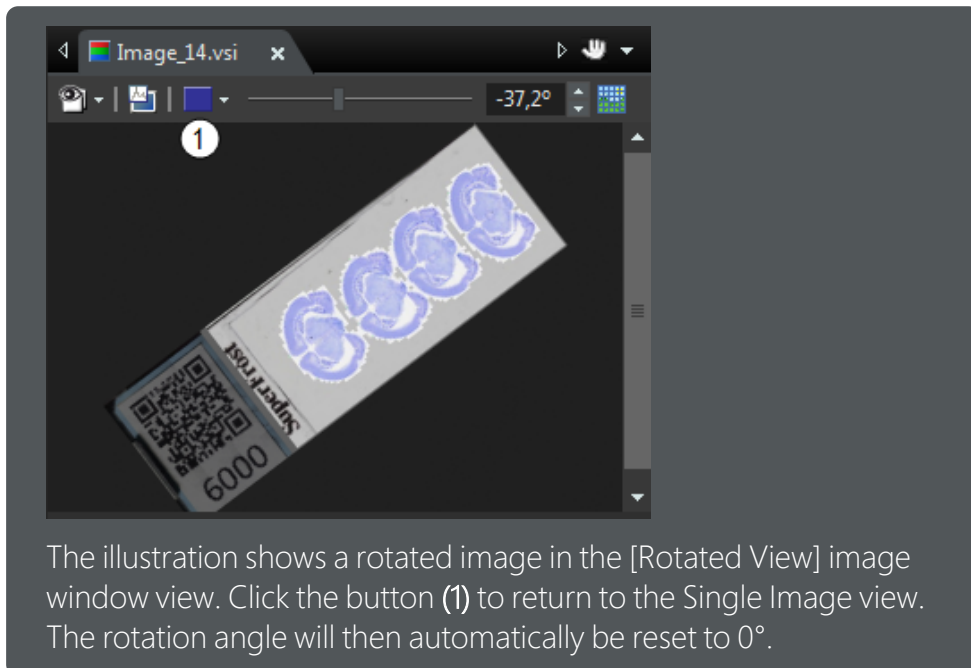
1. Open an image.
  - » A navigation bar is automatically shown in the image window.



2. Switch to the [Rotated View] image window view. To do so, click the small arrow to the right of the button you use to toggle between image window views and choose the [Rotated View]  command from the menu.
  - » Additional functions are now shown on the navigation bar.



3. Use the slide control on the navigation bar to rotate the image.  
Alternatively, enter the desired rotation angle directly in the field next to the slide control.
  - » When the image is rotated, only the display is changed. The actual image data will remain unchanged.
4. Click the [Toggle Grid]  button to show a grid in the image window. Use this grid to align the sample when you rotate the image.



### Synchronizing layers and channels

The [Synchronize Layers and Channels Within One Image] function enables you to synchronize layers and channels in the active image. If the image contains detail scans, you can use this function to uniformly adjust the way they are displayed. This can be useful if the image contains several detail scans that have several color channels. Say you have a color channel that is too bright for example. Select it and then adjust the way it is displayed. If this color channel is contained in other layers that have the same magnification, the image contrast for this color channel will be changed in all of the layers simultaneously.

#### Preconditions

- ✓ The active image is a multi-channel fluorescence image.
- ✓ You are working in the [Image Processing] layout.
- ✓ The channels must have the same name ("DAPI" for example).
- ✓ The channels or layers were acquired using the same magnification (20x for example).

1. Open a multi-layer image that contains several detail images that have the same magnification.
2. Should the [Dimension Selector] tool window be hidden, use the [View] > [Tool Windows] > [Dimension Selector] command to make it appear.
  - » The [Dimension Selector] tool window lists all of the active image's layers and color channels. For each magnification, there is a separate folder that will contain every detail image that has been acquired at this magnification.
3. Click the small plus sign to the left of the folder icon that contains the detail images whose contrast you want to optimize.
4. Select the color channel whose contrast you want to optimize, the [FL Red] color channel in the 10x layer for example.
5. In the [Window] toolbar, click the [Synchronize Layers and Channels Within One Image] button.
6. Use the [View] > [Tool Windows] > [Adjust Display] command to display the [Adjust Display] tool window.
7. In the [Adjust Display] tool window, select the [Fixed Scaling] option to manually adjust the intensity values for the selected color channel.
8. You can alter the minimum and maximum values for the fixed scaling directly in the histogram. To do this, move the mouse pointer over one of the two vertical lines. Once the mouse pointer changes into a double arrow, you can drag the line to where you want it. Note how the appearance of the image in the image window changes.
9. Repeat the previous steps if you want to change the contrast for other color channels as well.
10. Click the [Stop Synchronization Within One Image] button to end the synchronization process.







If you have acquired several images of samples with similar structures and the same settings, you can also activate the [Synchronize Image Windows] function. You can find the function on the [Window] toolbar. This function enables you to synchronize all of the loaded images and then simultaneously adjust the color channels or layers in the active images.

### Comparing images

The [Synchronize Image Windows] function enables you to compare several images.

#### Preconditions

- ✓ You are working in the [Image Processing] layout.

1. Load the images that you want to compare with each other, "Image01" and "Image02" for example.
2. Activate the [Window] toolbar. To do this, you can use the [View] > [Toolbars] > [Window] command.
3. Display both images simultaneously on your monitor.
  - » You can use the [Window] > [Split/Unsplit] > [Document Group (Bottom)] command to set up a new document group under the current one. In the newly set up document group the active image will automatically be displayed, in this case "Image02".
4. Synchronize all of the image windows. To do this, you can click the [Synchronize Image Windows]  button in the [Window] toolbar.
  - » The function of the [Synchronize Image Windows] button changes to [Stop Synchronization] .
  - » Image windows that are synchronized have this symbol  in their header.
5. Increase or reduce the size of one of the images on the monitor. See [Enlarging or reducing the size of the image on page 82](#). The zoom factor of all of the synchronized images will also be changed.
6. Use the [Image Navigator] tool window to display the image segment, in e.g., "Image01," that interests you.
  - » All of the image windows that are synchronized, now automatically show the same image segment.
7. Keeping the left mouse button depressed, move the segment that is on display, in the [Image Navigator] tool window.
  - » The segments will be correspondingly moved in all of the synchronized image windows as well.
8. Cancel the synchronization. To do so, click the [Stop Synchronization]  button in the [Window] toolbar.





## 5.8 Acquiring correction images for shading correction

Shading correction can correct image defects like those caused by uneven illumination of the sample. The shading correction ensures that the separate images are seamlessly put together to form a composite image, without creating a tiled effect.

### Preconditions

- ✓ If you are using [Fluorescence] or [Special] type scan projects, you need to acquire new correction images.
- ✓ You must acquire new flatfield correction images every time you make changes in your optical system. Examples for this are the cleaning of the microscope's elements, exchanging objectives, as well as changing the illumination.

### Correction images for the acquisition of the overview image

1. You can, for example, start the [Single Scan] scan mode and select a [Fluorescence] type scan project or a [Special] type scan project.
2. In the [Edit Scan Settings] step, open the [Overview] group.
3. **Selecting an observation method:** Next to the [Observation type] entry, you can select the contrast method and the observation method that you want to use to acquire the overview image. For example, you can click the [Brightfield]  button when you want to acquire brightfield overview images with a color camera.
  - » The [Observation method] list now only shows the observation methods of the [Brightfield] type.
4. Select the observation method you want from the [Observation method] list.
5. **Starting the acquisition of the correction images:** Click the [Calibrate Shading Correction]  button to the right of the [Observation method] list to start acquiring correction images for the selected observation method.
  - » The [Shading Correction] dialog box opens.
6. The dark current correction image is characteristic for each camera and need only be acquired once. Select the [Skip acquisition of the dark current correction image] check box if a suitable correction image already exists.

Click the [Next] button.

### Only when you are acquiring a dark current correction image

When you want to acquire a dark current correction image, the [Shading Correction - Dark current] dialog box opens.

Make sure that no light falls on the camera. You can use the light switch on the microscope frame to turn off the light.

Click the [Next] button. Your system now automatically acquires the dark current correction image.

On the microscope frame, turn the light back on.

» The next [Calibration] dialog box opens.

- Each correction image for the flatfield correction is valid for only one objective, which means that separate correction images must be acquired for each objective. In the [Calibrate objective] group, select the objective that you can use for the acquisition of the overview image.

Click the [Next] button.





- Objectives with a low magnification (4x and less) have a high depth of focus. For these objectives, move your stage to a position where there is no slide, so that no structures will appear on the correction image.


Click the [Next] button.

» Your system acquires the flatfield correction images for the selected objectives one after the other.

### Correction images for the acquisition of detail images with a [Fluorescence] type scan project

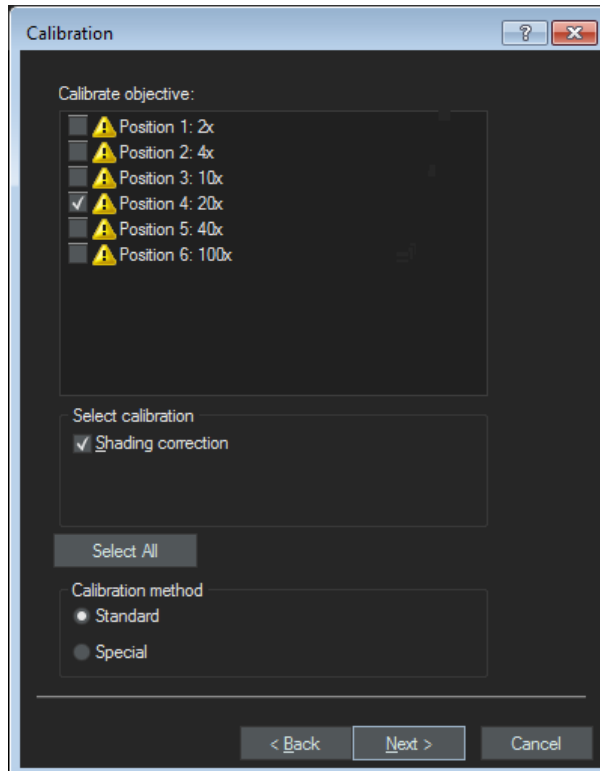
- You can, for example, start the [Single Scan] scan mode and select a [Fluorescence] type scan project.
- In the [Edit Scan Settings] step, open the [Detail] group.
  - » When a multi-channel fluorescence image is acquired, images are acquired one after the other using different observation methods. In the [Channels] group, you can find a table with all observation methods used for acquiring the fluorescence images.
- In the list of color channels, select the observation method that you want to acquire the correction images for.

#		Channel Name	Exposure Time	Deblur	Display Limits
1		CY5	Auto	No	Auto
2		FITC	Auto	No	Auto
3		DAPI	Auto	No	Auto
4		CY3	Auto	No	Auto

4. **Starting the acquisition of correction images:** Click the [Calibrate Shading Correction]  button under the list of color channels to start acquiring correction images for the selected observation method.
  - » The [Shading Correction] dialog box opens.
5. The dark current correction image is characteristic for each camera and need only be acquired once. Select the [Skip acquisition of the dark current correction image] check box if a suitable correction image already exists.
 



Click the [Next] button.

  - » The next [Calibration] dialog box opens.
6. Each correction image for the flatfield correction is valid for only one objective, which means that separate correction images must be acquired for each objective. In the [Calibrate objective] group, select the objectives that you use for the acquisition of detail images. By default, the objective that you have selected in the [Detail] group is already preselected.
7. **Select a calibration method for the flatfield correction images:** When you are acquiring the correction images for a fluorescence observation method, you have two calibration methods to choose from. The best calibration method to use depends on the sample. Choose between the [Standard] and [Special] options. These calibration methods can be found at the bottom of the [Calibration] dialog box.



- » If you have chosen the [Standard] calibration method, focus the sample. Then select an evenly fluorescing position on the sample that doesn't have any structures like dust or scratches.
  - » If you have chosen the [Special] calibration method, focus the sample. Make sure that the sample is at least twice as large as the current field of view. The acquisition of the correction images can take longer with this calibration method because the correction images are being computed from images of the sample.
8. Click the [Next] button.
    - » Your system acquires the flatfield correction images for the selected objectives one after the other.

### Correction images for the acquisition of detail images with a [Special] type scan project

1. You can, for example, start the [Single Scan] scan mode and select a [Special] type scan project.
2. In the [Edit Scan Settings] step, open the [Detail] group.
3. **Selecting an observation method:** Next to the [Observation type] field, you can select the contrast method and the observation method that you want to use to acquire the overview image. For example, you can click the [Brightfield]  button when you want to acquire brightfield overview images with a color camera.
  - » The [Observation method] list now only shows the observation methods of the [Brightfield] type.
4. Select the observation method you want from the [Observation method] list.
5. **Starting the acquisition of the correction images:** Click the [Calibrate Shading Correction]  button to the right of the [Observation method] list to start acquiring correction images for the selected observation method.
  - » The [Shading Correction] dialog box opens.
6. The dark current correction image is characteristic for each camera and need only be acquired once. Select the [Skip acquisition of the dark current correction image] check box if a suitable correction image already exists.
 

Click the [Next] button.

  - » The next [Calibration] dialog box opens.

7. Each correction image for the flatfield correction is valid for only one objective, which means that separate correction images must be acquired for each objective. In the [Calibrate objective] group, select the objectives that you use for the acquisition of detail images.
8. Click the [Next] button.
  - » Your system acquires the flatfield correction images for the selected objectives one after the other.

## 5.9 Deleting the label layer

You can use the [Image] > [Delete Label Layer] menu command to delete the image layer that contains a label, a barcode for example. This permanently deletes the image layer with the label.

This command can also delete the barcode information that has been saved. This information can be shown in the [Properties] tool window for example.

Preconditions:

- ✓ You are working in the [Image Processing] layout.
- ✓ The image loaded contains one image layer with a label.
- ✓ The image has been acquired in the VSI file format.

### Delete Label Layer

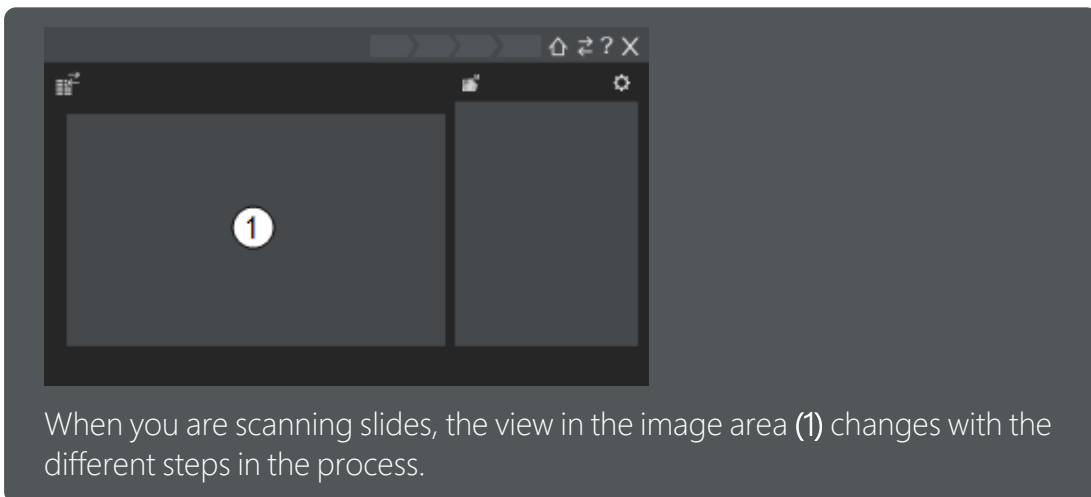
1. Use the [Image] > [Delete Label Layer] command.
  - » The [Delete Label Layer] dialog box opens.
  - » If you don't want to delete the barcode information that has been saved, clear the [When removing the label layer...] check box. The barcode information will be kept in this case. Use the [Properties] tool window, for example, to view the barcode information.
2. Click the [OK] button.
  - » The label layer will be removed from the active image.
3. Save the image under a new name, with the suffix "\_WithoutLabel" for example.

## 6 Glossary

In this chapter you'll find explanations of the following important expressions:

- » [Overview image on page 103](#)
- » [Detail image on page 103](#)
- » [Multi-layer image on page 104](#)
- » [Scan project on page 105](#)
- » [Focus map on page 106](#)
- » [Observation Method on page 108](#)
- » [Shading Correction on page 109](#)
- » [User roles on page 110](#)

Views in the image area during a scan process



- » [View - Image on page 111](#)
- » [View - Gallery on page 114](#)

Layouts

- » [Layout - Scan on page 117](#)
- » [Layout - Manual control on page 119](#)
- » [Layout - Image Processing on page 122](#)
- » [Layout - Database on page 123](#)
- » [Layout - Fullscreen on page 124](#)

## 6.1 Overview image

### What is an overview image?

The term **overview image** is used for those images which have been acquired at the lowest possible magnification. You can acquire an overview image with a 2x, 4x or a 10x objective. Usually the objective with the smallest magnification will be selected for the acquisition of the overview image.

The term **detail image** refers to the images that were acquired at a higher magnification. You can acquire a detail image with a 4x to a 100x objective. See [Detail image on page 103](#).

### The overview image's functions

- » [Defining the scan area](#): For scan projects in the [Expert] overview mode, you specify on the overview image which parts of the sample are to be acquired at high magnification. The current scan areas are identified in the image area with colored borders. The colors of the borders correspond to the colors of the objectives.
- » [Definition of the overview area and label area for labeled slides](#): You can define an overview area and a label area on the overview image. See [Defining overview and label areas on page 15](#).

### The overview image as a layer in the multi-layer image

You can acquire images with your software that have more than one image layers. Normally every image contains at least an overview image that has been acquired with the lowest possible magnification and shows all of the sample. Additionally, an image can contain numerous detail scans that have been acquired at a variety of magnifications. When a detail scan is carried out, only a certain segment of the sample will be scanned at a higher magnification.

The [Dimension Selector] tool window gives you access to an image's different layers. You can make the individual layers appear or disappear, and you can also delete them.

## 6.2 Detail image

### What is a detail image?

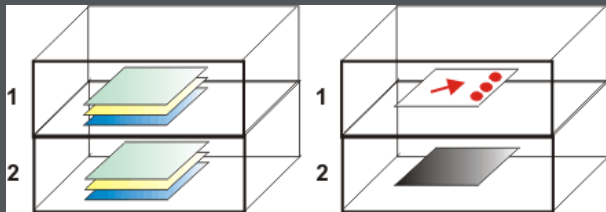
A detail scan acquires detail images in high magnification (using a 10x, 20x, 40x or 100x objective for example). A detail scan only scans the areas of the sample on which a scan area has been defined. The scan area is determined automatically or, alternatively, you define the scan areas interactively.

## 6.3 Multi-layer image

You can acquire very complex images with your VS200 system. You can acquire a multi-layer image with a [Brightfield] type scan project, for example. A multi-layer image is made up of several image layers that lie one over the other, but are displayed simultaneously.

### What is a multi-layer image?

An image can be made up of different layers. As soon as an image has more than one layer, it becomes a multi-layer image. A layer can contain drawings and/or measurement results, but it can also contain complete images. Depending on how the multi-layer image has been created, the different layers can have considerably different properties.



The illustration shows two multi-layer images consisting of the two layers (1) and (2). The multi-layer image on the left comprises two image layers. Each image layer consists of a multi-channel image. The multi-layer image on the right contains a drawing layer (1) and an image layer (2).



Do not mix multi-layer images with multi-dimensional images. A multi-dimensional image also contains several individual images. However, a multi-dimensional image is only one single image layer within a multi-layer image, even if the multi-dimensional image itself is, e.g., a multi-channel Z-stack and comprises a lot of individual images.

### Viewing image layers

The [Dimension Selector] tool window gives you access to an image's different layers. You can make the individual layers appear or disappear, extract individual layers, and you can also delete them.

### Images that were acquired with a VS200 system

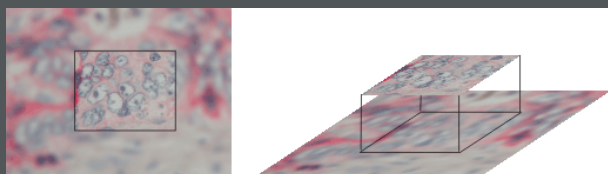
Usually every image that you acquired with a VS200 system will contain an overview image and a detail image. The overview image was acquired at a smaller magnification and shows the entire scan area. The detail image shows only the sample, which was acquired at a higher magnification. The image can also contain additional detail images that were acquired at different magnifications. All of the image layers will be saved together in one image file.



**Example:** When you scan an image of a sample at a magnification of 2x (overview image) and 10x (detail scan), you will have created an image with two image layers. When you then subsequently acquire an image of a part of the sample at a magnification of 20x and another part at a magnification of 40x, you will in this way create a third and fourth image layer.

### Viewing an image at a high zoom factor


The overview image and the detail scans are stacked. This means that an image that you have acquired with a VS200 can have different resolutions at different positions. You can look at an area of the sample for which a detail scan exists at a far higher zoom factor than one for which exclusively the data from the overview image exists. The data from the overview image is obviously of poor resolution when compared with the neighboring high resolution data.



The illustration shows an image that contains acquisitions made at two different objective magnifications. To make it clearer, the detail scan is framed. You can use the [View] > [Scan Area] command if you want the scan area to be shown when you are viewing your images.

However, if you zoom into an image you will be able to clearly see the transition between the overview image and the detail image.

### Switching off multi-layer mode for the image acquisition

It's also possible for the image acquisition not to create multi-layer images. To do this activate the [Single-layer Images]  button. You can find the button in the [Naming and Saving] group in the [Edit Scan Settings] and [Edit Detail Settings] steps. In this case every acquisition creates a new image.

## 6.4 Scan project

### What is a scan project?

You can save particular settings for scanning a slide in a scan project. You can specify which magnification to use for a detail scan for example. Your software uses scan projects as a template so that you don't have to keep defining all of the settings for each new scan.


The settings in a scan project always apply to the scan of a single slide. In a batch process, you can use different scan projects to scan slides with different settings in the same scan process.



Scan projects that were defined for the [Single Scan] scan mode can be used for the same scan project types in the [Batch Scan] scan mode and vice versa.

### How do you define your own scan projects?

You can use the [Edit Scan Settings] page to edit the current scan settings and to save them as a new scan project.

To open the [Edit Scan Settings] page, start a new scan process. In the [Select Scan Project] step, you can switch between the different scan project types using the [Brightfield], [Fluorescence] and [Special] buttons. The predefined scan projects are displayed for each scan project type. Select the scan project that you want to edit and click the [Edit Scan Settings] button. After editing the settings, click the [Save Scan Project]  button in the operation control area to save the scan settings in a scan project.

## 6.5 Focus map

### What is a focus map?

A focus map is a sort of height profile of the sample. To generate it, the sample is focused at several positions. The Z-positions belonging to the positions are saved. This focus map provides the control points with which the best Z-positions for each position on the sample can be computed. A focus map enables you to acquire a sharply focused image of the complete sample.

### Advantages of a focus map

Determining the Z-position at which the sample is focused, even when a high speed autofocus is used, takes much longer than moving directly to a specific Z-position. When you use the focus map, you simply move to individual positions on the sample instead of having to focus the sample at every position. This accelerates the acquisition of an image considerably.

### Settings for the acquisition of a focus map

Your software offers a range of options for optimizing the acquisition of a focus map.

1. You can define the settings for the focus map in the [Focusing] group during a scan process. You can find the [Focusing] group with the scan settings, in the [Edit Scan Settings] or the [Edit Detail Settings] step for example.
2. You can save the settings for a focus map in a scan project in order to use them to scan as many slides as required.
3. The [Expert] mode scan projects have their own step in the process in which you can check the focus map and adjust it if required.

### Colors used by the focus map in the image area

You can follow the acquisition of the focus map in the image area. Every position the system moves to will be identified by a rectangle. If the rectangle is green, it was possible to focus the sample at this position. A gray rectangle indicates that it was not possible to focus the sample, for example because there were too few object structures at that position. The software ignores the gray positions when computing the focus map.

## 6.6 Observation Method

### What is an observation method?

If you have a microscope configuration that you frequently use, because it's especially well suited for specific types of examination, you can assign it a name, then save it. A saved microscope configuration of this sort, is called an observation method. To reset a particular microscope configuration at a later date, you then simply select the corresponding observation method in your software.

### Observation methods for [Fluorescence] type scan projects.

A precondition for the acquisition of a fluorescence images is that suitable observation methods are available. The observation methods that you can use with your system depend on the device configuration. There are predefined observation methods for the acquisition of fluorescence images. See [Scanning fluorescence samples on page 45](#).

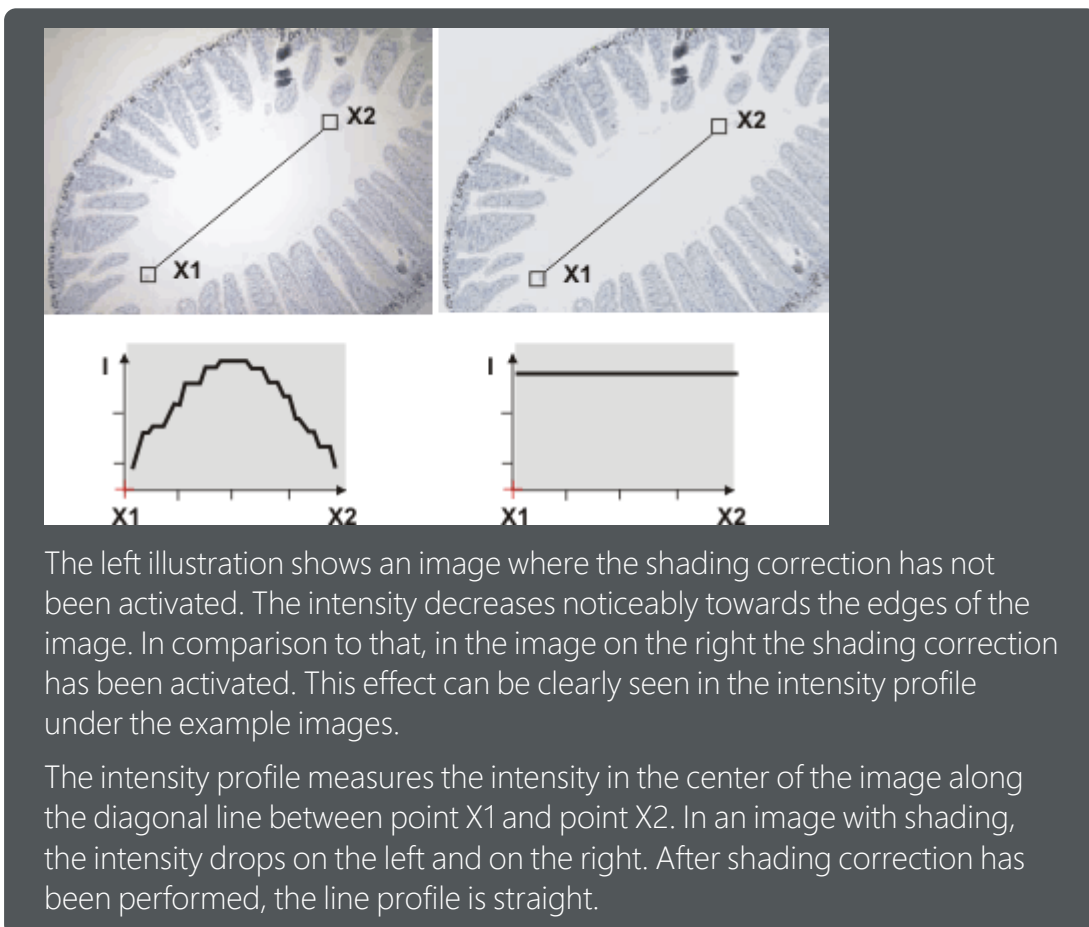
You can use different observation methods for the acquisition of the overview image and the acquisition of the detail images. You can acquire the overview image with any contrast method that your microscope offers. The detail images of a multi-channel fluorescence image are always acquired with a fluorescence observation method.

## 6.7 Shading Correction

Shading correction can correct image defects like those caused by uneven illumination of the sample. The shading correction ensures that the separate images are seamlessly put together to form a composite image, without creating a tiled effect. This is why shading correction is active by default when slides are being scanned.

### What is a shading correction?

Where every optical system with camera and microscope is concerned, the sample will, as a rule, not be homogeneously illuminated, even when the complete system has been carefully set up. This type of non-homogeneous illumination leads to image flaws, that are called shading. When a shading correction is employed, these faults in the image will be determined and immediately corrected in the live-image.



### How does the shading correction function?


For the shading correction you need two correction images, the dark current correction image and the flatfield correction image.


- » **Dark current correction image:** The correction image is an acquisition during which no light falls on the camera. Here flaws resulting from noise or defective camera pixels can be corrected by the correction image. The dark current correction image is characteristic for the camera and need only be acquired once.
- » **Flatfield correction image:** The illumination of the complete optical system without a sample (or with a reference sample in the reflected light mode), will be shown on the flatfield correction image. In addition to the camera characteristics, the microscope's optical characteristics, especially the objective being used, are incorporated in the flatfield correction images. Correspondingly, an individual correction image must be made for every objective and for every observation method.

You must acquire new flatfield correction images every time you make changes in your optical system. Examples for this are the cleaning of the microscope's elements, exchanging objectives, as well as changing the illumination.

## 6.8 User roles

Every user can take on one of three roles, each of which is allocated different software functions. The functions that are linked to each role are predefined and cannot be changed.

[Administrator]	<p>The [Administrator] role has access to all of the software's functionality. Only the administrator can change a software user's rights, register new users and allocate them a user role. The user who installs the software will automatically be set up as an administrator. It is possible for several users to be allocated administrator rights.</p> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;">  The administrator for your software need not be the administrator for your operating system or your databases. </div>
[Power User]	<p>The [Power User] role has access to all of the software's functionality. You cannot, however, change user rights.</p>
[User]	<p>The [User] role only has access to a limited number of functions. It can't perform calibrations or change user rights or device configurations.</p>


 When your software is installed, in addition to the administrator, a user called [Default User] is set up. The user that was automatically set up is assigned the [User] and [Power User] roles.

### Protecting calibration data

You can employ the user roles that you assign to protect calibration data from being inadvertently overwritten.

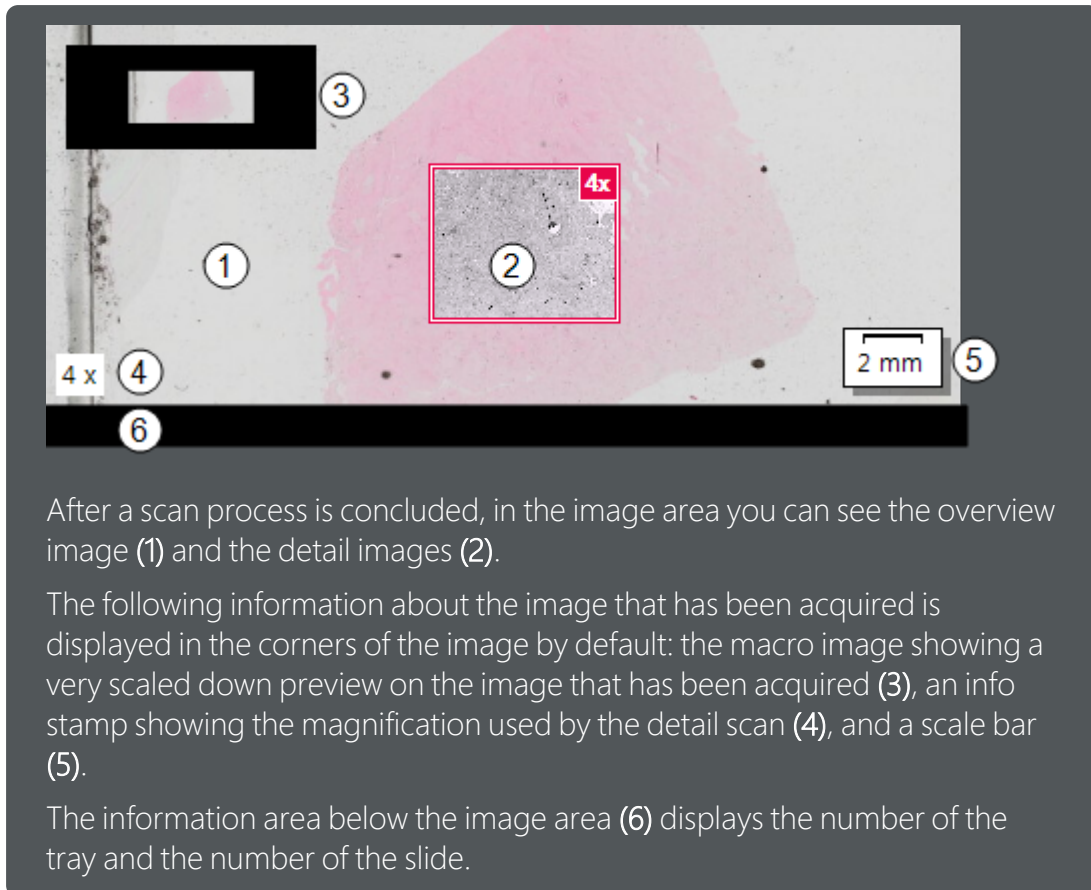
### 6.8.1 Protecting calibration data

A user can start the software in different user roles. The administrator can also start the software in the [User] role. When the software has been started in the [User] user role, the calibration data can't be inadvertently overwritten.

1. Start your software as an administrator.
2. Open your software's start page.
3. Click the [Additional layouts]  button to go to a different layout.
4. Use the [Tools] > [User Rights] command.
5. In the [User Rights] dialog box select administrator and click the [Properties] button.
6. In the [User Properties] dialog box, in addition to the [Administrator] check box also select the [User] check box.
7. Close the dialog box with [OK].
8. In the [User Rights] dialog box, click the [Select Active Role] button to activate the role in which you want to start your software.
9. Select the [User] entry.
10. Close all dialog boxes with [OK].
11. Restart your software.
  - » The [Acquire] > [Calibrations] and [Acquire] > [Devices] commands will no longer be available.
  - » By using the [Tools] > [User Rights] > [Select Active Role] command, you can adopt the administrator role again at any time.

### 6.9 View - Image

In [Image] view, in the image area you can see the current image of a slide that is being scanned. This view always shows the image that is available in the current step in the process.



After a scan process is concluded, in the image area you can see the overview image (1) and the detail images (2).

The following information about the image that has been acquired is displayed in the corners of the image by default: the macro image showing a very scaled down preview on the image that has been acquired (3), an info stamp showing the magnification used by the detail scan (4), and a scale bar (5).

The information area below the image area (6) displays the number of the tray and the number of the slide.

### Information shown in different steps in the process

You will see different images depending on which step in the process you go to the [Image] view from.

[Scan Image]	You can follow the acquisition of the overview image and the detail images while a scan is in progress.
[Edit Detail Settings]	During an [Expert] mode scan process, the [Image] view is available after the overview images have been acquired. Use this view to take a look at the overview images that have been acquired.
[Finish]	After the scan process is concluded, the [Image] view displays the image resulting from the scan process. When you have performed a batch process, you can view the images of all of the slides that have been scanned.

### Configuring the information in the image area

By default, information is displayed on the image in the image area. This is a macro image, the scale bar, and an info stamp. The info stamp itself can contain different image information. You can specify which information is displayed in the image area and you can change its appearance. See [Displaying information in the image on page 84](#).





### Zooming in on the image in the image area

You can zoom in and out of the image using the buttons in the image control area. You can move the image segment that is displayed in the image area by dragging it.

### Adjusting the image contrast for the overview images

With scan projects in the [Expert] mode, you can manually define scan areas on the overview image. For this to work, the sample must be as visible as possible. In the [Image] view, you can change the way an overview image is displayed on the monitor. You can increase the image contrast, for example, if the image is displayed with low contrast. To do this, use the settings in the [Display Limits] group to the right of the image area.

 These settings only affect the way the image is displayed on the monitor. The actual image data is not changed.

 In the [Image] view, you change the way that the overview image is displayed before the detail scan starts. The way that the detail images are displayed is not automatically changed as well. For this reason, the detail images may appear a little different on the monitor.

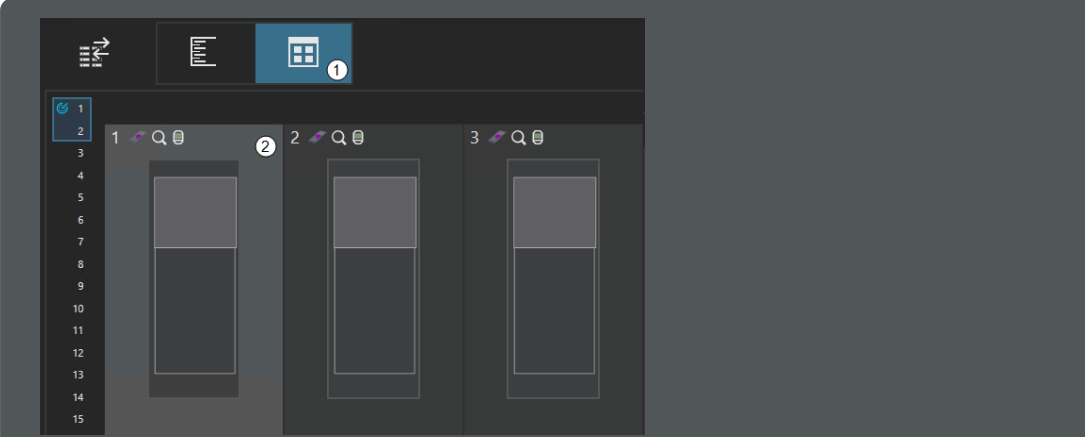
## 6.10 View - Gallery

- ✓ **Precondition:** The [Gallery] button is only displayed when you are using a slide loader. If you are not using a slide loader, you are automatically in the [Gallery] view. In this case the button is not displayed.

The [Gallery] view shows a schematic illustration of a tray. The appearance of the schematic illustration depends on the tray types that you use in your system. This is predefined for your system. Your system automatically recognizes which type is loaded and adjusts the schematic illustration accordingly.

The information that is displayed in [Gallery] view varies depending on the step that you are in. In the [Scan Images] step, for example, you can follow the progress of the current detail scan in [Gallery] view.

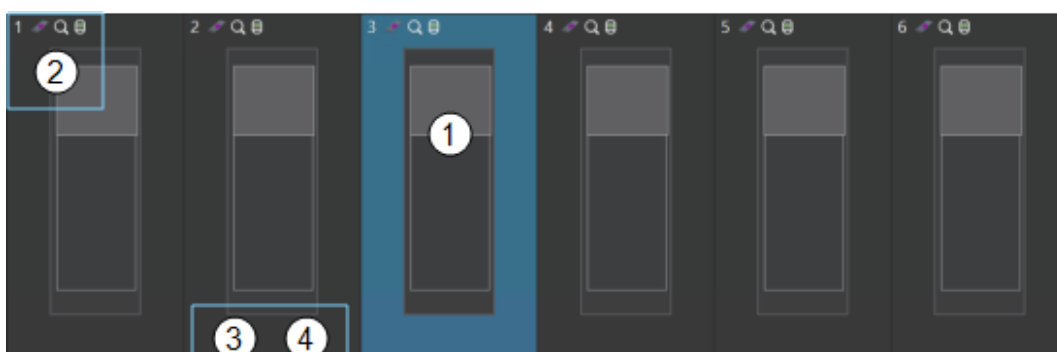
### Switching to [Gallery] view



Activate the [Gallery] (1) button to switch to the [Gallery] view. The [Gallery] button is only displayed when you are using a slide loader. If you are not using a slide loader, you are automatically in the [Gallery] view.

All of the slides that are currently loaded in the tray are now schematically displayed in the image area. The view displays various information about the loaded slides.

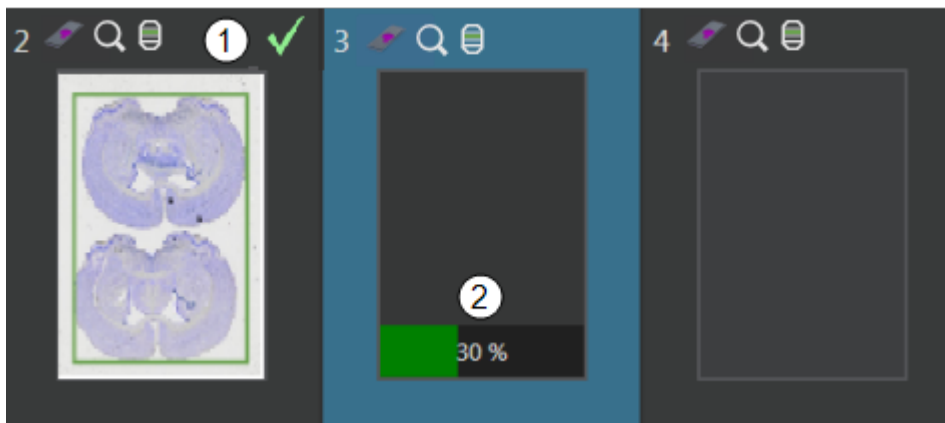
### Information in the [Gallery] view




(1)	[Tray]	One or more trays are displayed schematically in the image area. In this example, the tray has space for 6 slides. The slide that is selected (1) is highlighted.
(2)	Scan project type, overview mode - [Expert] or [Quick] and [Objective]	The scan project type, the overview mode, and the objective used to acquire the detail image are shown for each slide (2).
(3)	Name of the scan project	The scan project that is allocated to each slide (3) is shown.
(4)	Information from slide properties	In the [Slide Properties] group in the [Edit Scan Settings] step, you can enter information for each slide that is being examined. This information can include the name of the slide. If a slide has a name, the name is displayed under the slide in [Gallery] view (4). If the field in slide properties has not been filled in, nothing will be displayed under the slide in [Gallery] view. You can select a different field from the parameter set of slide properties to display in the [Gallery] view. Select the required field in the [Options] > [Virtual Slide Acquisition] > [Slide Properties] dialog box.

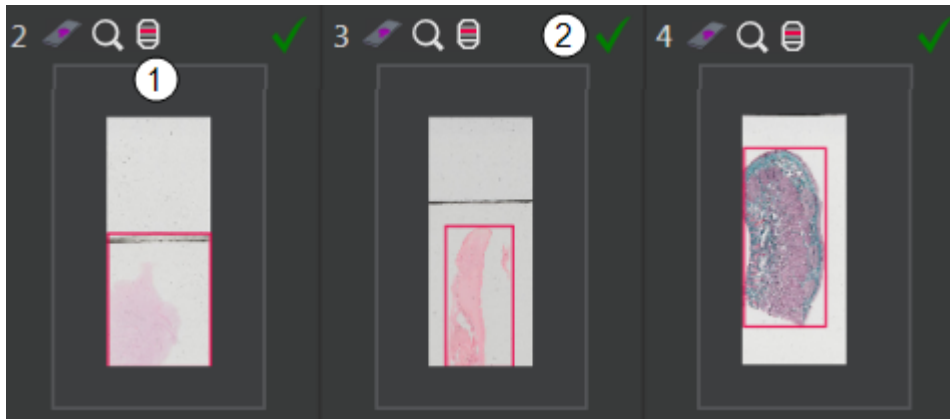
#### Information in the Gallery view (while a scan is in progress)


When a scan is in progress, the [Gallery] view is only displayed for batch scans.



(1)		The acquisition of the overview image of slide 2 is complete. An overview scan that is finished is identified by a light green check at the top right.
(2)	Progress bar	A progress bar indicates the progress of the current scan.

## Information in the [Gallery] view (while a scan is in progress)



(1)	Scanned slides	When a scan has been completed, the schematic illustration of the trays displays preview images for each slide that was successfully scanned.
(2)		A detail scan that is finished is identified by a green check at the top right.

## Settings for [Gallery] view

1. On the [Edit Scan Wizard Options] page, you can change the orientation of the schematic illustration of the trays.
2. In [Gallery] view, a piece of information from the slide properties is displayed under the schematic image of the slide. This is normally the name of the slide. You can select a different field from the parameter set of slide properties to display in the [Gallery] view. Select the required field in the [Options] > [Virtual Slide Acquisition] > [Slide Properties] dialog box.

## 6.11 Layout - Scan

The [Scan] layout is the central component of the software. You will work mostly in this component. In this layout you can select between the [Single Scan] and [Batch Scan] scan modes for scanning the slides and acquiring images of the samples. You can find the buttons for the scan modes on the start page. You can use these to start a scan process. See [Start Page - Select Scan Mode on page 11](#). The scan processes take you through the whole acquisition process step-by-step. The [Scan] layout has different options for optimizing a scan process and adapting it to your requirements.

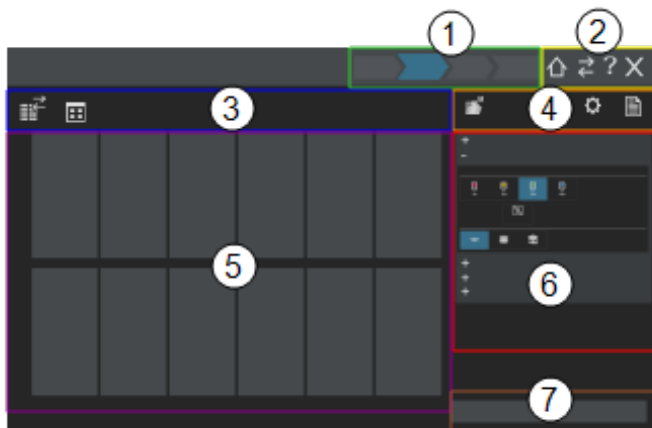
You can use the [Additional layouts] button on the start page or within a scan processes to go to a different layout.

### Activating the layout

- » The [Scan] layout automatically opens when the software starts.
- » If you are in one of the additional layouts, [Manual Control] or [Image Explorer] for example, click the [Return To Scan] button at the top right in the menu bar to go to the [Scan] layout.

### Which elements will I find in the [Scan] layout?

In the [Scan] layout, the way that the elements are arranged on the user interface depends on the page that is currently open and on what step of the process you are on. While a scan process is in progress, the following elements can generally be found on the user interface.







#### (1) Navigation bar

When you start a scan process, a navigation bar is shown at the top right of each step in the process. The navigation bar helps you to orientate yourself within a scan process. The button that is highlighted in blue tells you what step in the process you are currently in.

#### (2) Buttons on the navigation bar

[Home]	Click the [Home] button to leave the current scan process and to return to the [Select Scan Mode] start page.
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[Additional layouts] 	Click the [Additional layouts] button to switch to the [Manual control], [Image Explorer], [Image Processing] [Database] or [Full-screen] layout.
[Help] 	Click the [Help] button to open the help document for the software. The help document provides context-sensitive help texts about the software's functions. The [Help] button is available in every step of the process and on every page of the software.
[Exit] 	Click the [Exit] button to close the software.

### (3) Image Control Area

You can find various buttons in the image control area above the image area. These can, for example, affect the way that the slides and trays are displayed in the image area.

### (4) Operation Control Area

In the operation control area you can find some general buttons, for example the button for opening the options and the buttons for saving a scan project.

### (5) Image Area

Depending on which step in the process you are in, in the image area you may see the overview image, the detail image, or a schematic view of the trays.

### (6) Operation Area

The operation area contains different elements that are determined by the current step in the process. For example, functions and settings may be grouped in this area. The area can also contain a progress bar that indicates the progress of a scan process.

### Expander

In the [Scan] layout, various functions and settings are combined into groups. To optimize the way that the functions are displayed in the user interface, the contents of these groups can be expanded and collapsed using what are called expanders.


### (7) Navigation and Commit Area

The navigation and commit area contains buttons with different functions for navigating within the process. For example, you can use the buttons with the arrows to go to subsequent steps in the process. The [Priority Scan] button enables you to interrupt a batch process to scan an individual slide.

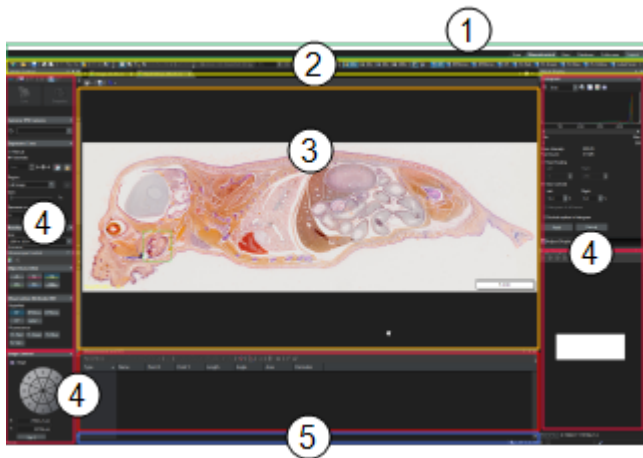
## 6.12 Layout - Manual control

In the [Manual control] layout, you have access to all of the functions for viewing and processing images. You can find the tool windows, toolbars, a status bar and a menu bar in this layout. In the [Manual control] layout, the [Camera Control] tool window provides you with the most important functions for acquiring an individual image of a particularly interesting position on the sample. You can use the [Manual control] layout to calibrate the system.

### Activating the layout

- » When you are in the [Scan] layout, you can use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.
- » At the top right, on the menu bar click the [Manual control] button.

Which elements will I find in the [Manual control] layout?



#### (1) Menu bar

You can call up many commands by using the corresponding menu. Your software's menu bar can be configured to suit your requirements. Use the [Tools] > [Customization] > [Start Customize Mode] command to add menus, and to modify or delete them. On the right of the menu bar, you can find the buttons for switching to a different layout.

#### (2) Toolbars

Commands you use frequently are linked to a button providing you with quick and easy access to these functions. There are functions which are only accessible via a toolbar, e.g., the drawing functions required for annotating an image. Use the [Tools] > [Customization] > [Start Customize Mode] command to modify a toolbar's appearance to suit your requirements.

#### (3) Image window

The image window contains all loaded documents.

#### (4) Tool windows

Tool windows combine functions into groups. These may be very different functions. For example, in the [Properties] tool window, you can find all the information available on the active document.


#### (5) Status bar

The status bar provides you with a lot of information. For example, the status bar displays a short description of every menu command and every button. Simply move the mouse pointer over the command or button for this information. The status bar also shows the active image's zoom factor.

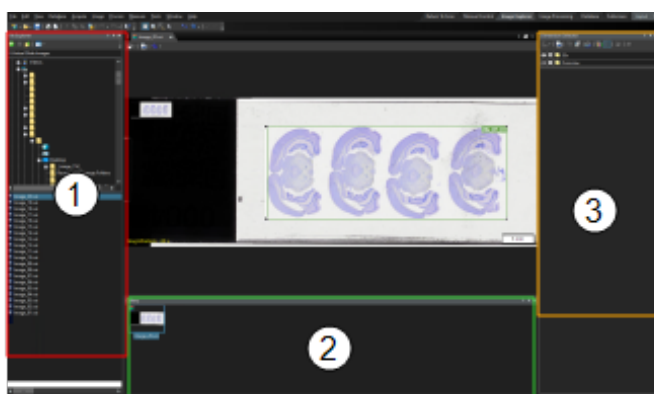
### 6.13 Layout - Image Explorer

In the [Image Explorer] layout, the [File Explorer] tool window gives you direct access to the last acquired and saved images.

#### Activating the layout

- » When you are in the [Scan] layout, you can use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.
- » At the top right, on the menu bar click the [Image Explorer] button.

Which elements will I find in the [Image Explorer] layout?



#### (1) Tool window [File Explorer]

You can use the [File Explorer] tool window to load images which are located on your hard disk or on external storage media. Similarly to Microsoft Windows Explorer, the file explorer helps you to navigate through complex directory structures to find the required image.

This gives you quick access to the last images that were saved. On the software's start page and in the [Finish] step you can find the [Recent Image Folders] and [Last Scanned Images] buttons. These buttons give you direct access to the [File Explorer] tool window in the [Image Explorer] layout.



**(2) Tool window [Gallery]**

The [Gallery] tool window shows thumbnails of all the loaded documents, thus supplying you with a quick visual overview.


**(3) Tool window [Dimension Selector]**

You can use the [Dimension Selector] tool window to adjust the way that multi-dimensional images are displayed on the monitor. This is especially valid for multi-channel fluorescence images.

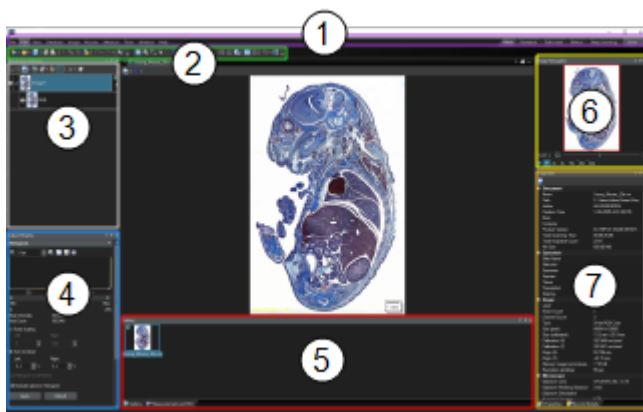
## 6.14 Layout - Image Processing

The [Image Processing] layout is suitable for a multitude of tasks concerned with the post processing and analysis of the acquired images. You can get an overview of which images have been opened and you can load additional images. Additionally, you can add annotations and drawings to the images. You should also use this layout when you want to make measurements on images.

### Activating the layout

- » When you are in the [Scan] layout, you can use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.
- » At the top right, on the menu bar click the [Image Processing] button.

Which elements will I find in the [Image Processing] layout?



#### (1) Menu bar

You can call up many commands by using the corresponding menu. Your software's menu bar can be configured to suit your requirements. Use the [Tools] > [Customization] > [Start Customize Mode] command to add menus, and to modify or delete them. On the right of the menu bar, you can find the buttons for switching to a different layout.

#### (2) Toolbars

Commands you use frequently are linked to a button providing you with quick and easy access to these functions. There are functions which are only accessible via a toolbar, e.g., the drawing functions required for annotating an image. Use the [Tools] > [Customization] > [Start Customize Mode] command to modify a toolbar's appearance to suit your requirements.

#### (3) Tool window [Dimension Selector]

You can use the [Dimension Selector] tool window to adjust the way that multi-dimensional images are displayed on the monitor. This is especially valid for multi-channel fluorescence images.

**(4) Tool window [Adjust Display]**

Use the [Adjust Display] tool window to specify how an image is displayed on the monitor.

**(5) Tool window [Gallery]**

The [Gallery] tool window shows thumbnails of all the loaded documents, thus supplying you with a quick visual overview.

**(6) Tool window [Image Navigator]**

Use the [Image Navigator] tool window to determine which segment of the image you want to have displayed in the image window. The image navigator displays a smaller version of the active image. This thumbnail always shows the complete image, regardless of the zoom factor used for the image in the image window. The red navigation frame shows the section of the image that is currently displayed in the image window. The navigation frame changes size when the zoom factor changes.


**(7) Additional tool windows**

Additional tool windows are displayed by default in the [Image Processing] layout. Note that the tool windows are on top of each other. Click the name of the tool window under the active tool window to move it into the foreground.

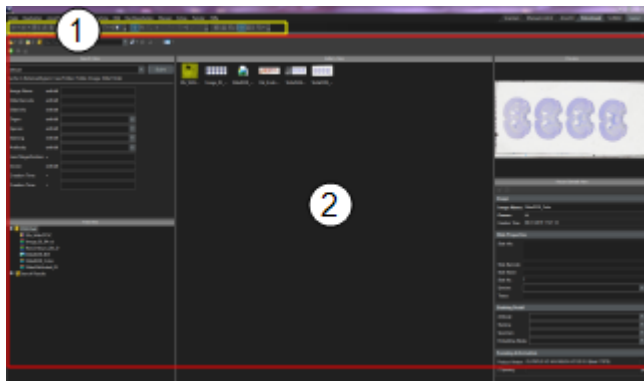
## 6.15 Layout - Database

Use the [Database] layout when you want to work with a database. In this layout, the [Database] tool window is maximized. This provides you with a clearer overview of the database's records and all of the functions for searching or editing records are optimally supported. In this layout, only the software commands are available that you require when you are working with a database.

**Activating the layout**

- » When you are in the [Scan] layout, you can use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.
- » At the top right, on the menu bar click the [Database] button.

Which elements will I find in the [Database] layout?



### (1) Toolbars

At the very top of the user interface, below the menu bar, several toolbars are on display.


### (2) [Database] tool window

The [Database] tool window is maximized and therefore fills your software's whole image window. This tool window provides you with access to all of the records contained in the database, and to numerous functions you can use to work with your database.

## 6.16 Layout - Fullscreen

Use the [Fullscreen] layout when you require as much room as possible to view the images in the image window. In this layout, the active document is displayed in the maximum size that your monitor allows.

### Activating the layout

- » When you are in the [Scan] layout, you can use the [Additional layouts]  button to go to a different layout. You can find the [Additional layouts] button at the top right in the navigation bar on the software's start page or within a scan process.
- » At the top right, on the menu bar click the [Fullscreen] button.
- » Use the [View] > [Layout] > [Fullscreen] command or the Shift + F11 keyboard shortcut to activate [Fullscreen] mode.

Which elements will I find in the [Fullscreen] layout?



**(1) Menu bar**

The menu bar gives you access to all of the menu commands.

**(2) [Toolbox] toolbar**

The [Toolbox] toolbar contains numerous tools that can help you to view images and to select the image segments that interest you.

**(3) [Image Navigator] tool window**

Use the [Image Navigator] tool window to determine which segment of the image you want to have displayed in the image window. The image navigator displays a smaller version of the active image. This thumbnail always shows the complete image, regardless of the zoom factor used for the image in the image window. The red navigation frame shows the section of the image that is currently displayed in the image window. The navigation frame changes size when the zoom factor changes.

————— Manufacturer / 製造元 / 制造商 —————

**OLYMPUS SOFT IMAGING SOLUTIONS GmbH**

Johann-Krane-Weg 39, 48149 Münster, Germany

————— Distributor / 販売代理店 / 经销商\* —————

**Evident Europe GmbH**

Caffamacherreihe 8, 20355 Hamburg, Germany

**Olympus Scientific Solutions America Corp.**

48 Woerd Ave Waltham, MA 02453, U.S.A.

**株式会社エビデント**

〒163-0910 東京都新宿区西新宿2-3-1 新宿モノリス  
エビデントお客様相談センター, 電話番号：0120-58-0414

**仪景通光学科技（上海）有限公司**

总部：上海市 自由贸易试验区 日樱北路199-9 号102 及302 部位  
售后服务热线：400-969-0456

**Evident Korea Co. Ltd.**

Central iPark, 1582-3 Seocho-dong, Seocho-gu, Seoul, South Korea

**Evident Scientific Singapore Pte. Ltd.**

438B Alexandra Road, #03-07/12, Alexandra Technopark Block B, Lobby 3,  
Singapore 119968

**Evident Scientific Private Ltd.**

Unitech Cyber Park 2nd floor, Tower C, Unitech Cyber Park, Sector 39, Gurgaon,  
India

**Evident Australia Pty Ltd.**

Level 4, 97 Waterloo Road, Macquarie Park, NSW 2113, Australia

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